

**Board of Registration in Embalming and Funeral Directing  
Springfield Technical College 2 (Scibelli Hall), 7th floor  
Top of Our City Conference Center, Rooms 703-704  
DATE: December 18, 2018 TIME: 10:00 a.m.**

**Notice of Meeting and Topics**

**10:00am – Meeting called to order:**

- Discuss housekeeping and evacuation plan

**Board Business:**

- Review Executive Session Minutes for October 16, 2018
- Review Public Session Minutes for November 20, 2018
- Report from Executive Director, Michael Hawley
- Report from Chief Legal Counsel, Bruce Hopper
  - Revised CORI Policy

**Application review:**

**Type 6**

- Kevin Cavanaugh
- Zachary Zimmerman
- Rachel Spencer

**Type 6 (Transition)**

- Robert McNamara (tentative)

**Type 3**

- James Farrell

**Funeral Establishments**

- Conway Cahill-Brodeur Funeral Home
- Healey Funeral Home

**Wall Certificates:**

- Hays Funeral Home

**Continuing Education Provider Applications:**

**CANA**

- CANA'S 2019 Cremation Symposium
- The Art of Selling Cremation 2: A Preneed Summit

**International Order of the Golden Rule**

- 2019 Young Professional Event – Change Starts Here

**NFDA**

- Coffee Hour with the Cremation Experts
- NFDA Cremation Certification Program

**Kates-Boylston Publications**

- Cremation Innovations Summit

**International Cemetery, Cremation & Funeral Association**

- 2019 Wide World of Sales Conference

**The Conference**

- 115<sup>th</sup> Annual Meeting in San Diego, CA

**Closed Session: Cases, Investigative Conference [Pursuant to M.G.L. c. 112, § 65C]**

**Open session for topics not reasonably anticipated 48 hours in advance of meeting:**

*Reasonable accommodations or modifications will be provided to individuals with disabilities to participate in the Board in Registration in Embalming & Funeral Directing meeting. All requests should be directed to Cheryl Yebba by calling 617-727-4992 or TTY/TDD: (617) 727-2099 by 24 hours prior to the meeting. While the Division will attempt to honor all requests, those requests received after 24 hours to the meeting may not be provided due to feasibility.*