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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF REGISTRATION IN VETERINARY MEDICINE
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Massachusetts Board of Registration in Veterinary Medicine
Public Meeting Minutes for October 11, 2018
1000 Washington Street, Conference Room 1D
Boston, MA 02118-6110
9:30 a.m.

Board Members:

Dr. David Diamond, Chair
Dr. Stephanie Kube, Secretary
Dr. Sheri Siegel, Member
Dr. Karen Patti, Member
Lisa Kaufmann, Public Member

Board Staff:

Brian Bialas, Executive Director
James O'Connor, Board Counsel
Doris Lugo, Investigator

Public Present:

Dr. Robert Shurtleff, MVMA Board Liaison
Susan Curtis, Executive Director, MVMA

Meeting Called to Order

9:45 a.m.: Dr. Diamond, Chair, opened the meeting.

Welcome New Board Member – Lisa Kaufmann

Ms. Kaufmann introduced herself to the Board.

Vote on Minutes

- **Public Meeting Minutes of September 13, 2018:** The Board reviewed the public session meeting minutes from September 13, 2018. After discussion, Dr. Siegel made a motion to approve the public meeting minutes with changes, seconded by Dr. Diamond. Motion passed unanimously.

Board Business

- **Policy Clarifying Role of Assistants in Veterinary Practices:** Mr. O'Connor presented a revised draft policy clarifying the role of veterinary assistants vis-à-vis licensed veterinarians. The Board discussed further changes. Dr. Siegel made a motion to approve the policy with changes, seconded by Dr. Diamond. Motion passed unanimously.



Reinstatement

- **Therese O'Toole (CE Review):** Dr. Diamond recused himself from consideration of this matter and left the room. After discussion, Dr. Patti made a motion to approve the CEs submitted for the applicant's reinstatement, seconded by Dr. Kube. Motion passed unanimously.

Monitoring

- **20150113VT015-IT-ENF and 2015-001361-IT-ENF (Margo Roman) (CE Submission):** The Board discussed the CEs submitted by Dr. Roman. After discussion, Dr. Siegel made a motion to accept the CEs submitted, seconded by Dr. Patti. Motion passed unanimously.
- **2017-000118-IT-ENF (Samuel Carson) (Request for Clarification):** The Board discussed Dr. Carson's request for clarification of his monitoring obligations under the Consent Agreement. After discussion, Dr. Siegel made a motion to require one on-site monitoring visit per month, and one remote review of medical records randomly selected by the monitor per month, seconded by Dr. Patti. Motion passed unanimously.
- **2016-000028-IT-ENF (Matthew Callahan) (Selection of Monitor):** The Board discussed the submission of a proposed monitor that was not reasonably anticipated by the Chair 48 hours in advance of the meeting. After discussion, Dr. Siegel made a motion to delegate approval of the proposed monitor to Dr. Diamond after he reviews the proposed monitor's resume which the Board will obtain from Dr. Callahan, seconded by Dr. Kube. Motion passed unanimously.

Request to Terminate Probation [*Executive Session: G. L. c. 30A, § 21(a)(7), G. L. c. 66, § 10, G. L. c. 4, § 7, ¶ 26(a)*]

- **2015-001336-IT-ENF (Susan Meaney)** On a motion by Dr. Siegel, seconded by Dr. Kube, the Board voted unanimously, by roll call vote, to suspend the open meeting pursuant to *G. L. c. 30A, § 21(a)(7), G. L. c. 66, § 10, G. L. c. 4, § 7, ¶ 26(a)* for the purpose of reviewing a reinstatement application.

The Board entered executive session at 10:19 a.m.

The Board returned to open meeting at 10:22 a.m.

Dr. Diamond made a motion to terminate Dr. Meaney's probation, seconded by Dr. Patti. Motion passed unanimously.

Public Comments

Susan Curtis from the MVMA asked how the Board tracks the locations of veterinary clinics, and Mr. Bialas stated that because the Board does not license clinics, it does not maintain a database of clinic addresses even though it conducts clinic inspections.

Investigative Conference CLOSED under M.G.L. c. 112, § 65C

Dr. Siegel made a motion to exit the open meeting and go into investigative conference to consider open cases and consider settlement offers, seconded by Ms. Kaufmann. Motion passed unanimously.

The Board made the following decisions while in Investigative Conference:

(a) Settlements:

- (1) 2016-000078-IT-ENF (SC) and 2017-000533-IT-ENF (SC): Guidance given to prosecutor.
- (2) 2017-000201-IT-ENF (ST): Guidance given to prosecutor.

(b) Complaints:

- (1) 2017-001069-IT-ENF (Dream A Bullz): Closed, no action taken.
- (2) 2018-000661-IT-ENF (SC): Dr. Diamond and Dr. Kube recused themselves from this case and left the room. Dismissed with advisory letter.
- (3) 2018-000690-IT-ENF (HS): Referred to Office of Prosecutions.
- (4) 2018-000857-IT-ENF (OI): Referred to Office of Prosecutions.
- (5) 2018-000691-IT-ENF (OI): Dismissed.
- (6) 2018-000639-IT-ENF (CCD): Closed, no action taken.
- (7) 2018-000642-IT-ENF (JP): Closed, no action taken.

Meeting Adjournment

11:54 a.m.: Dr. Siegel made a motion to adjourn the meeting, seconded by Dr. Patti. Motion passed unanimously.

The above Minutes were approved at the public meeting held on November 8, 2018.



Brian Bialas, Executive Director

List of Documents Used During the Public Meeting

- Agenda of October 11, 2018 Meeting
- Public Meeting Minutes of September 13, 2018 Meeting
- Draft Policy Regarding Supervision of Veterinary Assistants and Technicians
- Reinstatement Application Materials for T. O'Toole
- 9.18.18 Letter from J. Auerhahn re: M. Roman CEs
- 10.3.18 Letter from A. Linson re: Monitoring Clarification for S. Carson
- 10.10.18 Email from M. Callahan re: Proposed Monitor