NOTE: These requirements are subject to change at the RMV’s discretion. Application for hardship will be subject to the requirements in place on the date of application.

Although an applicant may meet all requirements, issuance of a hardship license is only granted at the reasonable discretion of the RMV, based on the facts of the case.

- There is **NO** evidence of any operation since the effective date of this suspension/revocation.
- The **MINIMUM** amount of time, one year from the date of suspension/revocation, has been served.

### OUI Eligibility Time

<table>
<thead>
<tr>
<th>Length of Suspension</th>
<th>Work/Education Hardship</th>
<th>General Hardship</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 yr (365 days)</td>
<td>3 months into OUI suspension</td>
<td>6 months into OUI suspension</td>
</tr>
<tr>
<td>2 yrs (730 days)</td>
<td>1 yr into OUI suspension</td>
<td>18 months into OUI suspension</td>
</tr>
<tr>
<td>8 yrs (2920 days)</td>
<td>2 yrs into OUI suspension</td>
<td>4 yrs into OUI suspension</td>
</tr>
<tr>
<td>10 yrs (3650 days)</td>
<td>5 yrs into OUI suspension</td>
<td>8 yrs into OUI suspension</td>
</tr>
</tbody>
</table>

- All **other** active suspension/revocation periods have been COMPLETED.
- The applicant must provide documented proof of completion of the proper alcohol treatment program.
  - 2 week in-house program for 2nd offense, 90 day in-house program for 3rd and 4th offenses.
- The applicant must provide the Discharge Summary from the treatment program, stating the risk factor or recidivism rate.
- The applicant must provide proof of compliance with all ordered after-care. Proper second offenders must provide the “2nd Offender Completion Letter Needed For Hardship Consideration” issued by the after-care provider. Further, please note that the risk assessment portion of this letter expires **90 DAYS** from the date issued. Failure to submit this letter in a timely manner will result in the hearing’s officer requiring a new risk assessment, at the client’s expense, and to be completed by the agency noted on the letter. If further substance abuse treatment is recommended, a Progress Review must be submitted from the substance abuse treatment center/counselor. In addition, a new Discharge Summary may be requested to clarify a recidivism rate.
- The applicant has provided a letter from probation, not more than 30 days old stating that the applicant is in compliance with probation.
- The applicant has documented a legitimate hardship. Applicant must provide a letter from his/her employer, on letterhead, which cannot be more than 30 days old. The letter must state the applicant’s need for a hardship license and the work hours.
  - A self-employed applicant must present proof of self-employment. Acceptable forms of proof consist of a business certificate, tax forms indicating self-employment, and/or a current professional license. The applicant must also present a letter on his/her own behalf explaining his/her need for a hardship license and the hours requested.
  - Applicants applying for a hardship license for other purpose (i.e. education, medical treatments), require third party documentation of the hardship.

**Continue on Back**
The applicant is responsible for providing proof regarding the availability of public transportation. This proof may be included within the employer’s letter. The applicant may also provide local bus/transit routes, MapQuest etc.

Ignition Interlock packet given once approved for a hardship.

**NOTE:** Reinstatement is only allowed once the proof of installation of interlock and affidavits have been returned to a hearings officer.

For RMV Use Only

_______ Hours: ________________ to ________________

Twelve (12) hours are allowed for a hardship license. Hardship hours must be consistent with documentation presented by the customer at the time of the hearing.

_______ The applicant’s Board of Probation record and folder were checked and the driving record was updated.

BOP Check Date: ______________________________ Folder Pulled Date: _____________________________

**The Director of Driver Control must approve all 3rd and 4th offense hardships.** Attach a copy of all of the above documentation and complete the statement of reasons below. Forward all documentation to Boston.

Statement of reasons supporting hardship issuance:

___________________________________________________________________________________________

___________________________________________________________________________________________

___________________________________________________________________________________________

___________________________________________________________________________________________

___________________________________________________________________________________________

___________________________________________________________________________________________

___________________________________________________________________________________________

Signature: ___________________________ SU#: ________ Date: _________________

Reviewer: ___________________________ SU#: ________ Date: _________________

Approved Denied

Comments: _________________________________________________________________________________

___________________________________________________________________________________________

___________________________________________________________________________________________