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CHARLES BORSTEL  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

## Meeting Minutes

Tuesday, November 27, 2018

9:30 a.m.

Room 1D

**TIME:** 9:30 AM

**PLACE:** 1000 Washington Street  
Boston, MA 02118

**ATTENDANCE:** Melanie Robinson Findlay, Chair  
Dana Zais  
Shaynah Barnes  
Lauren Gablinkse

**ABSENT:** Carla Saccone, Vice-Chair  
Jeffrey Trant

**STAFF:** Erin LeBel, Executive Director  
James O'Connor, Board Counsel  
Matthew Runge, Investigations

### 9:50 AM Open Meeting

Building Emergency exit procedures announcement were announced

Board reviewed October 23<sup>rd</sup> 2018 Board meeting minutes. A motion was made by Dana Zais and seconded by Shaynah Barnes to accept the Board and Executive Session minutes. Motion passed unanimously.

### Investigative Conference (closed to the public):

At 10:00 AM, Dana Zais moved to suspend the open meeting and go to into investigative conference pursuant to M.G.L. Chapter 112, Section 65C. Motion was seconded by Carla Saccone and passed unanimously. It is estimated that the Board will return to open session in approximately 60 minutes.



**Investigative Conference:**

While in closed session the Board made the following decisions

SW 2018-001058-IT-ENF Refer to the Office of Prosecutions  
SW 2018-001167-IT-ENF Refer to the Office of Prosecutions  
SW 2018-000610-IT-ENF Refer to the Office of Prosecutions  
SW 2018-001097-IT-ENF Refer to the Office of Prosecutions  
SW 2018-000836-IT-ENF Refer to the Office of Prosecutions  
SW 2018-001056-IT-ENF Refer to the Office of Prosecutions  
SW 2018-001143-IT-ENF Refer to the Office of Prosecutions  
SW 2018-000762-IT-ENF Refer to the Office of Prosecutions  
SW 2018-000873-IT-ENF Schedule Conference

**Executive Session** A motion was made by Shaynah Barnes to enter Executive Session for the purpose of good moral character review, pursuant to G.L. c 30A, §21(a)(1). Motion was seconded by Dana Zais, and motion was passed unanimously through a roll call vote, Yes: Zaid, Barnes, Gablinkse, Robison-Findlay.


**Discussion Items:**

Correspondence from RC and MBE, both of who, are requesting waivers to the 262 CMR 9.09 (3), due to hardships. The Board approved the waiver consider the time frame of this deadline bring missed by a weeks.

1. Melanie Robinson-Findlay gave an update to the Board on her attendance at the ASWB Delegate Assembly in November 2018. Important issues raised included the concern from some states around diversity and exam pass rates. It was requested by the Delegate Assembly that ASWB collect data regarding exam scores and pass rates for ESL and minority candidates.
2. Melanie Robinson-Findlay also brought up the issue of having Board meetings at MSW programs in Massachusetts, in hopes of reaching out to students interested in attending. The Board was amenable to this idea and Melanie will research this possibility with some schools.
3. Erin LeBel informed the Board that she and other members of DPL met with members of DCF to discuss the definition and interpretation of Clinical Social Work Services in 262 CMR. No decisions were made and both sides agreed to continue the discussion.

**12:10 Board meeting adjourned:**

Respectfully Submitted,



Erin LeBel, MS, LICSW  
Executive Director