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**CHARLES BORSTEL**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

**Robert Anderson**  
ADMINISTRATOR

**NOTICE OF MEETING**

In accordance with the provisions of M.G.L. c. 30A, § 20, notice is hereby given that a meeting of the *Building Official Certification Committee* will be held on *Wednesday, December 5, 2018 at 9:00 a.m.* at Massachusetts Department of Corrections Headquarters, *50 Maple Street, Milford, MA*. It is anticipated that the following topics will be discussed at the aforementioned meeting:

FOR THE CHAIRMAN:

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Robert Anderson  
BBRS Administrator



# AGENDA

## [BOCC Previous Meeting Minutes](#)

BUILDING OFFICIAL CERTIFICATION COMMITTEE  
MASS Department of Corrections Headquarters, 50 Maple Street, Milford, MA  
**Wednesday, December 5, 2018 @ 9:00 a.m.**

1. Roll Call
  - a. Donald R Torrico, Chairman
    - Building Officials of Western Massachusetts, Lee
  - b. Matthew Hakala, Vice Chairman
    - Member At Large, Westford
  - c. Michael Clancy
    - Southeastern Building Official's Association, Hingham
  - d. Jeffrey Richards
    - Massachusetts Building Commissioner's Association, Weymouth
  - e. Robert Speroni
    - Metro West Building Official Association, Hopedale
  - f. Bonnie Weeks
    - Member At Large, Palmer
  - g. Andrew Bobola
    - Member At Large, Mattapoisett
  - h. Michael Giampietro
    - Member At Large, Millis
  - i. Roger Fuller
    - Massachusetts Municipal Association Representative
  - j. David Lenzie
    - Member of Academia
  - k. Bill Horrocks
    - BBRS Representative
2. Approval of minutes from last meeting November 7, 2018
3. Review Applications for Certification
4. Review Examination Approval
5. Review New Employee Report Forms
6. Extension Requests
7. Hearings
8. Review Applications for Education Credit
9. New Business / Additional Business / Other matters not reasonably anticipated 48 hours in advance of meeting

*The Massachusetts Department of Corrections Headquarters location is a secure facility. Participants should allow extra time for checking into the facility through the security desk. A picture ID will be required to be left at the desk. There is an X-Ray machine in use – please leave unessential items secured in your vehicle.*

