

**Minutes**  
**Executive Committee Meeting**  
**Massachusetts Clean Water Trust**

**DATE:** August 31, 2016

**START TIME:** 1:40 p.m.

**PLACE:** State House Room 372

**NOTICE:** Due public notice given

**MEMBERS OF THE EXECUTIVE COMMITTEE –**

**PRESENT:** Sue Perez, Executive Director of the Trust  
Rachel Madden, Director of Finance & Administration of the Trust  
Steve McCurdy, Director of Program Development of the Trust

**ALSO PRESENT:** Bernard Greene, Senior Legal Counsel of the Trust  
Nate Keenan, Deputy Director of the Trust

**SUMMARY OF DISCUSSIONS (INCLUDING DECISIONS MADE/ACTIONS TAKEN/ VOTES):**

1. Budget. Ms. Perez reported on the budget that will be presented at the September Board meeting. She noted that historically the actual budget numbers have come in under the budgeted amount. This was true for fiscal year 2016, if the lead initiative is excluded. The Committee discussed the various expenses comprising the fiscal year 2017 budget, including additional staff costs. Mr. McCurdy noted that DEP's payroll budget will increase as a result of union contracts negotiated with scientists and engineers. Those increases will start being incurred in January.
2. Lead in Municipal and Public School Drinking Water. Mr. McCurdy distributed to the Committee an update on the lead in public school drinking water initiative that summarized the informational meetings and school water samplings that have been or will shortly be completed. Mr. Keenan noted that many of the projects being prepared for the IUP are for the replacement of water service connections. The Committee discussed some of the private use and other issues that would have to be addressed if the projects are for the replacement of both the connection between the water main and a property's service line and the service line to the property.
3. Worcester Sewer. Mr. McCurdy reported on a draft interdepartmental services agreement ("ISA") between the Department of Transportation ("DOT") and DEP prepared by Ben Stone, A&F's director of capital planning and long term obligations. Mr. Stone and DEP's budget people are working on preparing the ISA for review by the Comptroller. They are also working on determining how DOT's \$3 million contribution to the project can be moved from DOT to the Trust within MMARS.

4. Federal Emergency Management Agency Regulations. Mr. McCurdy reported on a new Presidential executive order updating an earlier executive order on floodplain management. The new executive order is intended to reduce the risk to property financed with federal moneys from coastal or other floods. Federal Emergency Management Agency regulations implementing the executive order will apply to other federal agencies who will be required to develop procedures to implement the executive order. With respect to Trust financed projects, the Committee discussed whether such procedures would apply to the “group of projects” or all projects funded by the Trust and whether additional steps in the approval process would be required to comply with the procedures.

**LIST OF DOCUMENTS AND EXHIBITS USED:**

Program Status Update: MassDEP-UMass Assistance Program for Lead in School Drinking Water

The meeting adjourned at 2:15 p.m.

**Approved:** October 12, 2016