

**Board of Registration of Podiatry  
Minutes of the February 13, 2018 Public Meeting  
1000 Washington Street, Boston, MA 02118  
Room 1C**

**Board Members Present:**

LeRoy Kelley, DPM Secretary  
Bruce Bonnell, MD Member  
Kenneth Leavitt, DPM Member

**Administrative Staff Present at Various Times:**

Michael Hawley, Executive Director  
Sheila York, Board Counsel  
Anne Driscoll, Investigator Supervisor

**Members of the public Present:**

Sathya Mandjini  
Robert O’Leary, DPM

**I. Housekeeping Matters and Evacuation Procedures**

Dr.Kelley, the Acting Chair, observed a quorum of board members to be present and opened the meeting at 10:01 am.

Executive Director, Michael Hawley informed attendees of the evacuation procedures.

**II. Vote on Minutes:**

**January Minutes tabled until next meeting.**

**III. New Items:**

**a. Board Chair**

Nothing to report

**b. Executive Director Report:**

- 1) Mr. Hawley reported that delays in the transmission of licenses from the vendor, Professional Credential Services (“PCS”) to the Division of Professional Licensure’s record keeping system have been continuing. Staff will work with staff on both sides to resolve the problem. Changes to the Jurisprudence exam may have complicated the process as some scores needed to be adjusted.

**c. Board counsel, Sheila York’s report to the board:**

- 1) Update on EO 562 regulation changes – Nothing to report.
- 2) Reciprocity Evaluations – None.

d. **Discussion:**

- 1) Reciprocal licensure question from attorney, D. Levine – Attorney Levine wrote to the board to find out whether a New Jersey licensee who was licensed prior to the Type III exam requirement might be eligible for reciprocal licensure without needing to take the Type III exam. Ms. York discussed the reciprocity requirements in 249 CMR 3.01(2), including whether New Jersey regulations offer like privileges to similarly-situated MA licensees. Based on her review, Ms. York reported that the revised regulation would permit the above-described NJ applicant to proceed as a reciprocity applicant, provided the applicant meets all other standard requirements for licensure. The Board advised staff that it could not make a determination of an individual's qualification without an actual application in hand, but that the New Jersey licensee should submit an application as a reciprocity candidate in order to receive a determination.
- 2) Changes to Jurisprudence Exam questions. – Board Counsel and Executive Director reported that exam changes had been reported to PCS exam coordinator and she had agreed to make the necessary changes per Board Counsel instructions.

e. **Open session for topics not reasonably anticipated by the chair 48 hours in advance of meeting.**

- 1) Dr. Kelley noted that he had recently received a request for CME approval of a planned History & Physical Refresher Course to be provided by Metrowest Medical Center, scheduled for 6/1-6/2 2018. Dr. Kelley stated that he had reviewed the material provided and recommended approval. Dr. Bonnell moved to approve the Metrowest H&P Refresher Course. Dr. Leavitt seconded. The motion passed unanimously.

**IV. Investigative Session - Closed Session under MGL ch. 112, Section 65C:**

At 10:30 am, Dr. Kelley moved to enter investigative session [Closed Session under M.G.L. c. 112, § 65C] to discuss open investigative matters: 2017-000924-IT-ENF, 2017-001233-IT-ENF. Dr. Bonnell seconded the motion. The motion passed unanimously.

At the end of the closed session, the open meeting resumed. Report of action taken during investigative session:

2017-000924-IT-ENF: Tabled

2017-001233-IT-ENF: Dismiss with Advisory

**Dr. Leavitt moved to adjourn the meeting at 10:50 am. Dr. Bonnell seconded. The motion passed unanimously.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Michael Hawley". The signature is written in dark ink on a light background.

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Michael Hawley, Executive Director

**List of Documents Used at the Public Meeting:**

1. Agenda dated February 3, 2018
2. Email from attorney, Debra Levine, dated January 29, 2018.