



# Habitual Traffic Offender Hardship License Criteria

NOTE: These requirements are subject to change at the RMV's discretion. Application for hardship will be subject to the requirements in place on the date of application.

Although an applicant may meet all requirements, issuance of a hardship license is only granted at the reasonable discretion of the RMV, based on the facts of the case.

- There is **NO** evidence of any operation since the effective date of this suspension.
- The **MINIMUM** amount of time, one year from the date of suspension, has been served.
- All other active suspension/revocation periods have been **COMPLETED\***

**\*Exception:** An operator may apply for hardship consideration if there are multiple HTO suspensions, providing there are no **new incidents** occurring **AFTER** the first HTO suspension date.

- The applicant has completed the National Safety Council Driver Retraining Course within three years of this request.
- The applicant has documented a legitimate hardship. Applicant must provide a letter from his/her employer, on letterhead, which cannot be more than 30 days old. The letter must state the applicant's need for a hardship license and the work hours.

A self-employed applicant must present proof of self-employment. Acceptable forms of proof consist of a business certificate, tax forms indicating self-employment, and/or a current professional license. The applicant must also present a letter on his/her own behalf explaining his/her need for a hardship license and the hours requested.

Applicants applying for a hardship license for other purpose (i.e. education, medical treatments), require third party documentation of the hardship.

- The applicant is responsible for providing proof regarding the availability of public transportation. This proof may be included within the employer's letter. The applicant may also provide local bus/transit routes, MapQuest etc.
- IID is required if:
  1. An OUI revocation has completed, while the HTO has been in effect  
AND
  2. There are two or more OUI(s) on the record  
OR
  3. An OUI revocation has completed and the applicant never reinstated for the OUI offense and there are two or more OUI(s) on the record.

**An IID is only installed after hardship approval has been granted.**

### For RMV Use Only

\_\_\_\_\_ Hours: \_\_\_\_\_ to \_\_\_\_\_

Twelve (12) hours are allowed for a hardship license. Hardship hours must be consistent with documentation presented by the customer at the time of the hearing.

\_\_\_\_\_ The applicant's Board of Probation record and folder were checked and the driving record was updated.

BOP Check Date: \_\_\_\_\_ Folder Pulled Date: \_\_\_\_\_