

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF ARCHITECTS**

MINUTES OF THE APRIL 11, 2018 OPEN PUBLIC MEETING

A regularly scheduled open public meeting of the Massachusetts Board of Registration of Architects (“the Board”) was held on April 11, 2018 at 1000 Washington Street, Room 1C, Boston, MA.

Board Members Present:

John Pesa, Member
Pip Lewis, Member
Suni Dillard, Member

Members of the Public:

Board Members Absent:

Rachael Pauze, Public Member

DPL Staff Present at various times during the meeting:

Clinton Dick, Executive Director
Bruce Hopper, Legal Counsel
Eric Funk, Licensure Specialist
Doris Lugo, Investigator
Seth Henderson, Prosecuting Counsel

1. Call to Order:

Meeting was called to order at 10:05 a.m. by J. Pesa.

2. Topic: Building Emergency Exit Procedures Announcement

J. Pesa advised all present of the procedures for exiting the building in the event of an emergency.

3. Topic: Board Review and Acceptance of the January 24, 2018 Open Public Session meeting minutes.

Discussion:

Draft Minutes of the January 24, 2018 Open Public Session meeting were reviewed.

Action:

A motion was made by P. Lewis, seconded by S. Dillard, to accept the meeting minutes for January 24, 2018. A roll call vote was taken. Roll call vote: Members in Favor: J. Pesa, P. Lewis, and S. Dillard; Members opposed: None; The motion passed with a vote of 3-0.

4. Topic: AIA Accepted Courses and the International Building Code

Discussion:

J. Pesa informed the Board that he had a topic that was not listed on the agenda but was related to the ongoing policy discussions on Continuing Education. He then provided the Board members with a copy of the current AIA accepted Continuing Education courses along with a copy of the current International Building Code for their review.

J. Pesa was providing this documentation purely as informational material for the Board members as the ongoing discussions regarding Continuing Education move forward.

5. Topic: Board Review and Acceptance of the January 24, 2018 Executive Session meeting minutes.

Discussion:

Draft Minutes of the January 24, 2018 Executive Session meeting were reviewed.

Action:

A motion was made by P. Lewis, seconded by S. Dillard, to accept the meeting minutes for January 24, 2018. A roll call vote was taken. Roll call vote: Members in Favor: J. Pesa, P. Lewis, and S. Dillard; Members opposed: None; The motion passed with a vote of 3-0.

6. Topic: NCARB Annual Business Meeting

Discussion:

C. Dick and B. Hopper reminded the Board members that if they planned to attend the NCARB Annual Meeting in Detroit, MI on June 27-July 1, 2018 that they need to have their expense request documentation to the Executive Director by April 28, 2018 at the latest for approval.

P. Lewis stated that he plans to attend.

J. Pesa indicated that he may attend depending on his schedule.

S. Dillard stated that she was unsure at this time if she would attend.

C. Dick informed the Board that R. Pauze could be funded separately as the Public Member of the Board.

7. Topic: Closed Quasi-Judicial session pursuant to G.L. c. 30A, §18 to discuss Final Decision and Order in AR-16-008

Action:

At 10:44 a.m., J. Pesa moved, seconded by P. Lewis, to suspend the public meeting and enter into closed quasi-judicial session under G.L. c. 30A, §18 to discuss the final decision and order in AR-16-008. A roll call vote was taken. Roll call vote: Members

in Favor: J. Pesa, S. Dillard, and P. Lewis; Members opposed: None; The motion passed with a vote of 3-0.

Open session resumed at 10:40AM. Report of actions taken during closed quasi-judicial session:

1. AR-16-008: Voted to issue final decision and sanction.

8. Topic: Executive Session pursuant to G.L. c. 30A, §21(a) (1) to discuss character, rather than competency of Applicant D.D.

At 11:04 a.m., J. Pesa moved, seconded by P. Lewis, to go from closed quasi-judicial session and enter into closed executive session under G.L. c. 30A, §21(a) (1) to discuss the character, rather than the competency of licensee D.D., and pursuant to G.L. c. 30A, § 21(a)(7) for the purpose of complying with or exercising the Board's authority under G.L. C. 66, § 10; G.L. c. 4 § 7 para. 26(a) & (c) and G.L. c. 6, s. 172. A roll call vote was taken. Roll call vote: Members in Favor: P. Lewis, S. Dillard, and J. Pesa; Members opposed: None. Motion passed with a vote of 3-0. The Chair stated that he expected to be in Executive Session for approximately ten minutes.

Open Session resumed at 11:12 a.m.

9. Topic: Closed Investigative Conference

Action:

At 11:13 a.m., P. Lewis moved, seconded by J. Pesa, to go from closed executive session and enter into closed investigative session under G.L. c. 112, § 65C to discuss an investigative matter(s) with prosecuting counsel. A roll call vote was taken. Roll call vote: Members in Favor: J. Pesa, P. Lewis, and S. Dillard; Members opposed: None; The motion passed with a vote of 3-0.

Report of actions taken in Investigative Conference:

- AR-16-005: Guidance provided to Prosecuting Counsel

10. Topic: Reinstatement Applications

Discussion:

Applications reviewed by the Board:

- Richard A. Gurlitz, License No. 30373-AR-AR
- Sara-Ann Patterson, License No. 20439-AR-R
- Lan Ying Ip, License No. 20111-AR-AR
- Christian J. Arnold, License No. 10706-AR-AR
- Matthew E. Juros, License No. 20447-AR-AR
- Stephen J. Mielke, License No. 8371-AR-AR
- Andrew W. Richardson, License No. 20078-AR-AR
- Brad Rabinowitz, License No. 30017-AR-R

➤ Nicole C. Klemen, License No. 50172-AR-AR

Action:

A motion was made by S. Dillard to accept the application for Gurlitz. J. Pesa seconded the motion. A roll call vote was taken. Roll call vote: Members in Favor: P. Lewis, S. Dillard, and J. Pesa; Members opposed: None. The motion passed with a vote of 3-0.

A motion was made by J. Pesa to accept the application for Patterson. S. Dillard seconded the motion. A roll call vote was taken. Roll call vote: Members in Favor: P. Lewis, S. Dillard, and J. Pesa; Members opposed: None. The motion passed with a vote of 3-0.

A motion was made by P. Lewis to accept the application for Ip pending confirmation of CE hours. S. Dillard seconded the motion. A roll call vote was taken. Roll call vote: Members in Favor: J. Pesa, S. Dillard, and P. Lewis; Members opposed: None. The motion passed with a vote of 3-0.

A motion was made by J. Pesa to accept the application for Arnold. S. Dillard seconded the motion. A roll call vote was taken. Roll call vote: Members in Favor: P. Lewis, S. Dillard, and J. Pesa; Members opposed: None. The motion passed with a vote of 3-0.

A motion was made by J. Pesa to accept the application for Juros. S. Dillard seconded the motion. A roll call vote was taken. Roll call vote: Members in Favor: P. Lewis, S. Dillard, and J. Pesa; Members opposed: None. The motion passed with a vote of 3-0.

A motion was made by S. Dillard to accept the application for Meilke. J. Pesa seconded the motion. A roll call vote was taken. Roll call vote: Members in Favor: P. Lewis, S. Dillard, and J. Pesa; Members opposed: None. The motion passed with a vote of 3-0.

A motion was made by P. Lewis to accept the application for Richardson. S. Dillard seconded the motion. A roll call vote was taken. Roll call vote: Members in Favor: J. Pesa, S. Dillard, and P. Lewis; Members opposed: None. The motion passed with a vote of 3-0.

A motion was made by J. Pesa to accept the application for Rabinowitz. P. Lewis seconded the motion. A roll call vote was taken. Roll call vote: Members in Favor: S. Dillard, P. Lewis, and J. Pesa; Members opposed: None. The motion passed with a vote of 3-0.

A motion was made by P. Lewis to table the application for Klemen and to open an investigation to collect more information. J. Pesa seconded the motion. A roll call vote was taken. Roll call vote: Members in Favor: J. Pesa, S. Dillard, and P. Lewis; Members opposed: None. The motion passed with a vote of 3-0.

11. Adjournment

A motion was made by J. Pesa, seconded by S. Dillard to adjourn. A roll call vote was taken. Roll call vote: Members in Favor: J. Pesa, P. Lewis, and S. Dillard; Members opposed: None; The motion passed with a vote of 3-0. Meeting was adjourned at 1:33 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "X E - F - K", is written over a solid horizontal line.

Eric Funk
Licensure Specialist

Documents used:

January 24, 2018 Public Session Minutes
January 24, 2018 Executive Session Minutes