

Note: there was a typo in the program director email address. See highlighted below the corrected email address:

From: Director-DWP, Program (DEP)
Sent: Friday, September 07, 2018 3:24 PM
Subject: Updated Chemical Addition Report and Trainings

VERY IMPORTANT INFORMATION
Please review!

*****The Monthly Chemical Addition Report only applies to you if your system adds chemicals to the water for treatment*****

Dear Public Water Suppliers:

The Massachusetts Department of Environmental Protection (MassDEP) Drinking Water Program (DWP) has updated the monthly Chemical Addition Report. In accordance with 310 CMR 22.15(4) all public water systems that add chemicals to their water must submit a monthly Chemical Addition Report to MassDEP/DWP.

310 CMR 22.15 (4) "Chemical Addition. "Every Supplier of Water shall report to the Department at least once each month the use of chemicals added to the water supply. Such reports shall include, but not be limited to, the name of the chemical, the amount added, the resulting concentration of the chemical in the water, and the reason for adding the chemical to the water."

The Chemical Addition Report helps to track the amount of chemical used, daily production of the water system, and the amount of chemical residual present in the distribution system. DEP/DWP reviews these reports to ensure that each public water system's treatment is operating efficiently and effectively to provide proper protection of drinking water. The updated report is compliant with the Drinking Water Standards, and includes guidance and instructions. See the attached report and instructions. An Excel version of the form will also be available.

To assist you to transition to the updated report and to correctly complete this monthly report, MassDEP/DWP is providing you with "Chemical Addition Report Training", **3.5 Training Contact Hours (TCHs)**. See the following page for the agenda and directions. Please register for training by responding to this email or via email at program.director-dwp@mass.gov **Subject:** Chemical Addition Report. Include the date/location for the session you are interested in and the names of all attendees from your system. If you have any questions on the updated report, please let us know by responding to this email or include the questions with your registration. All questions will be responded to and/or compiled and addressed during the training.

Public Water Suppliers are expected to begin submitting the revised form/information no later than January 1, 2019. MassDEP is prepared to work with you individually as you transition into the updated form and/or information, especially systems with electronic tracking and reporting systems. If you have any questions about your specific system or wish to schedule an individual technical assistance session, please contact your regional contact listed on the following page.

Thank you for your participation in updating an important drinking water compliance report and we look forward to seeing you at the training.

Sincerely,


Yvette DePeiza, Program Director
MassDEP/BWR Drinking Water Program
Attachments

MassDEP Drinking Water Program
Chemical Addition Report Training" 3.5 Training Contact Hours (TCHs):

Region	Date	Time	location	Directions and Parking
CERO	Thursday, Oct 11, 2018		MassDEP/ CERO Office 8 New Bond Street Worcester, MA 01606	https://www.mass.gov/locations/massdep-central-regional-office Onsite Parking Available

NERO	Tuesday, Oct 23, 2018	8:30 am to 12:30 pm	MassDEP/NERO Office 205B Lowell Street Wilmington, MA 01887	https://www.mass.gov/locations/massdep-northeast-regional-office Onsite Parking Available
SERO	Thursday, Oct 25, 2018		MassDEP/SERO Office 20 Riverside Drive Lakeville, MA 02347	https://www.mass.gov/locations/massdep-southeast-regional-office Onsite Parking Available
WERO	Tuesday, Oct 30, 2018		Pioneer Valley Planning Commission 60 Congress Street Springfield, MA 01104	http://www.pvpc.org/content/location-directions Onsite Parking Available

Note: In addition to the above scheduled training sessions you may schedule an individual technical assistance session by contacting your regional contact listed below.

AGENDA

8:30-8:45	Registration
8:45-9:00	Welcome/intro/safety and security, learning objectives and purpose of the form, transition period etc.
9:00-9:15	Section I- PWS information
9:15 -10:00	Section II- Chemical and operational info
10:00-10:15	Break
10:15-11:15	Section III- Daily reporting
11:15 -11:45	Corrosion control specific reporting
11:45 -12:15	Dosage calculations, Appendix A & B, example calculations
12:15- 12:30	Questions and evaluation forms

Chemical Addition Report Form- Contacts

Region	Contact Person Name	Email Address	Phone #
WERO	Deirdre Doherty	Deirdre.Doherty@mass.gov	413-755-2148
CERO	Amy Finch	Amy.Finch@mass.gov	508-767-2720
NERO	Nicholas Zessoules	Nicholas.Zessoules@mass.gov	978-694-3230
SERO	Giliane Tardieu	Giliane.Tardieu@mass.gov	508-946-2789

You may also contact the Drinking Water Program at program.director-dwp@mass.gov or 617-292-5770