

**Massachusetts Board of Registration in Embalming and Funeral Directing
Public Session Minutes
Meeting of 10/16/18**

Held at
1000 Washington Street, Boston, MA, 02118
At 10:00 a.m.
Room 1D

Board Members Present:

Patrick Driscoll
Paul Phaneuf
Peter Stefan
Janet Leombruno

Staff Members Present:

Michael Hawley, Executive Director
Thomas Burke, Associate Executive Director
Bruce Hopper, Chief Board Counsel
Robert Williams, Investigator

Members of the Public Present:

Joel Farrington
Ann Ladd
Douglas M. Stone
Michael P. Antonellis
Paul Ladd
Robert Dewhirst
Jerome A Jozak
April Flint
Tammy L Hill
Jennifer Downey
Trent Rennie
Lauren Ladd
Robert M. Folsom
Brian R. Folsom
Rebecca Ridley

Richard Demurs
John McDonough
Adam Holdaway
Glenn Burlamachi
Al Gay
Joseph Pasternak
Mercedes Valdez
Ken Lashway
Joseph Gliniecki
Joel Magliozzi
Joe Decroteau
Ronald E. Harrell
Michael V. O'Brien

Call to Order

Mr. Phaneuf called the meeting to order at 10:20 a.m. Board staff reviewed building evacuation procedures and noted the location of restrooms.

Review of Minutes

The Board reviewed staff prepared open session minutes of the meeting held on September 18, 2018.

Mr. Stefan moved to accept staff prepared open session minutes of the meeting held on September 18, 2018. Mr. Driscoll seconded the motion. Motion passed by all Board members present.

The Board reviewed staff prepared executive session minutes of the meeting held on September 18, 2018.

Mr. Driscoll moved to accept staff prepared open session minutes of the meeting held on September 18, 2018. Mr. Stefan seconded the motion. Motion passed by all Board members present.

Report from Executive Director Michael Hawley

Mr. Hawley reported that letters will be mailed to all funeral establishments in the coming weeks to notify registrants of the change in date for submitting pre-need reports. The letter will also confirm that Rule 39 is no longer in effect.

Report from Chief Legal Counsel, Bruce Hopper

Mr. Hopper reported to the Board that he will continue to serve as interim counsel. Attorney Peter Kelley will return as Board Counsel in the New Year.

Continuing Education Provider Applications:

Memoriams by Ancestry

- Obituary Best Practices & The Newspaper Industry

NFDA

- NFDA Online Course: Approaching Trauma Cases with Confidence

The Dodge Institute

- The Dodge 2018 Wreaths Across America Project
- An A-Z Look at Organ Procurement & Donation
- Trouble Shooting – Problems & Treatments
- Turning Challenges into Opportunities
- Color Theory and Discolorations
- Almost Everything You Ever Wanted to Know about Mortuary Cosmetic Application
– Part Two of Two Part Program

MJK Marketing

- 2018 Nashville Workshops November 8 & 9, 2018

Mr. Driscoll moved to approve and accept all continuing education courses. The motion was seconded by Mr. Stefan. The motion passed unanimously.

Ms. Janet Leombruno arrived at 10:47 am for EM Board Meeting and subsequent review.

Application Review:

Type 6 – Review and vote on applications

- Lauren Ladd
- Joel Farrington
- Tammy Hill
- Robert Dewhirst
- Mercedes Valdez
- Michael Antonellis

Mr. Driscoll moved to approve the above candidates for licensure. Mr. Stefan seconded. The motion passed unanimously.

Type 6 (Transition) – Review and vote on application

- Alfred Gay (Downgrade to Type 6)

Mr. Driscoll moved to approve the above candidate for licensure. Mr. Stefan seconded. The motion passed unanimously.

Apprentice Extension Requests:

- Ronald Lashway
- Richard Demurs

After discussion with the two apprentices and their sponsors, the Board voted to approve one year extensions for Mr. Lashway and Mr. Demers. Ms. Leombruno motioned to approve the extension request. Mr. Driscoll seconded. The motion passed unanimously.

Executive Session: to discuss the reputation and character, rather than the professional competence of an individual, pursuant to G. L. c. 30A, § 21(a)(1)

At 11:00 a.m., Mr. Driscoll moved to go into executive session to comply with the provisions of the public record law, G. L. c. 30A, §21(a)(7); G. L. c. 66, § 10, to review reputation or character rather than professional competence of applicants, pursuant to G. L. c. 30A, § 21(a)(1). Ms. Leombruno seconded the motion. Motion passed by a roll call vote: Mr. Phaneuf: “Yes”, Ms. Leombruno: “Yes”, and Mr. Driscoll: “Yes”.

At 11:29 a.m., Mr. Driscoll moved to exit executive session and enter open session. Mr. Stefan seconded the motion. Motion passed by a roll call vote: Mr. Phaneuf: “Yes”, Ms. Leombruno: “Yes”, and Mr. Driscoll: “Yes”.

See Separate minutes for Executive Session actions.

Closed session, Investigative Conferences [Closed pursuant to M.G.L. c. 112, § 65C]

At 11:30 a.m., Mr. Driscoll moved to suspend the open meeting and enter into closed session to conduct investigative conferences to discuss disciplinary cases pursuant to M.G.L. c. 112, § 65C. The motion was seconded by Ms. Leombruno. **The motion passed unanimously.**

During the closed session, the Board took the following actions:

- EM-2018-000799-IT-ENF – Forwarded to Prosecutions.
- EM-2018-000874-IT-ENF – Forwarded to Prosecutions.

At 1:11 p.m. Mr. Driscoll moved to exit closed session. The motion was seconded by Mr. Stefan. **The motion passed unanimously.**

Adjournment

At 1:40 p.m. Ms. Leombruno moved to adjourn the meeting. Mr. Driscoll seconded the motion. **Motion passed unanimously.**

List of Documents used at the meeting:

1. Agenda
2. Minutes from previous meeting(s) where applicable
3. Applications for personal registration
4. Continuing education provider applications

Respectfully submitted,



Michael Hawley
Executive Director