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Commonwealth of Massachusetts
Division of Professional Licensure
Office of Public Safety and Inspections
Board of Building Regulations and Standards

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BUSINESS REGULATION

CHARLES BORSTEL
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

ROBERT ANDERSON
ADMINISTRATOR

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

*Sturbridge Public Safety Building
Sturbridge, MA*

October 15, 2018 9:00 a.m.

<http://archives.lib.state.ma.us/handle/2452/684662>

Meeting called to order by the Chairman at _____ followed by roll call:

1. Roll Call

- | | | |
|---|----------------------------------|---------------------------------|
| a. Donald R. Torrico, Chairman, BOWM | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Matthew Hakala, Vice Chairman, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards, MBCIA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Robert Speroni, MetroWest | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Bonnie Weeks, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Andrew Bobola, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Michael Clancy, SEMBOA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Michael Giampietro, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Roger Fuller, MMA Representative | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| j. David Lenzie, Member of Academia | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| k. Bill Horrocks, BBRS Representative | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections

2. The minutes from the last meeting on **September 19, 2018** were reviewed by members present; **motion to approve these minutes was made by _____, seconded by _____.**



3. Application for Certification Packets:			M	S
a) Fogarty, Robert	No Affiliation	Local Inspector Quals approved 6/7/2012 0 CEU's <i>not required</i> <i>Copies of all exams have been received (PRONTO)</i>		
b) Milne, Reade	Town of Edgartown	Local Inspector Quals Approved 8/2/2017 Appointed 9/11/2017 10 CEU's <i>Copies of all exams have been received</i>		
c) O'Callaghan, Joseph	City of Malden	Local Inspector Quals Approved 3/2/2016 Appointed 3/3/2016 Extension through 12/31/2018 26.5 CEU's <i>Copies of all exams have been received</i>		
4. Examination Approval Packets:			M	S
<i>Copies of resumes provided today</i>				
a) Bazinet, Eric	No Affiliation (Swansea)	Qualifications Local and/or I of B		
b) Brown, Wayne	No Affiliation (Pembroke)	Qualifications Local and/or I of B Quals denied 9/19/2018		
c) Burns, Bruce	No Affiliation (Auburn)	Qualifications Local and/or I of B		
d) Davis, True	No Affiliation (Milford)	Qualifications Local and/or I of B		
e) Dougan III, William	No Affiliation (Acushnet)	Qualifications Local and/or I of B		
f) Lipoma, Jr., Joseph	No Affiliation (Franklin)	Qualifications Local and/or I of B		
g) Meehan, Kamm	No Affiliation (Arlington)	Qualifications Local and/or I of B		
h) Nelson, Paul J.	No Affiliation (Harvard)	Qualifications Local and/or I of B		
i) Partridge, Steven	No Affiliation (Pepperell)	Qualifications Local and/or I of B		
j) Sagar, Gary	No Affiliation (Seekonk)	Qualifications Local and/or I of B		
k) Smith, Edmund R.	No Affiliation (Montague)	Qualifications Local and/or I of B <i>Quals denied 5/12/16 - 3 yrs super experience</i>		

l) Viliott, Paul	City of Haverhill	Qualifications Local and/or I of B NERF requested 10/3/2018		
m) Zachariewicz, John	No Affiliation (West Brookfield)	Qualifications Local and/or I of B Quals denied 9/19/2018		

5. New Employee Report Form Packets:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

			M	S
a) Briggs, Gregory	Town of Granby	Acknowledge NERF Local Inspector Appointed Quals Approved 2/13/2018 0 CEU's not required Signed by <i>Town Administrator - Chief Administrative Officer - According to the Bylaws the Inspector of Buildings shall be appointed by the Board of Selectmen</i>		
b) Dougan, Robert	Town of Brookline	Acknowledge NERF Local Inspector Appointed 8/21/2018 Quals Approved 9/19/2018 7 CEU's Signed by <i>Mayor</i>		
c) Gardner, David	Town of Granby	Acknowledge NERF Building Commissioner Appointed 9/4/2018 I of B Certification 8/1/2018 10 CEU's Signed by <i>Town Administrator - Chief Administrative Officer - According to the Bylaws the Inspector of Buildings shall be appointed by the Board of Selectmen</i>		
d) Gardner, David	Town of South Hadley	Acknowledge NERF Building Commissioner Appointed 9/4/2018 I of B Certification 8/1/2018 10 CEU's Signed by <i>Town Manager - Chief Administrative Officer - appoints all department heads</i>		
e) Garmalo, Nicholas	Town of Greenfield	Acknowledge NERF Local Inspector Appointed 9/4/2018 Quals Approved 5/9/2018 0 CEU's not required Signed by <i>Mayor</i>		
f) Brides, Brendan	Town of Sandwich	Acknowledge NERF Building Commissioner Appointed 8/6/2018 I of B Certification 4/6/2016 17.5 CEU's Signed by <i>Town Manager - appoints town employees</i>		
g) Leathe, Brian	Town of Wenham	Acknowledge NERF Building Commissioner Appointed 8/21/2018 I of B Certification 3/1/2017 27 CEU's Signed by <i>Chairman</i>		

h) McWeeney, Adrian	City of Boston	Acknowledge NERF Local Inspector Appointed 5/28/2018 Quals Approved 9/19/2018 0 CEU's <i>not required</i> Signed by <i>Inspector of Buildings</i>		
i) Morris, David	Town of Sandwich	Acknowledge NERF Local Inspector Appointed 9/19/2018 Local Certification 4/4/2018 0 CEU's Signed by <i>Town Manager- appoints town employees</i>		
j) Salmon, James	Town of Clinton	Acknowledge NERF Local Inspector Appointed 8/31/2018 Quals Approved 6/6/2018 0 CEU's <i>not required</i> Signed by <i>Chairman</i>		
k) Tignor, George	Town of West Boylston	Acknowledge NERF Building Commissioner Appointed 10/1/2018 I of B Certification 5/9/2018 27.5 CEU's Signed by <i>Town Administrator</i>		

6. Extension Requests to be Certified Packets:

Footnote:

R7.1.7.4.1 Requests for exam schedule extension. Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **January 1, 2008'**

M S

a) Gibney, John	City of Methuen	Extension for I of B Appointed 11/3/2012 Extension through 2/28/2017 (final) <i>Requesting an extension through November 1, 2018</i>		
b) Rowell, David	Town of Provincetown	Extension for Local (3 rd extension) Appointed 9/12/2016 Extension through 4/30/2018 and 10/31/2018 Passed B1 5/5/2017 Failed B2 7/27/2017, 2/7/2018, 3/29/2018 <i>It has been difficult for me as some of the personal reasons still exist for my inability to pass. The Town has been pleased with my performance and is allowing me time on the job to study and read. This has been most helpful. I hope to pass on the next attempt, but need a third extension before I can schedule that.</i>		
c) Salamone, Angelo	City of Amesbury	Extension for Local (2 nd extension) Appointed 11/21/2016 Extension through 8/31/2018 6.5 CEU's Passed 1A 10/13/2017 (failed 10/11/2017) Passed 1B 6/22/2018 (failed 12/21/16, 11/28/17, 12/13/17, 1/12/18) Failed 3B 8/20/2018		

		Will be retaking 3B soon.		
d) White, M. Scott	Town of Watertown	<p>Extension for Local (1st extension) Appointed 9/5/2017 6 months 3/31/2018 12 months 9/30/2018 21 CEU's</p> <p>Passed 1A 2/2/2018 (failed 10/20/17, 11/29/17) Failed 1B 6/5/2018, 7/5/2018, 8/27/2018</p> <p><i>Requesting an extension of time due to my increased workload after the sudden passing of the building commissioner. I assumed the duties until another CBO was appointed two months later. Ken's passing also took an emotional toll on me.</i></p>		

draft October 15, 2018

7. Hearings:

Footnote:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

BOCC 15-2018 Walden, Robert

Town of Chesterfield & Goshen
Local Certification 3/5/2014

LNAME	FNAME	CITY/TOWN	Cert No.	Upgrade	Total 1999	Total 2002	Total 2005	Total 2008	Total 2011	Total 2014	Total 2017	Total 2020	CEU's Required by Dec 2017	Appointed
Walden	Robert	Chesterfield	14-03-1883						0	45.5	34		45	1/2/2012
Walden	Robert	Goshen												9/1/2015

** Notification for the September 19, 2018 hearing was sent certified mail to the wrong address. Notification for the October 15, 2018 hearing was mailed regular mail and certified mail to the correct address.

BOCC 33-2018 Paroline, Anthony

Local Certification 6/4/2014

Letter returned as *Unable to Forward*

LNAME	FNAME	CITY/TOWN	Cert No.	Upgrade	Total 1999	Total 2002	Total 2005	Total 2008	Total 2011	Total 2014	Total 2017	Total 2020	CEU's Required by Dec 2017	Appointed
Paroline	Anthony		14-06-1907							57.5	39.5		45	

** Email received September 20, 2018 stated the certified letter was picked up at the post office on September 19, 2018. Was not mailed regular mail. Notification for the October 15, 2018 hearing was mailed regular mail and certified mail.

REOPEN:

BOCC 32-2018 LeClaire, Stewart

I of B Certification 11/12/1992

LNAME	FNAME	CITY/TOWN	Cert No.	Upgrade	Total 1999	Total 2002	Total 2005	Total 2008	Total 2011	Total 2014	Total 2017	Total 2020	CEU's Required by Dec 2017	Appointed
LeClaire	Stuart		92-11-448		122.5	124.5	134	130	112	78	39.5		45	

** September 20, 2018 **Signed Letter received to *Voluntarily Surrender* certification** received after hearing on September 19, 2018

8. Review Application for Continuing Education – Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by ____, seconded by ____. Motion passed by unanimous vote.**

(*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
District 11	Sept 11, 2018	Holbrook – 2015 IRC Code Updates	2.0	1	D11-0918
	Oct 2, 2018	Randolph – Transition from 2009 to 2015 IBC	2.0	1	D11-1018
District 11	Apr 4, 2018	Hingham – IBC	3.0	1	D11h-0418
	May 29, 2018	Hingham – Mass Amendments IRC	3.0	1	D11h-0518
	June 28, 2018	Hingham – Zoning 40A	3.0	1	D11h-0618
	July 31, 2018	Hingham – Eric Carlson FEMA	3.0	1	D11h-0718
	Aug 28, 2018	Hingham – Building, zoning, FEMA	3.0	1	D11h-0818
District 5	Sept 25, 2018	Southbridge – IRC Issues, IECC and Door Locks	3.0	1	D5-0918
PSD	Sept 26, 2018	Energy – Residential Stretch Energy Code 3 rd Party Documentation Webinar	1.0	1	
	Sept 26, 2018	Energy – Commercial Stretch Energy Code 3 rd Party Documentation Webinar	1.0	1	
David McRae	Sept 20, 2018	Solutions for Durability Related Issues PM DES132 offered by American Wood Council	1.5	1	
District 13	Sept 28, 2018	Hyannis – Disaster Preparedness	2.0	1	D13-0918
District 1	Sept 14, 2018	Pittsfield – FFPF Requirements and 780 CMR	3.0	1	D1-0918
MetroWest	Sept 18, 2018	2015 IECC Residential Energy Code Training	3.0	1	MW-0918
Ian McCallion Simpson Strong-tie	TBD	Code Requirements for Conventionally Framed Roofs	1.0	1	
	TBD	Deck Inspection for New and Existing Construction - Online	1.0	1	
	Mar 15, 2018	Making Wood Work offered by Timber Trading Group – Online	1.0	1	
NEBCA/ICC	Sept 24	IBC Transition from 2009 to 2015	6.0	1	
District 5	Aug 22, 2018	Energy Seminar	3.0	1	D5-0818
	June 26, 2018	Steel Connections / Welding	3.0	1	D5-0618
	Aug 1, 2018	Franklin – Field Questions for Energy Code	3.0	1	D5f-0818
David McRae	Aug 23, 2018	Meeting the Energy code Using the Performance Path ICC# 17301	1.0	1	
	Aug. 28, 2018	Making the Right Anchor Choice: Best Practices in Anchor Design offered by Simpson Strong Tie	1.0	1	
Jeff Putnam	May 22-23, 2018	FEMA – IEMC Community Specific	3.5	1	
District 8	Sept 12, 2018	Hoarding / Composite Siding	2.0	1	D8-0918
Jeff Putnam	Oct 3, 2018	527 CMT Hot Works Training offered by Department of Corrections	2.0	1	
Don Fitzgerald	Oct 9, 2019	Prefabricated Wood I-Joists: Fire Protective Assemblies and Firefighter Safety offered by APA ICC# 17468	1.0	1	
Gil Bonoan	Sept 29, 2018	CSL Cont Ed 6 Hour In-Class offered by AtLeisure 013900	6.0	1	
	Sept 12, 2018	CSL Cont Ed 6 Hour Online offered by AtLeisure	6.0	1	

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

Examination Approval packet:

- a. For Informational purposes:
There are currently 754 certified building inspectors -- 309 Local - 445 Inspector of Buildings
- b. *DRAFT* Examination Approval Form (rev10_18).
- c. *DRAFT* Policy for Continuing Education for Maintenance of Certification Status
- d. Time frames for submitting sign-in sheets and proof of attendance at the end of a three year training cycle
- e. Continuing discussion should a CSL be required for building official certification?
- f. Town of Tisbury

Next meeting scheduled for **Wednesday November 7, 2018, Sturbridge, MA**

draft October 15, 2018(2)