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CHARLES BORSTEL  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

**AGENDA FOR THE FEBRUARY 28, 2019 MEETING**  
TO BE CONVENED AT 9:30 AM

*At the Offices of the Board—1000 Washington Street, Boston MA 02118 Room 1-C*

**Housekeeping: Evacuation Plan Instructions**

**Review / Approve Minutes:**

- January 24, 2019 Public Session (draft)
- July 19, 2018 Executive Session (draft)

**Discussion Items**

- Updating the “Professional Practice, A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts.”
- Next Meeting Date – March 28, 2019

**Board Counsel Legal Report:**

- Proposed Revisions to Policy on Applicants with Criminal History
- Update on Pending Legal matters

**Executive Director Report:**

- Self-report of discipline from License No. 38889-ST

**Review of Applications:**

- Application Questions

**Correspondence:**

- Email from Joseph Levesque, dated January 29, 2019, regarding engineering/surveying endorsements.
- Email from Eric J. Morse, dated January 30, 2019, asking the Board to provide clarification on limitations of the civil engineer’s signing authority in regards to performing and certifying land surveying “incidental” to a civil design.
- Email from Abbie Goodman, dated January 30, 2019, regarding updating the Professional Practice, A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts, which was published in 1996.



- Email from Bill Perkins, the Executive Director for the Designer Selection Board, dated February 21, 2019, asking about any “hierarchy” with respect to professional engineer licenses.

**Open session for topics not reasonably anticipated by the Chair 48 hours in advance of meeting**

**Review of Complaints/Investigations/Settlement Discussions:** [*Closed Conference, G.L. c. 112, § 65C*]

**Report of actions taken in Investigative Conference**