

**Board of Registration of Massage Therapy
April 9, 2018, 2018, Public Session Meeting Minutes
Location: 1000 Washington St., Boston, MA 02118, Room 1D**

Present:

Board members:

Paul Andrews, Board Chair
Alexei Levine, Vice Chair
Sheri Sarmento, Board Secretary
Saskia Coté, Board Member
Mindy Ruddock, Board Member
Anne Marie Kennedy, Board Member

DPL Staff:

Ana Garcia, Executive Director
Peter Kelley, Board Counsel

Item 1) 10:06 a.m. Meeting called to order:

Housekeeping and Evacuation Procedure – Executive Director Garcia detailed the evacuation plan to be followed in the event of an emergency. Do not use the elevators, exit down the stairwell and go across Harrison St. to Whole Foods parking lot.

Item 2) 10:07 a.m. Board Meeting Business:

- **Public Minutes from March 9, 2018** – Motion made to table the minutes from March 9, 2018 until the next meeting. The motion passed unanimously.

Item 3) 10:08 a.m. Board Counsel Report:

- Nothing to report

Item 4) 10:08 a.m. Curriculum Review:

- **Cape Cod Massage Academy tabled from January** - Mr. Andrews made a motion to invite the owner, Ms. Sarah MacDonald to the next meeting for clarification regarding the use of allied professionals in her curriculum. Ms. Coté, seconded the motion. The motion passed unanimously.
- **Bancroft School of Massage Therapy (renewal)** –Mr. Levine had a question regarding the clock hours which was clarified. Mr. Levine made a motion to approve the renewal. Ms. Coté seconded. The motion passed unanimously.

Item 5) 10:12 a.m. Sample Compliance Plan

- **20140219MT093-IT-ENF through 20140219MT098-IT-ENF [S.L.]** – Mr. Andrews brought up that he could provide a sample compliance plan. Executive Director Garcia stated they have a compliance plan template that people can tweak to fit their situation. We could review it and come back next month after everyone reviews it and adds their contributions. Mr. Andrews made a motion to do this. Ms. Ruddock seconded. The motion passed unanimously.

Item 6) 10:19 a.m. Correspondence

- **Email dated 03-23-18 from Kie Kjekwabara to Fei Chen re-Cranial Sacral Therapy**

On March 13, 2017 the Board determined it to be under the scope of practice.

- **Email dated 03/27/2018 from Leah Gay Director of Operations re: Compliance Officer at Multiple locations**

The board wanted to know if the compliance officer was practicing massage, where the location of each facility is and how many therapists are being monitored by one person. Board Counsel Kelley stated that Allied Health compliance monitors limited to three locations, then you need board approval to monitor more than three. They look at the geography of the businesses (among other factors) to approve more than three locations. Will get the Board the AH Board language. The AH Board of Registration also likes to meet with the proposed licensed individual. Mr. Levine made a motion to bring in the compliance monitor and their proposed plans for each establishment. Ms. Ruddock seconded the motion. The motion passed unanimously.

Item 7) 10:33 a.m. Compliance Monitoring Follow Up

Mr. Andrews made a motion to invite the other two therapists proposed by Ms. Lopes to come in and talk about their qualifications as a possible monitor. The motion was seconded by Ms. Kennedy. The motion passed unanimously.

Item 8) 10:38 a.m. Investigative Conference: Review Cases: [Closed session pursuant to MGL. C. 112 §65C]

Ms. Kennedy made a motion to exit open session and enter closed session for the purpose of conducting Investigative conferences, adjudicatory conferences and settlement conferences pursuant to MGL c.112, §65C; MGL. C. 30A, § 18 (5) d. Ms. Coté seconded. The motion passed unanimously.

During investigative conference the Board voted to take the following action:

- **2017-001549-IT-ENF [DC] – Tabled for May meeting**
- **2016 -001143-IT-ENF [EF] – Tabled for May meeting**
- **2017-000869-IT-ENF [TC] – Tabled for May meeting**
- **2018-000086-IT-ENF [HR] – Tabled for May meeting**
- **2018-000085-IT-ENF [YJB] – Tabled for May Meeting**

- 2018-008895-IT-ENF [DS] - Dismissed
- 2016-001086-IT-ENF [CZL] – Forward to Prosecutions
- 2016-001093-IT-ENF [CNL] – Dismissed

12:25 p.m. Ms. Kennedy left the meeting.

Item 9) 12:25 p.m. Executive Session: *[closed session pursuant to G. L. c. 30A, § 21(a)(7) to comply with the public record law G. L. c. 66, § 10, and preserve the confidentiality of medical record information. G. L. c. 4, § 7, ¶ 26(c)]*

Ms. Sarmiento made a motion to exit closed session and enter into executive session to comply with the public record law and maintain the confidentiality of medical record information, Mr. Andrews seconded; following a roll call vote, all in favor, the motion passed.

12:39 p.m. Ms. Coté made a motion to exit executive session and enter into open session. Ms. Ruddock seconded; following a roll call vote, all in favor, the motion passed.

Item 10) 12:42 p.m. Adjournment

Mr. Andrews made a motion to adjourn. Ms. Coté seconded the motion. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana Garcia", with a stylized, cursive script.

Ana Garcia
Executive Director