MINUTES FOR THE 1204th BOARD MEETING
STATE BOARD OF RETIREMENT

DATE: May 31, 2018 TIME: 10:05AM
PLACE: One Winter Street – 8th Floor, Boston, MA

The meeting of the State Board of Retirement was called to order with Members present for all or part of the meeting: Treasurer Deborah Goldberg; James MacDonald, First Deputy Treasurer / Designee; Francis Valeri, Elected Member; Patricia Deal, Appointed Member; Archie Gormley, Chosen Member.

Board staff present for all or part of the meeting were: Nicola Favorito, Deputy Treasurer/Executive Director; Marianne Welch, Deputy Executive Director; Melinda Troy, Senior Board Counsel; Candace Hodge, Associate Board Counsel; Paula Daddona, Communications Coordinator; Janice Coen, Executive Assistant / Office Manager; Mohammed Ali, Finance Director; Laura Prezioso, Finance Manager; Kimberly Griffin, Manager of Information Systems; Marceline Vilmont, Disability Unit.

Treasury staff present for all or part of the meeting were: Sarah Kim, Treasury General Counsel; David Lynch, Executive Director of Defined Compensation Plans; Crystal Matthews, Associate General Counsel; Susan Anderson, Hearing Officer; Emma Sands, Treasury Communications; Kathi-Ann Reinstein, Legislative Affairs; Michael Bergquist, Treasurer’s Office; Pratap Modapothala, MARIS Program Manager.

Other parties in attendance for all or part of the meeting were: John Malone, Gartner Consulting; Manoj Punwani, Sagitec; Piyush Jain, Sagitec; Sean Barry, Massachusetts State Police.

There being a quorum present, the meeting was called to order.

Mr. MacDonald announced in accordance with the Commonwealth's Open Meeting Law that any person may make a video or audio recording of an open session of a meeting of a public body, and he was obligated to inform attendees of any recording at the beginning of the meeting. He then asked that anyone present who is making any recording identify themselves as doing so. No person present indicated that he/she was making a recording.

MINUTES OF THE 1203rd BOARD MEETING: On a motion by Ms. Deal and seconded by Mr. Gormley the Board voted unanimously to approve the Regular and Executive Session Minutes of the 1203rd Board Meeting, held on April 26, 2018.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Mr. MacDonald    Yes
Ms. Deal         Yes
Mr. Gormley      Yes

Mr. Favorito introduced Kimberly Griffin as the MSRB’s new Manager of Information Systems. Ms. Griffin provided a summary of her background and experience to the Board. The IV&V team and Board staff have been engaged in getting Ms. Griffin up-to-speed on all of the ongoing MARIS activities.

The May pension payroll warrant closed with 270 new retiree, dependent and survivor payees being added. The weekly disbursement warrants continue to be executed without issue.

MARIS Program Manager Pratap Modapothala and John Malone of Gartner reported to the Board on the past month and upcoming activities. They referenced the Board memo and dashboard in the meeting materials.

Several ongoing workstreams are coming to an end in the coming month. Staff has successfully completed interest posting to individual member accounts using MARIS system so that member annual statements can be generated and sent out in June.

Sagitec has updated the integrated project plan to include activities for all outstanding annual processes (e.g., 3(8)(c) & 59A, 2017 Member Annual Statements, Fiscal Year-End processing, June Board COLA & 3(8)(c)) and additional expected MARIS support activities (e.g., Buyback functionality improvements, Benefit Estimate process redesign, Outstanding Checks process). The plan helps define the scope and resource requirements for work that will be completed through June 2018. The PMO team continues working to finalize a plan and approach to resolve identified outstanding Application/Data PIRs (i.e., system defects) and address design changes (i.e., system enhancements).

From a staffing standpoint MSRB has postings for multiple MARIS support roles. Resumes have been received for a MARIS System Administrator. Position descriptions are being finalized and posted for Developer and Business Analyst positions.

As previously discussed, Sagitec’s support contract ends June 30, 2018. MSRB staff and Gartner continue working on the development a Statement of Work for subsequent support services and related development. The intent is to utilize the SOW for negotiation purposes with Sagitec, or if needed, as the basis for an RFR should these services have to go out to bid. As part of this effort, IV&V has begun analyzing all open PIRs to document requirements, with the objective of creating a SOW with a detailed scope and service level agreements (SLAs).

MSRB and Gartner met with Sagitec about the status of its current contract and interest in continuing to provide support services post June 30, 2018. It is anticipated that an amendment or a bridge contract of possibly 60-90 days will be needed to extend Sagitec’s relationship while discussions for services take place.
After discussion, Mr. Favorito requested Board authority for the staff to enter into discussions with Sagitec should a bridge contract or amendment be needed.

On a motion by Ms. Deal and seconded by Mr. Gormley the Board voted unanimously to authorize staff to negotiate a potential contract amendment with Sagitec for a period of not more than 90 days with a monthly maximum cost not to exceed the current monthly amount contained in the existing support services contract.

2. **YTD Fiscal 2018 Operating & Capital Budgets**

   Mr. Favorito referred the Board to the YTD Fiscal 2018 Operating and Capital Budgets vs. actuals (through April 30, 2018) which had been handed out as part of the Agenda materials.

3. **Benefit Verification Update**

   Mr. Favorito noted that over 50,000 2018 Benefit Verification Forms have been returned. The first return date was May 25, 2108. The second mailing will occur later toward the end of June. Retirees with properly submitted and completed BVF’s are receiving an acknowledgment card by mail.

4. **Exclusive Benefit Rule**

   Mr. Favorito updated the Board that a draft Closing Agreement prepared by counsel for A&F had been circulated to the MSERS, MTRS and Treasury. Comments had been forwarded and the parties are waiting for next steps. Counsel for the MSERS and MTRS had reached out on our behalf. It is expected that counsel for A&F will request a meeting with the IRS prior to any submission being made.

   *Treasurer Goldberg arrived.*

5. **One Winter Street Lease**

   Mr. Favorito informed the Board that he had initiated discussions with DCAMM related to extensions of the lease to the Boston office which expires at the end of October 2019. Initial proposals from the property manager had been received. Due to market conditions for downtown Boston the proposals reflect a significant increase from the current rent being paid. As progress is made the Board will be provided with further updates.

   *Mr. Valeri arrived.*

6. **Senate Bill 4 (Senate Ways & Means Budget – FY ’19)**

   Mr. Favorito summarized recent developments regarding the proposed FY’19 Senate budget. Currently there is only one material amendment that would impact the MSRB. It proposes increasing the number of hours a retiree could work in the public sector to 1,200 annually. A companion proposal of 1,500 hours was contained in the House Ways & Means budget proposal.
7. **PRIM Update**

The Board reviewed the monthly investment performance information provided by PRIM through the month of March 2018.

8. **Legal Update**

Mr. Favorito referred the Board to the memo prepared by the MSRB’s Legal Unit summarizing recent court and DALA/CRAB decisions that had been received over the past month.

9. **Board Education – MACRS Conference** (June 4-6, 2018 – Hyannis)

The most recent agenda for the upcoming conference was distributed to the Board.

10. **MSRB Staff Activity**

Mr. Favorito reviewed statistics of Board staff activity for the period January 1, through April 30, 2018. He highlighted the Call Center activity over the period and the overall productivity of each of the units that provide member benefits.

11. **SMART Plan / CORE Plan Presentation**

Mr. Favorito welcomed David Lynch, Executive Director of the Treasury’s Defined Contribution Plans Division. Mr. Lynch made a presentation to the Board providing a status of developments related to the Commonwealth SMART Plan, and an introduction to the CORE §401(k) Plan for private non-profit employers administered by the Treasury.

12. **National Association of Public Pension Attorneys (NAPPA) Conference**

Mr. Favorito sought Board approval for up to two members of the Legal Unit to attend the upcoming NAPPA Legal Education Conference scheduled for June 26-29 in Savannah, Georgia. On a motion by Mr. Valeri seconded by Ms. Deal, the Board voted unanimously to approve the request.

**THE BOARD GOES INTO EXECUTIVE SESSION.** At approximately 11:01 A.M. the Board entered Executive Session to review applications for disability retirement, associated benefits, and to also consider the reputation, character, physical condition or mental health of individuals with business before the Board. The Board indicated that it would return to Open Session after the Executive Session.

Ms. Deal made a motion to enter Executive Session. Mr. Valeri seconded the motion.
ON ROLL CALL THE VOTE WAS AS FOLLOWS:

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<td>Mr. Valeri</td>
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<td>Ms. Deal</td>
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<td>Mr. Gormley</td>
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TAB 2: BOARD RETURNS TO OPEN SESSION
(Roll call required)

THE BOARD COMES OUT OF EXECUTIVE SESSION: At 11:15am Mr. Gormley made a motion to come out of Executive Session and return to Open Session. Ms. Deal seconded the motion.

ON ROLL CALL THE VOTE WAS AS FOLLOWS:

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<td>Mr. Gormley</td>
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§91A DECISION OF THE HEARING OFFICER

1. Thomas Griffin, Docket No. 18-3291A-01
   - Motion to adopt findings and recommendations of Hearing Officer Attorney Susan Anderson; Motion to approve made by Ms. Deal, seconded by Mr. Valeri.

§91A - REQUEST TO ENTER REPAYMENT AGREEMENT

1. Michael Cravedi
   - Approved. Motion to grant staff authority to enter into negotiations to negotiate the monthly repayment amount to an amount not exceeding $1,000.00. Motion to approve by Mr. Valeri, seconded by Ms. Deal.

Treasurer Goldberg departed at noon. Ms. Kim assumed the Chair.

REQUEST TO DETERMINE MEMBERSHIP DATE

1. Yuri Iozzo
   - Denied; Motion by Mr. Valeri, seconded by Ms. Deal.
REQUEST TO DETERMINE REGULAR COMPENSATION – PAROLE OFFICER
SUPPLEMENTAL PAY

- Approved; Motion by Mr. Valeri, seconded by Mr. Gormley.

REQUEST FOR RETROACTIVE RETIREMENT DATE

1. Thomas Streit
   - Approved; Motion by Ms. Deal, seconded by Mr. Gormley.

REQUEST TO DETERMINE EFFECTIVE RETIREMENT DATE

1. Martelle Etienne
   - Approved to establish date December 8, 2017; Motion by Mr. Valeri, seconded by Mr. Gormley.

2. Linda Francis
   - Approved to establish date of March 1, 2017; Motion by Ms. Deal, seconded by Mr. Valeri.

GROUP CLASSIFICATIONS
Pursuant to the Board’s Classification Policy the following are reported as approved for
Group 2 Classification:

1. Susan Bergin – Rehabilitation Counselor A/B, NE Suburban Area, Tewksbury Hospital, DMH
2. Joyce Brilliante – Teacher Assistant, LABB Collaborative
3. Jeanne Centorrino-Pattison – Court Officer 3, MA Trial Court
4. Elizabeth Chase – Probation Officer 2, MA Trial Court
5. Patricia Conley-Bert – Social Worker 2, DCF
6. Kathleen Connolly – Pediatric Nurse Practitioner, Pappas Rehabilitation, MA Hospital School, DPH
7. Lisa Cornish – RN 4, Pappas Rehabilitation, MA Hospital School, DPH
8. Stephen Coughlin – Social Worker 3, DCF
9. Jane Davis – LPN I, Commonwealth Community Services, DDS
10. Juan De Los Santos – Chief Court Officer, MA Trial Court
12. Elizabeth Dunn – Paraprofessional, South Coast Educational Collaborative
13. Ersilia Fanuele – Paraprofessional, South Coast Educational Collaborative
14. Marie Griffin – First Asst. Chief Probation Officer, MA Trial Court
15. Richard Guzzi – Chief Probation Officer, MA Trial Court
16. Carole Hanedanian – Social Worker 2, DCF
17. Thomas Levesque – Senior Steward, Bristol County Sheriff’s Department
18. **William Levine** – Nurse Practitioner, Franklin County Sheriff’s Department
19. **Mark Maczka** – Court Officer 3, MA Trial Court
20. **John McDonough** – Court Officer 2, MA Trial Court
21. **Robert McWatters** – Probation Officer 2, MA Trial Court
22. **Nahum Miranda** – Storekeeper 4, MCI Norfolk, DOC
23. **Edmund Morse** – Probation Officer, MA Trial C
24. **Colian Perry** – MHW 3, CMA/Worcester State Hospital, DMH
25. **Raymond Petrone** – Court Officer 3, Dudley District Court, Trial Court
26. **Luis Rodriguez** – Social Worker A/B, DCF
27. **Richard Ryan** – Asst. Chief Court Officer, MA Trial Court
28. **Anthony Sims** – Court Officer, MA Trial Court
29. **Susan Wanders** – Social Worker 2, DCF
30. **David Weber** – Teacher 2, Norfolk Sheriff’s Office
31. **Ian Wilson** – Court Officer 2, MA Trial Court

**GROUP 2 TO BOARD**

1. **Leanna Babineau** – DSW 4, Wrentham Developmental Center, DDS
   - **Approved;** Motion by Mr. Gormley, seconded by Mr. Valeri.

2. **Claire Carmichael** – Residential Supervisor C, Central Residential Svcs., DDS
   - **Approved;** Motion by Ms. Deal, seconded by Mr. Valeri.

3. **Aileen Charles** – LPN, Chelsea Soldiers Home
   - **Approved;** Motion by Mr. Valeri, seconded by Mr. Gormley.

4. **Christine Davignon** – DSW 4, Wrentham Developmental Center, DDS
   - **Approved;** Motion by Mr. Gormley, seconded by Ms. Deal.

5. **Anne Duchard** – RN 5, Lemuel Shattuck Hospital, DMH
   - **Denied;** Motion by Ms. Deal, seconded by Mr. Valeri

6. **Cheryl Jacobs** – Clinical Social Worker D, Hathorne Units, Tewksbury Hospital, DMH
   - **Denied;** Motion by Ms. Deal, seconded by Mr. Gormley
7. **Jose Ortiz** – MHW 4, Worcester Recovery Center Hospital, DMH
   - **Approved**: Motion by Ms. Kim; seconded by Mr. Gormley

8. **Norma Torres** – Certified Nursing Assistant, Holyoke Soldiers Home
   - **Denied**: Motion by Ms. Deal; seconded by Mr. Valeri

**GROUP 2 RECONSIDERATION TO BOARD**
1. **Ann Rocheleau** – Psychological Assistant 3, Templeton Community Services, DDS
   - **Reconsidered**: Motion by Mr. Valeri, seconded by Ms. Deal
   - **Approved**: Motion by Ms. Deal, seconded by Mr. Valeri

**GROUP 2 TABLED TO BOARD**
1. **Cathleen Tobyne** – Program Coordinator 2, Kelley Assistive Tech Center, DDS
   (Tabled April 2018)
   - **Denied**: Motion by Ms. Deal, seconded by Mr. Valeri.

2. **William Watson** – Telecommunicator/Fire Signal Operator, Barnstable County Sheriff
   (Tabled April 2018)
   - **Approved**: Motion by Mr. Valeri, seconded by Mr. Gormley

**GROUP 2 HSC A/B TO BOARD (CURRENT)**
1. **Laurie Cote** – HSC A/B, Franklin/Hampshire Area Office, DDS
   - **Approved**: Motion to approve by Ms. Deal, seconded by Mr. Valeri

2. **Linda Haskins** – HSC A/B, New Bedford Area Office, DDS
   - **Approved**: Motion to approve by Ms. Deal, seconded by Mr. Valeri

3. **Lisa Miller** – HSC A/B, Springfield/Westfield Area Office, DDS
   - **Approved**: Motion to approve by Ms. Deal, seconded by Mr. Valeri

4. **Nina Moniz** – HSC A/B, Fall River Area Office, DCF
   - **Approved**: Motion to approve by Ms. Deal, seconded by Mr. Valeri
Pursuant to the Board’s Classification Policy the following are reported as approved for Pro-Rated Group 2 Classification:

1. **David Bertera**  
   **UMASS Amherst**  
   Police Officer – 10/16/11 – 1/21/17

2. **George Devlin**  
   **Department of Mental Health**  
   Mental Health Assistant, Dorchester Mental Health Center  
   9/19/82 – 6/4/83  
   Recreation Therapist, MA Mental Health Center  
   6/5/83 – 6/20/87  
   Recreation Therapist I, MA Mental Health Center  
   6/21/87 – 8/27/88

3. **John Doherty**  
   **Department of Children & Families**  
   Social Worker I – 6/7/87 – 9/10/88  
   Social Worker 4 – 9/18/94 – 4/10/99

4. **Kathy Dowd**  
   **Department of Public Health**  
   LPN 1 and LPN 2 – Western MA Hospital  
   9/2/01 – 10/6/02  
   RN 2 – Soldiers Home Holyoke  
   3/5/06 – 11/11/11

5. **Brian Feeney**  
   **Department of Children & Families**  
   Social Worker I – 2/9/86 – 8/22/87  
   Social Worker 4 – 9/18/94 – 10/21/00

6. **Stephen Fratalia**  
   **MA Trial Court**  
   Probation Officer – 10/21/97 – 5/23/04

7. **Paul Keefe**  
   **MA Trial Court**  
   Probation Officer – 4/18/88 – 5/31/98  
   Assistant Chief Probation Officer – 6/1/98 – 1/30/13

8. **Karen Leonard-Evans**  
   **Department of Developmental Services**  
   HSC/AB – Fall River Area Office  
   1/24/83 – 9/4/99

9. **John Millett**  
   **MA Trial Court**  
   Probation Officer – 3/11/85 – 6/4/00  
   First Asst. Chief Probation Officer – 6/5/00 – 4/24/05  
   Chief Probation Officer – 4/25/05 – 12/23/12
10. **Lori Sherburne**  
*Department of Children & Families*
Social Worker 2 – 6/16/85 – 6/28/86  
Social Worker 3 – 6/29/86 – 9/30/89  
Social Worker 4 – 10/1/89 – 9/13/99

11. **Cathleen Tobyne**  
*Department of Developmental Services*
Physical Therapy Assistant, Hogan Regional  
7/9/78 – 1/14/84  
Physical Therapy Assistant, Hogan Regional  
10/25/87 – 5/14/05

**GROUP 2 PRO RATE TO BOARD**

1. **George Devlin**  
*Department of Mental Health*
Mental Health Worker 4, MA Mental Health Center  
8/28/88 – 6/26/92

- **Denied**; Motion by Mr. Valeri, seconded by Ms. Deal

2. **Linda Grant**  
*Department of Developmental Services*
RN 4, NE Residential Services – 9/7/14 – 9/27/15

- **Denied**; Motion by Ms. Deal, seconded by Mr. Valeri

**GROUP 2 PRO RATES RECONSIDERATION TO BOARD**

1. **Mary Strojny**  
*Department of Developmental Services*
Recreational Therapist 3 – 8/29/10 – 1/26/13  
(Denied April 2018 Board meeting)

- **Reconsideration approved**; Motion by Ms. Deal, seconded by Mr. Gormley  
- **Approved**; Motion by Ms. Deal, seconded by Mr. Gormley

**Pursuant to the Board’s Classification Policy the following are reported as approved for Group 4 Classification:**

1. **Charles Balboni** – CO/Captain, Suffolk County Sheriff’s Department  
2. **George Bedard** – CO 3, DOC  
3. **Nina Betinis** – Correctional Counselor/CO, Hampden County Sheriff’s Department
4. Christopher Bockholt – CO I, DOC
5. Arthur Brule – CO I, DOC
6. Lance Budka – CO 3, DOC
7. Robin Cote – CO, Barnstable Sheriff’s Office
8. Stephen Crehan – Lieutenant, Plymouth County Sheriff’s Department
9. Keith Dickinson – CO/Sergeant, Berkshire County Sheriff’s Department
10. Robby Dodd – CO 3, DOC
11. Sammy Donalson – CO, Barnstable County Sheriff’s Office
12. Erin Donnelly – Assistant District Attorney, Worcester County D.A.’s Office
13. Michael Dunn – CO 2, DOC
14. Robert Durgin – Assistant Superintendent, Norfolk Sheriff’s Office
15. Joseph Gaudreau – CO, Worcester County Sheriff’s Office
16. John Ginnetty – Captain, DOC
17. William Goggins – Assistant District Attorney, Northwestern D.A.’s Office
18. Michael Jones – CO I, DOC
19. Kevin Kennedy – CO 2, DOC
20. Ronald Loranger – CO I, DOC
21. Bonnie MacDonald – Field Parole Officer D, MA Parole Board
22. Donald Mahoney – CO I, DOC
23. Steven Matyczynski – CO I, DOC
24. Glenn McDaniel – CO I, DOC
25. Adrian Mello – Industrial Instructor I, DOC
26. Brian Miller – CO 3, DOC
27. Armenio Monteiro – CO I, DOC
28. Shawn Moran – Sergeant/CO 2, DOC
29. Martin Murphy – Recreation Officer 2, DOC
30. John Nickless – Supervisor of Industries, DOC
31. Carlos Obregon – CO I, DOC
32. Michael O’Connor – CO, Worcester Sheriff’s Department
33. Joseph Rackett – CO I, DOC
34. Andrew Rego – Captain, DOC
35. Ralph Ricci – CO 2, DOC
36. David St. Pierre – CO, Hampden County Sheriff’s Department
37. Michael Sullivan – CO I, DOC
38. Jeffrey Walton – CO/Corporal, Hampden County Sheriff’s Department
39. Jerry Willis – CO, DOC
40. Frederick Woods – CO I, DOC

GROUP 4 TO BOARD

1. Rachel Agneta – Campus Police Officer I, Salem State University

   - Denied; Motion by Ms. Deal, seconded by Mr. Valeri
2. **Thomas Perkins** – Industrial Instructor 3, DOC
   - **Approved**; Motion by Mr. Gormley, seconded by Ms. Deal

**Pursuant to the Board’s Classification Policy the following are reported as approved for Pro-Rated Group 4 Classification:**

1. **Frederick Carleton**  
   Middlesex Sheriff’s Office  
   Correction Officer – 3/23/86 – 7/28/12

2. **Michael Frost**  
   Essex County Sheriff’s Department  
   Assistant Superintendent – 7/1/08 – 7/9/17

**GROUP 4 CORRECTIONAL PROGRAM OFFICER TO BOARD**

1. **Linda Vieira** – Correctional Program Officer, DOC
   - **Approved**; Motion by Ms. Deal, seconded by Mr. Valeri

**GROUP 4 CORRECTIONAL PROGRAM OFFICER PRO-RATE TO BOARD**

1. **Caroline Sawyer**  
   Department of Correction  
   Correctional Program Officer A/B – 6/9/85 – 11/28/87  
   Correctional Program Officer D – 11/29/87 – 5/9/92
   - **Approved**; Motion by Mr. Gormely, seconded by Ms. Deal

**Pursuant to the Board’s Classification Policy the following are reported as approved for 20/50 Classification:**

1. **Brian Antaya** – CO I, DOC
2. **Peter Antoine** – Jail Officer, Suffolk County Sheriff’s Department
3. **Anthony Arcieri** – CO, Suffolk County Sheriff’s Department
4. **Eugene Benevides** – CO 3, DOC
5. **Thomas Bouley** – CO 3, DOC
6. **Luis DeJesus** – CO I, DOC
7. **Martin Devine** – CO 2, DOC
8. **Michael Ferguson** – CO 2, DOC
9. **David Frontiero** – CO, Essex County Sheriff’s Department
10. **Derek McGovern** – CO I, DOC
11. **Demetrios Paragios** – CO/Sergeant, Essex County Sheriff’s Department
CORRECTIONAL PROGRAM OFFICER 20/50 TO BOARD

1. **James O’Leary** – Correctional Program Officer C
   - **Approved;** Motion by Mr. Valeri, seconded by Mr. Gormley

**ON A MOTION BY MS. KIM AND SECONDED BY MR. GORMLEY, THE BOARD VOTED TO ADJOURN THE MEETING. THE MEETING WAS ADJOURNED AT 12:50PM.**

THE NEXT REGULAR BOARD MEETING OF THE STATE BOARD OF RETIREMENT WILL BE HELD ON Thursday, June 28, 2018 AT 10:00AM.

Documents Used at the State Board of Retirement Meeting of May 31, 2018

- Agenda for the May 31, 2018 Board meeting
- Open Session and Executive Session minutes of the April 26, 2018 Board meeting.

Supporting documentation for Agenda items as referenced therein.