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LIEUTENANT GOVERNOR

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SECRETARY OF HOUSING AND  
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Commonwealth of Massachusetts  
Division of Professional Licensure  
BOARD OF REGISTRATION OF ALLIED MENTAL HEALTH  
AND HUMAN SERVICES PROFESSIONS  
1000 Washington Street • Boston • Massachusetts • 02118

JOHN C. CHAPMAN  
UNDERSECRETARY OF  
CONSUMER AFFAIRS AND  
BUSINESS REGULATION

CHARLES BORSTEL  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

Board of Allied Mental Health and Human Services Professions  
July 20, 2018 10:00 AM  
Room 1C  
Board Meeting Minutes

**Present:**

William Ahearn, Chair  
Cynthia Belhumeur, Public Member  
Heidi Creighton, Public Member  
Jacqueline Gagliardi, Member  
Mary Jenewin-Caplin, Public Member  
Steven Kaplan, Member  
Amy Vercillo, Member  
Steven Woolf, Member

**Board Staff:**

Erin LeBel, Executive Director  
James O'Connor, Legal Counsel

**Absent:**

I. Scott Cohen, Member  
Susan Egan, Member  
Karen Eneghess, Member  
Jennifer Paine, Member

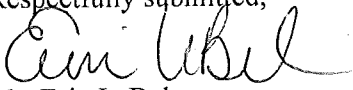
- 10:10 AM** Board meeting called to order and an emergency exit announcement was made.
1. Board met with Licensee TJ to discuss her petition for reinstatement. After discussing at length with licensee, the Board waived the requirement for an additional evaluation. A motion was made by Jackie G and seconded by Amy V. to remove the probation condition of her license. All were in favor.
  2. Minutes: Steve W. motioned to approve the June 2018 minutes. This motion was seconded by Cynthia B and approved unanimously. Scott K. moved to approve the May 18, 2018 meeting minutes.
- 11:00 AM** Board entered Executive Session (closed pursuant to General Laws Chapter 30A, Section 21(a)(1) to discuss the reputation, character or mental health of an individual, rather than their professional competence)
- 11:30 AM** Return to open session



3. Board reviewed petition for license SM to reinstate his license. After discussion, Board agreed to offer the license a Conditional Licensure Agreement. Attorney Jim O'Connor will draft agreement to offer licensee.
4. Board reviewed drafted "PRACTICE ADVISORY REGARDING SUPERVISION OF CANDIDATES FOR LICENSED MENTAL HEALTH COUNSELORS, LICENSED MARRIAGE AND FAMILY THERAPISTS AND LICENSED REHABILITATION COUNSELORS" Jackie G. motioned to approve and Amy V. seconded. All Board members in favor.
5. Board reviewed Draft of "Policy Guideline on the Definition of Clinical Field Experience" Jackie G. motioned to approve and Amy V. seconded. All Board members in favor.
6. Board reviewed reinstatement request for BBP. Request to reinstate was approved unanimously.

**Meeting adjourned at 12:35 PM.**

Respectfully submitted,



Ms. Erin LeBel  
Executive Director