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**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**Office of Public Safety and Inspections**  
**Board of Building Regulations and Standards**  
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BUSINESS REGULATION

**CHARLES BORSTEL**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

**ROBERT ANDERSON**  
ADMINISTRATOR

Meeting Minutes  
**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS**  
**BUILDING OFFICIAL CERTIFICATION COMMITTEE**  
*Sturbridge Public Safety Building, 346 Main Street*  
*Sturbridge, MA*  
*June 6, 2018 9:00 a.m.*

Meeting called to order by the Chairman at 9:06 a.m. followed by roll call:

**1. Roll Call**

- |   |   |  |
|---|---|--|
| a. Donald R. Torrico, Chairman<br><i>-Building Officials of Western Massachusetts Member, Adams</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent            |
| b. Matthew Hakala, Vice Chairman<br><i>-Member At Large, Westford</i>                               | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent            |
| c. Jeff Richards<br><i>-Massachusetts Building Commissioner's Association, Weymouth</i>             | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent            |
| d. Robert Speroni<br><i>-MetroWest Building Officials Association, Hopedale</i>                     | <input type="checkbox"/> present            | <input checked="" type="checkbox"/> absent |
| e. Bonnie Weeks<br><i>- Member At Large, Palmer</i>   | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent            |
| f. Andrew Bobola<br><i>- Member At Large, Mattapoissett</i>   | <input type="checkbox"/> present            | <input checked="" type="checkbox"/> absent |
| g. Michael Clancy<br><i>- Southeastern Building Official's Association, Hingham</i>                 | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent            |
| h. Michael Giampietro<br><i>-Member At Large, Millis</i>  | <input type="checkbox"/> present            | <input checked="" type="checkbox"/> absent |
| i. Roger Fuller<br><i>- Massachusetts Municipal Association Representative</i>                      | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent            |
| j. David Lenzie<br><i>- Member from Academia</i>  | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent            |
| k. Bill Horrocks<br><i>- BBRS Representative</i>  | <input type="checkbox"/> present            | <input checked="" type="checkbox"/> absent |

**Guest Present:**

Kimberly Spencer, Office of Public Safety  
Kevin Scanlon, Department of Professional Licensure  
Dave Sullivan, Deputy Chief of Inspections

2. The minutes from the BOCC meeting on **May 9, 2018**, were reviewed by members present; MOTION to approve these minutes was made by **Jeff Richards**, and seconded by **Michael Clancy**.



### 3. Application for Certification Packets

- a. On a MOTION by Jeff Richards and seconded by Matthew Hakala it was unanimously VOTED to approve the application of **Jonathan Ackley** (Town of Norfolk) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2101).
- b. On a MOTION by Jeff Richards and seconded by Michael Clancy it was unanimously VOTED to approve the application of **Thomas Bridgewater** (City of Haverhill) for certification in the capacity of **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1901).
- c. On a MOTION by Jeff Richards and seconded by Matthew Hakala it was unanimously VOTED to approve the application of **Eric Chartrand** (City of Fitchburg) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2092).
- d. On a MOTION by Michael Clancy and seconded by Jeff Richards it was unanimously VOTED to approve the application of **Ernest Chiavarini** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2127).
- e. On a MOTION by Matthew Hakala and seconded by David Lenzie it was unanimously VOTED to approve the application of **Stephen Cummings** (City of Salem) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2089).
- f. On a MOTION by Jeff Richards and seconded by Michael Clancy it was unanimously VOTED to approve the application of **Frank Gazerro** (City of Brockton) for certification in the capacity of **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1634).
- g. On a MOTION by Jeff Richards and seconded by Matthew Hakala it was unanimously VOTED to approve the application of **Paul Gilbert** (City of Newton) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2055).
- h. On a MOTION by Jeff Richards and seconded by Bonnie Weeks it was unanimously VOTED to approve the application of **Andrew Hudson** (Town of Lunenburg) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2086).
- i. On a MOTION by Matthew Hakala and seconded by Bonnie Weeks it was unanimously VOTED to approve the application of **Mark Kaferlein** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2128).
- j. On a MOTION by David Lenzie and seconded by Jeff Richards it was unanimously VOTED to approve the application of **Michael Leeds** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2129).
- k. On a MOTION by Michael Clancy and seconded by Matthew Hakala it was unanimously VOTED to approve the application of **Carl Lund** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2130).
- l. On a MOTION by David Lenzie and seconded by Bonnie Weeks it was unanimously VOTED to approve the application of **Ladislav Stucka** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2131).

### 4. Examination Approval Packets

- a. On a MOTION by Jeff Richards and seconded by David Lenzie it was unanimously VOTED to grant the request of **Jeff Carter** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Carter meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a MOTION by Jeff Richards and seconded by Roger Fuller it was unanimously VOTED to grant the request of **James Gronski** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Gronski meets the minimum qualifications set forth by the BBRS for

said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

- c. On a MOTION by Bonnie Weeks and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Leif Hamnquist** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Based on education, Mr. Hamnquist meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- d. On a MOTION by Jeff Richards and seconded by Roger Fuller it was unanimously VOTED to grant the request of **Dana Hinthorne** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Hinthorne meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- e. On a MOTION by Jeff Richards and seconded by Roger Fuller it was VOTED to grant the request of **Raphael Magri** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Magri meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Bonnie Weeks and Don Torrico opposed.
- f. On a MOTION by Michael Clancy and seconded by David Lenzie it was unanimously VOTED to **deny** the request of **Stavroula Orfanos** (City of Salem) for approval to take the required exams to become certified as a building code enforcement official. The Committee reviewed the additional information submitted but was unable to determine if Mr. Orfanos meets the minimum qualifications as defined by MGL c 143 § 3.
- g. On a MOTION by Jeff Richards and seconded by Roger Fuller it was unanimously VOTED to grant the request of **James Salmon** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Salmon meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- h. On a MOTION by David Lenzie and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Lee Taberner** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Taberner meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- i. On a MOTION by Jeff Richards and seconded by Roger Fuller it was unanimously VOTED to grant the request of **Spencer White** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. White meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

## 5. New Employee Report Form Packets

- a. On a MOTION by Jeff Richards and seconded by David Lenzie it was unanimously VOTED to acknowledge the *New Employee Report Form* **Paul Greene** appointed to the position of **Building Commissioner** for the Town of Sheffield on March 26, 2018. *NERF signed by Chair.*
- b. On a MOTION by Jeff Richards and seconded by Matthew Hakala it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Kenneth Murphy** newly appointed to the position of **Local Inspector** for the Town of Harwich on April 18, 2018. *NERF signed by Chair.*
- c. On a MOTION by Jeff Richards and seconded by Bonnie Weeks it was unanimously VOTED to not acknowledge the *New Employee Report Form* of **Stavroula Orfanos** appointed to the position of **Local Inspector** for the City of Salem. Mr. Orfanos' qualifications were denied June 6, 2018. A hearing will be scheduled August 1, 2018 for Mr. Orfanos as well as Thomas St. Pierre Building Commissioner for the City of Salem will be required to appear. *NERF signed by Mayor.*

## 6. Extension Requests to be Certified Packets

- a. On a MOTION by Michael Clancy and seconded by Matthew Hakala it was unanimously VOTED to grant the request of **Joseph O'Callaghan (City of Malden)** for a second extension of time to become certified as a local inspector. Said extension shall expire December 31, 2018.
- b. On a MOTION by Michael Clancy and seconded by Bonnie Weeks it was unanimously VOTED to grant the request of **Horacio Rodriguez (City of Lawrence)** for a first extension of time to become certified as a local inspector. Said extension shall expire December 31, 2018.

## 7. Hearings

- a. After testimony by Denis Nadeau, City of Amesbury, BOCC 11-2018 and Mrs. Nadeau and review of information provided on a MOTION by Bonnie Weeks and seconded by Mathew Hakala it was unanimously VOTED to go into quasi-judicial session.

## 8. Review Application for Continuing Education

- a. The continuing education submitted was reviewed by members present; MOTION to approve, as amended, was made by Jeff Richards and seconded by David Lenzie. MOTION passed by unanimous vote.

Name	Date	Course Description	CEU's	Cat	Course Number
District 5	May 1, 2018	District Meeting – Franklin – Fire Marshall Advisory Issues in Town	2.0	1	<b>D5-0518</b>
	May 22, 2018	District Meeting – Southbridge – Fire Code – Round Table	3.0	1	<b>D5s-0518</b>
District 7	May 22, 2018	District Meeting – Lowell – 2015 Int'l Swimming Pool & Spa Code & 2015 Int'l Residential Code Appendix J	3.0	1	<b>D7-0518</b>
District 8	May 9, 2018	District Meeting – West Newbury – Round Table	2.0	2	<b>D8-0518</b>
District 9	Apr 2, 2018	District Meeting – Tewksbury – IEBC Round Table	2.0	2	<b>D9t-0418</b>
MetroWest	May 15, 2018	Introducing the 2015 ISPSC	2.0	1	<b>MW-0518</b>
ISD Boston	Jan 16, 2018	New Fire Code Orientation – 527 CMR 1.00 2015 Updates	3.0	1	<b>C-3051</b>
John Wojciechowicz	Apr 19, 2018	Prescriptive Residential Wood Deck Construction Guide (DCA6-2015 Version) (BCD306) ICC# 15337 offered by American Wood Council	1.0	1	<b>C-3052</b>
J. Wojciechowicz David McRae	May 10, 2018	Choosing Construction Type Just Got Easier: Design Tools to Simplify IBC Chapter 5 AM (BCD425) ICC# 15275 offered by American Wood Council	1.0	1	<b>C-3053</b>
David McRae	Apr 25, 2018	Mechanical Anchor Installation offered by Simpson Strong-Tie	.5	1	<b>C-3054</b>
David McRae Richard Trifero	May 2, 2018	Drive a New Path: Resisting Uplift with Structural Fasteners offered by Simpson Strong-Tie	1.0	1	<b>C-3055</b>
James Taylor	May 9, 2018	Demystifying the Structural Requirements of the IRC and Roofing for Connecticut offered by CT Career Development	3.0	1	<b>C-3056</b>
Dana MacAllister	Jan 25, 2018	Firestopping offered by Southern Nevada ICC #14706	4.0	1	<b>C-3057</b>
Arthur Lawler	Apr 26, 2018	Building Safer Decks & the 2015 IRC and 9 <sup>th</sup> Edition of the MA State Building Code by Simpson Strong-Tie sponsored by the Town of Southwick	3.0	1	<b>C-3058</b>
Jensen Hughes Academy	TBD	Training Fire Alarm Online Training Beginner – NFPA 72 Fire Alarm Intermediate Bundle ● Intro to Specialized Fire Detectors Supervisory Initiating Devices ● Notification Appliances EVACS Applications ● Auxiliary Fire Alarm Systems Central Station Fire Alarm Systems ● Proprietary Station Fire Alarm Systems	10.0		<b>C-3059</b>
	TBD	Fire Alarm Online Training Intermediate	10.0		<b>C-3060</b>

		Fire Alarm Intermediate Bundle ● Intro to Specialized Fire Detectors Supervisory Initiating Devices ● Notification Appliances ● EVACS Applications ● Auxiliary Fire Alarm Systems ● Central Station Fire Alarm Systems ● Proprietary Station Fire Alarm Systems			
	TBD	Fire Alarm Online Training Advanced Fire Alarm Advanced Bundle ● Authorities and Requirements Fire Alarm System Inspection, Testing & Maintenance Fire Alarm Plans & Code Requirements ● Commissioning Fire Alarm Systems	10.0		<b>C-3061</b>
	TBD	Fire Pumps Online Training – NFPA 25 Fire Pumps Bundle ● Introduction to Fire Pumps ● Fire Pump Acceptance Periodic Fire Pump Inspection, Testing & Maintenance	10.0		<b>C-3062</b>
	TBD	Special Topics Online Training Smoke Control Bundle ● Warehouse Safety Bundle ● Firestopping Bundle Introduction to Mass Notification Systems ● Introduction to Firestopping and Applicable Codes ● Firestop Installation Methods and Instructions Firestopping Products and Materials ● Fire Extinguishers at Work Introduction to Structural Fire Protection ● Special Hazardous Commodities Nature of Smoke ● Pressurization Smoke Control Systems Smoke Control Systems for Large Colum Spaces Commissioning Smoke Control Systems ● Fire Safety for Industrial Trucks Overview of Hazardous Commodities ● Identifying Materials & Equipment Classification Basics ● Sealing in Class I Areas ● Class III Areas Class II Wiring Methods ● Class I Applications ● Zone Clarification Protection Method Concepts	10.0		<b>C-3063</b>
	TBD	Sprinkler Systems Online Training Beginner Automatic Sprinkler Fundamentals Bundle ● Fire Behavior-Intro to Fire Suppression ● Intro to Automatic Sprinklers and Sprinkler Heads Authorities, Specifications and Codes & Standards Automatic Sprinkler Inspection, Testing & Maintenance Occupancy and Commodity Classifications ● Introduction to Clean Agents Planned Sprinkler Systems Impairments	10.0		<b>C-3064</b>
	TBD	Sprinkler Systems Online Training Intermediate Automatic Sprinkler Intermediate Bundle ● Hanging and Bracing Hydraulic Calculations ● Dry-Pipe Systems ● Seismic Protection Sprinkler Spacing and Positioning ● Piping Configuration Water Supply Requirements ● Special Sprinkler Systems	10.0		<b>C-3065</b>
Rakesh Koti	May 30, 2018	Energy – The Energy Code and Additions, Alterations and Repairs webinar offered by PSD	1.0	1	<b>C-3066</b>
	May 20, 2018	Energy – COMcheck Case Study – Simple Commercial Building Case Study webinar offered by PSD	1.0	1	<b>C-3067</b>
Horacio Rodriguez	Mar 20, 2017	Changes to the 2016 Edition of the NFPA National Fire Alarm and Signaling Code offered by ICC and the Center for Campus Fire Safety ICC# 11033	1.0		<b>C-3068</b>
	Mar 6-7, 2017	Campus Fire and Life Safety Course II: Public Education	10.0		<b>C-3069</b>
	Mar 8-9, 2017	Campus Fire and Life Safety Course III: Codes and Systems	10.0		<b>C-3070</b>
John Wojciechowicz	Apr 25, 2018	ICC Exam – Building Inspector	5.0	1	<b>C-544*</b>

9. **New Business / Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting**

a. For Informational purposes:

There are currently 739 certified building inspectors -- 302 Local - 437 Inspector of Buildings

b. Review *Application for Continuing Education Out of State Attendance (Attachment B)*.

On MOTION by Jeff Richards and seconded by Bonnie Weeks it was unanimously voted to **table**

c. Craig Edsall, qualifications denied May 9, 2018, looking for guidance on what type of Education will be accepted. He currently has 2 ½ yrs building construction experience.

Any *Construction* related certificate obtained through an occupational school program, college, etc. The course can be submitted to the Certification Committee for review and for pre-approval.

d. On a MOTION by Jeff Richards and seconded by Matthew Hakala it was unanimously voted to table the discussion regarding the Town of Littleton until after the BBRS reviews the April 6, 2018 meeting minutes.

e. 704 Building Commissioners, Local Inspectors and Conditional Inspectors have RENEWED their ID cards

84 have not renewed:

35 Building Commissioners:

23 Building Commissioners have less than 45 credit hours

3 are currently working for a city or town

41 Local Inspectors:

27 Local Inspectors have less than 45 credit hours

9 are currently working for a city or town

8 Conditional Inspectors (required hours vary)

Letters will be mailed again and an update will be provided at the August 1, 2018 meeting.

Next meeting scheduled for **August 1, 2018**, Sturbridge, MA