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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF REGISTRATION OF PROFESSIONAL
ENGINEERS AND LAND SURVEYORS

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JOHN C. CHAPMAN
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
DIRECTOR, DIVISION OF
PROFESSIONAL LICENSURE

Minutes of the February 16, 2017 Open Meeting

Board members arrive early and begin processing applications. The following attendance was recorded:

Board Members Present

Ronald Willey, Vice Chair
Dennis Drumm, PLS
Edward Englander, Esq., Public Member
Maurice Pilette, PE
Paul Tsang, PE
Peter Hale, PLS, Secretary
Daniel Caron, PE

Board Members Absent

Joel Goodmonson, PE
Paul Tyrell, PE, Chair
Scott Cameron, PLS

Members of the Public Present

Division Staff Members Present

at Various Times during the Meeting:

Sheila York, Board Counsel
Clinton Dick, Executive Director
Eric Funk, Board Administrator

1. Vice Chairman Ron Willey, who was Acting Chairman in the absence of Paul Tyrell, opened the meeting at 9:44am and notified attendees of the evacuation procedures.
2. The Board reviewed the minutes of the December 15, 2016 Open Meeting. Ron Willey moved, seconded by Dan Caron, to accept the meeting minutes with the addition of Dan Caron's name to the attendees. Motion passed unanimously.
3. The Board reviewed the minutes of the December 15, 2016 Executive Session. Scott Cameron moved, seconded by Ed Englander, to accept the meeting minutes with the addition of Dan Caron's name to the attendees and to keep these minutes confidential until the purpose of the executive session has transpired. Motion passed unanimously.
4. The Board reviewed the minutes of the January 26, 2017 Open Meeting. Scott Cameron moved, seconded by Ed Englander, to accept the meeting minutes. Motion passed unanimously.
5. The Board reviewed the minutes of the January 26, 2017 Executive Session. Scott Cameron moved, seconded by Ed Englander, to accept the meeting minutes with the addition of Dan Caron's name to the attendees and to keep these minutes confidential until the purpose of the executive session has transpired. Motion passed unanimously.
6. Ron Willey gave the Board a report on the two interviews that were conducted by Engineering Interview Committee:



- Applicant 1005678: Committee recommends this applicant, a 20 year applicant, be approved to sit for the PE exam. Ron Willey motioned to so approve, seconded by Scott Cameron. Motion passed unanimously.
 - Applicant 1005118: Committee recommends this applicant be approved to sit for the PE exam. Scott Cameron motioned to so approve, seconded by Ed Englander. Motion passed unanimously.
7. Dennis Drumm gave the Board a report on the two interviews that were conducted by Land Surveyor Interview Committee:
- Applicant 1004353: Committee recommends this applicant be approved to take the Jurisprudence exam. Scott Cameron motioned to so approve, seconded by Ed Englander. Motion passed unanimously.
 - Applicant 1002143: Committee recommends this applicant be approved to take the Jurisprudence exam. Scott Cameron motioned to so approve, seconded by Ed Englander. Motion passed unanimously.
8. Board Counsel Sheila York informed the Board that the revisions to 250 CMR 2.00-7.00, per Executive Order 562, were promulgated on February 10, 2017 and she would distribute copies to the Board.
9. Executive Director Clinton Dick informed the Board that he was awaiting an update regarding travel approval for the NCEES Northeast/Southern Zone Joint Interim Meeting in St. Thomas.

Clinton Dick remind the Board members to complete the ethics training and submit the completion certificates to him and to also let him know if any issues arose with printing the certificate of completion as he would work directly with them to resolve the issue.

Clinton Dick informed the Board that the contract with PCS was up for renewal and would be extended while the DPL works on drafting a new RFR. He further indicated that should the Board wish to provide comment or input on the proposed language, to please let him know.

10. Dennis Drumm raised a question regarding the application coversheets prepared by Board staff.

Eric Funk provided the Board with an updated regarding their request for a current print version of the ABET Accredited Schools and Programs. ABET no longer produces a print version of the approved listing as their website offers the most current listing of accredited schools and programs which can be downloaded as an Excel document. Ron Willey indicated that he could reach out to a contact at ABET to inquire about a printed summary should Eric Funk not be able to extract the necessary information from the ABET website.

11. Clinton Dick distributed an email from N.B. that was received by the Board on February 1, 2017. The email did not pertain to any active Board matters but appeared to be simply an FYI to the Board from N.B. Ed Englander moved, seconded by Scott Cameron to send a thank you letter to N.B. Clinton Dick stated that he would handle the response.

12. At 10:33am, Ed Englander moved, seconded by Scott Cameron, to suspend the public meeting and enter into Closed Investigative Session under G.L. c. 112, § 65C. Motion passed unanimously.
13. Report of actions taken during closed investigate conference:
 - 20150806EN008-IT-ENF: Dismiss without prejudice
 - 2016-000803-IT-ENF: Dismiss without prejudice
 - 2016-000840-IT-ENF: Dismiss without prejudice
14. Open session resumed at 10:37am.
15. At 11:00am, the Chair noted that there were no further topics for the public Board meeting. E. Englander motioned to adjourn, seconded by P. Hale. Motion passed.

Respectfully submitted by,



Eric Funk

Board of Registration of Professional Engineers and Professional Land Surveyors

Documents used by the Board at the open meeting

- Agenda 2/16/17 meeting
- Draft Minutes of the 12/15/16 open meeting
- Draft Minutes of the 12/15/16 executive session
- Draft Minutes of the 1/26/17 open meeting
- Draft Minutes of the 1/26/17 executive session
- Email from N.B. to the Board, dated 2/1/17