### **Application Process**

Applications will be accepted between Monday August 13, 2018 and Tuesday September 18, 2018. Applicants must apply electronically via the Attorney General's Office Employment and Recruitment Portal by visiting www.mass.gov/ago/fellowship.

In addition to a completed application, applicants must submit the following:

- 1. Resume;
- 2. Cover Letter;
- 3. Law school transcript;
- 4. A one page personal statement. Your resume will reflect your legal and professional experience. The personal statement should explain the reason(s) for your commitment to public interest law and your interest in the work of the Attorney General's Office, including any personal experiences related to the mission of our office.

Applicants will be asked to upload these documents as part of the application process.

Writing sample and OFFICIAL law school transcript to be provided at time of interview.

Selected candidates will be invited for interviews in October/November 2018. Offers will be extended in December 2018.

We will gladly assist applicants who are unable to complete an application on-line or who are in need of an accommodation during the application process.

For questions or assistance, please contact us at (617) 963-2041 or AGOFellowship@state.ma.us.



OFFICE OF THE ATTORNEY GENERAL ONE ASHBURTON PLACE BOSTON, MA 02108

# Office of the Attorney General

# 2019 Fellowship Program



One Ashburton Place Boston, MA 02108 (617) 963-2041 www.mass.gov/ago

#### A message from Attorney General Maura Healey

I'm pleased to announce that the Attorney General's Office is seeking entry-level attorneys for its Fellowship Program in the Boston office.

The Fellowship Program was established as an initiative of the Office's Diversity and Inclusion Committee to provide opportunities for new attorneys to gain practical experience in the public sector and to enjoy the personal satisfaction of working to serve the residents of the Commonwealth. We are focusing our recruitment efforts to attract a pool of candidates from a broad spectrum of backgrounds who reflect the diversity of the people of the Commonwealth and the communities we serve.

Our work at the Attorney General's Office encompasses criminal prosecution, health care advocacy, consumer protection, civil rights, environmental protection, enforcement of labor laws, torts, contracts, eminent domain, administrative law, violence prevention programs, and so much more. In addition to our Boston offices, we have regional offices that serve the Western, Central, and Southeastern regions of Massachusetts. Given this broad array of essential public services, having the skills, perspectives and fluency in our Commonwealth's communities is increasingly vital to our mission. We invite you to apply for a Fellowship position to begin in September 2019, and join our talented and dedicated staff.

Cordially,

Maura Heatey Massachusetts Attorney General

#### About the Program

The Fellowship Program offers entry-level attorneys the unique opportunity to engage in the practice of law and policy in the largest public sector legal office in the Commonwealth.

The Attorney General's Office serves the public through six core bureaus: Criminal, Energy and Environment, Executive, Government, Health Care and Fair Competition, and Public Protection and Advocacy. Selected fellows will explore and gain experience in a variety of practice areas over the course of the two-year fellowship. Fellows generally complete three rotations through different areas of the office.

Fellows receive training and guidance from experienced attorneys to enhance proficiency and develop skills. Through the Fellowship Program, new attorneys will launch their legal careers by enriching their legal experience, broadening their exposure to the public sector, and assuming substantial individual responsibility for their work.

Fellowship Program candidates will be selected on the basis of several factors, including but not limited to:

- Academic and intellectual ability;
- Knowledge, experience, and ability in legal areas such as research, writing, advocacy, trial preparation, discovery, investigation, negotiation, etc.;
- Legal, professional, or personal experience related to the mission of the Attorney General's Office;
- · Demonstrated engagement and leadership in school and/or community activities;
- · Law journal participation or other experience in writing/editing;
- Flexibility and interest in a variety of legal subject areas.

The successful candidate will be able to demonstrate a commitment to public interest law and a connection to the people and communities we serve.

# Eligible Candidates

The Attorney General's Office seeks applications for its Fellowship Program from:

- Third-year day or fourth-year evening law students scheduled to graduate in 2019; and
- Current full-time judicial law clerks who received their J.D. prior to 2019 and were either:
  - Accepted into their clerkship(s) straight from law school; or
  - 2. Accepted and deferred for up to one year and did not practice as an attorney before beginning their clerkship(s).

The Fellowship Program begins in September 2019. All individuals invited to participate must commit to a two-year term and must take the bar exam in Massachusetts no later than July 2019.

# Additional Information

The salary will be \$60,000 per year. Fellows will have the opportunity during their final rotation to seek continued employment with the Attorney General's Office.

For additional information about the Attorney General's Office, or for specific information about the various bureaus and initiatives in the Office, visit our website at www.mass.gov/ago/bureaus.

The Attorney General's Office is an Equal Opportunity Employer. As the representative of the Commonwealth and its residents, the Attorney General's Office strives to ensure that those working in our office reflect the diversity of the communities we serve. The Office encourages applicants from a broad spectrum of backgrounds to apply for positions.