

**Massachusetts Board of Registration in Embalming and Funeral Directing
Public Session Minutes
Meeting of 5/15/18**

Held at
1000 Washington Street, Boston, MA, 02118
At 10:00 a.m.
Room 1D

Board Members Present:

Patrick Driscoll
Paul Phaneuf
Peter Stefan
Richard Gormley

Staff Members Present:

Michael Hawley, Executive Director
Thomas Burke, Associate Executive Director
Peter Kelley, Board Counsel
Christopher Carroll, Chief Investigator

Members of the Public Present:

Joseph Pasternak
Ryan Hassett
Marian Hassett
Timothy Hassett
Thomas G. Cuccia
Shannon Enos
Dean Laurendeau
James Athy
Anthony Athy

Nicole Faggas
Brian Campbell
Glenn F. Campbell
Justin Moreau
Faith Hallett
William Grayone
Douglas Sears
Shannon Henry

Call to Order

Mr. Phaneuf called the meeting to order at 10:09 a.m. Board staff reviewed building evacuation procedures and noted the location of restrooms.

Review of Minutes

The Board reviewed staff prepared open session minutes of the meeting held on April 17, 2018.

Mr. Driscoll moved to accept staff prepared open session minutes of the meeting held on April 17, 2018. Mr. Phaneuf seconded the motion. Motion passed unanimously.

The Board reviewed staff prepared executive session minutes of the meeting held on April 17, 2018.

Mr. Driscoll moved to accept staff prepared executive session minutes of the meeting held on April 17, 2018. Mr. Stefan seconded the motion. Motion passed unanimously.

Report from Executive Director Michael Hawley

Executive Director Hawley reported that fourteen establishments have not responded to the letters mailed to request compliance, and six letters were returned to the Board as undeliverable. Mr. Hawley noted that some establishments contain inaccurate address information due to migration issues with the new licensing system. Mr. Robert Williams will contact and inspect these establishments and report back to the Board at a future meeting.

Report from Legal Counsel, Peter M. Kelley

Attorney Kelley presented to the Board pending legislation that will authorize local boards of health to carry out the cremation of unclaimed dead following a waiting period. The Board discussed including language to the legislation that extends to all licensees and agents of the Boards of Health, namely funeral directors.

Mr. Driscoll moved to approve the proposed language. Mr. Stefan seconded. The motion passed unanimously by all present board members.

Report from Christopher Carroll, Chief Investigator

No report.

Application Review:

Type 6 – Review and vote on applications

- Ryan Hassett
- William P Grogan
- James T Athy
- Douglas Sears
- Thomas G Cuccia
- Shannon Enos
- Justin R Moreau

Mr. Driscoll moved to approve the above candidates for licensure. Mr. Stefan seconded. The motion passed unanimously by all present board members.

Wall Certificates

- Sowiecki Funeral Home
- Lehman Reen McNamara Funeral Home
- Roberts and Sons Funeral Home
- Joshua Hunt
- Andrew Pickering
- Joseph Pavao Jr.

Continuing Education Provider Applications:

The Board reviewed the following applications:

National Funeral Directors Association

- Digital Marketing to Grow, Educate and Inspire
- NFDA Certified Preplanning Consultant (CPC) Program

International Order of the Golden Rule

- Harness the Power of Online Review Sites to Better Serve Families
- 4 Ways to Woo Cremation Families
- Opioid Epidemic: How Funeral Directors Can Respond

Cremation Association of North America

- CANA'S 100th Annual Cremation innovation Convention

Mr. Driscoll moved to approve and accept all continuing education courses. The motion was seconded by Mr. Gormley. The motion passed unanimously.

At 11:31 a.m., Mr. Driscoll moved to go into executive session to comply with the provisions of the public record law, G. L. c. 30A, §21(a)(7); G. L. c. 66, § 10, to review reputation or character rather than professional competence of applicants, pursuant to G. L. c. 30A, § 21(a)(1). Mr. Phaneuf seconded the motion. Motion passed by a roll call vote: Mr. Phaneuf: “Yes”, Mr. Stefan: “Yes”, Mr. Gormley: “Yes”, and Mr. Driscoll: “Yes”.

At 11:43 a.m., Mr. Driscoll moved to exit executive session and enter open session. Mr. Gormley seconded the motion. Motion passed by a roll call vote: Mr. Phaneuf: “Yes”, Mr. Stefan: “Yes”, Mr. Gormley: “Yes”, and Mr. Driscoll: “Yes”.

Closed session, Investigative Conferences [Closed pursuant to M.G.L. c. 112, § 65C]

At 11:43 a.m., Mr. Driscoll moved to suspend the open meeting and enter into closed session to conduct settlement conferences pursuant to M.G.L. c. 112, § 65C. The motion was seconded by Mr. Phaneuf. **The motion passed unanimously.**

At 12:30 p.m. Mr. Driscoll moved to exit closed session. The motion was seconded by Mr. Gormley. **The motion passed unanimously.**

Adjournment

At 12:31 p.m. Mr. Driscoll moved to adjourn the meeting. Mr. Stefan seconded the motion. **Motion passed unanimously.**

List of Documents used at the meeting:

1. Agenda
2. Minutes from previous meeting(s) where applicable
3. Applications for personal registration
4. Continuing education provider applications

Respectfully submitted,



Michael Hawley
Executive Director

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