



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

JAY ASH
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Professional Licensure
Office of Public Safety and Inspections
Board of Building Regulations and Standards
1000 Washington Street, Suite 710 • Boston • Massachusetts • 02118

JOHN C. CHAPMAN
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

ROBERT ANDERSON
ADMINISTRATOR

Meeting Minutes
STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE
Sturbridge Public Safety Building, 346 Main Street
Sturbridge, MA
October 19, 2018 9:00 a.m.

Meeting called to order by the Chairman at 9:02 a.m. followed by roll call:

1. Roll Call

- | | | |
|---|----------------------------------|---|
| a. Donald R. Torrico, Chairman
<i>-Building Officials of Western Massachusetts Member, Adams</i> | ✓ present | <input type="checkbox"/> absent |
| b. Matthew Hakala, Vice Chairman
<i>-Member At Large, Westford</i> | ✓ present | <input type="checkbox"/> absent |
| c. Jeff Richards
<i>-Massachusetts Building Commissioner's Association, Weymouth</i> | <input type="checkbox"/> present | ✓ absent |
| d. Robert Speroni
<i>-MetroWest Building Officials Association, Hopedale</i> | ✓ present | <input type="checkbox"/> absent |
| e. Bonnie Weeks
<i>- Member At Large, Palmer</i> | ✓ present | <input type="checkbox"/> absent arrive 9:18 |
| f. Andrew Bobola
<i>- Member At Large, Mattapoissett</i> | <input type="checkbox"/> present | ✓ absent |
| g. Michael Clancy
<i>- Southeastern Building Official's Association, Hingham</i> | ✓ present | <input type="checkbox"/> absent |
| h. Michael Giampietro
<i>-Member At Large, Millis</i> | ✓ present | <input type="checkbox"/> absent |
| i. Roger Fuller
<i>- Massachusetts Municipal Association Representative</i> | ✓ present | <input type="checkbox"/> absent |
| j. David Lenzie
<i>- Member from Academia</i> | ✓ present | <input type="checkbox"/> absent |
| k. Bill Horrocks
<i>- BBRS Representative</i> | ✓ present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, Office of Public Safety
Natasha Belizaire, Department of Professional Licensure

2. The minutes from the BOCC meeting on **September 19, 2018**, were reviewed by members present; MOTION to approve these minutes was made by **Michael Clancy**, and seconded by **Roger Fuller**.



3. Application for Certification Packets

- a. On a MOTION by Michael Giampietro and seconded by Robert Speroni it was VOTED to approve the application of **Robert Fogarty** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2147). Bill Horrocks opposed.
- b. On a MOTION by Matthew Hakala and seconded by Michael Clancy it was unanimously VOTED to approve the application of **Reade Milne** (Town of Edgartown) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2099).
- c. On a MOTION by Matthew Hakala and seconded by Michael Giampietro it was unanimously VOTED to approve the application of **Joseph O'Callaghan** (City of Malden) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2014).

4. Examination Approval Packets

- a. On a MOTION by David Lenzie and seconded by Roger Fuller it was unanimously VOTED to grant the request of **Robert Ardizzoni** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Ardizzoni meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a MOTION by Bill Horrocks and seconded by Robert Speroni it was unanimously VOTED to grant the request of **Eric Bazinet** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Bazinet meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- c. On a MOTION by Bill Horrocks and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Wayne Brown** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Brown meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- d. On a MOTION by Matthew Hakala and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Bruce Burns** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Burns meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- e. On a MOTION by Michael Giampietro and seconded by Roger Fuller it was unanimously VOTED to grant the request of **True Davis** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Davis meets the minimum qualifications set forth by the BBRS for said position of local inspector defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- f. On a MOTION by Michael Clancy and seconded by David Lenzie it was VOTED to grant the request of **William Dougan, III** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Dougan meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Robert Speroni and Don Torrico opposed. Bill Horrocks abstain.
- g. On a MOTION by Matthew Giampietro and seconded by Roger Fuller it was VOTED to grant the request of **Joseph Lipoma, Jr.** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Lipoma meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Bill Horrocks opposed.
- h. On a MOTION by Matthew Hakala and seconded by Michael Clancy it was VOTED to grant the request of **Kamm Meehan** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Meehan meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3

and was granted permission to proceed with the required examination process. Bill Horrocks and Roger Fuller opposed.

- i. On a MOTION by Roger Fuller and seconded by Michael Clancy it was VOTED to grant the request of **Paul J. Nelson** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Nelson meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Robert Speroni opposed.
- j. On a MOTION by Bill Horrocks and seconded by Robert Speroni it was unanimously VOTED to **deny** the request of **Steven Partridge** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Mr. Partridge meets the minimum qualifications as defined by MGL c 143 § 3.
- k. On a MOTION by David Lenzie and seconded by Michael Giampietro it was unanimously VOTED to **deny** the request of **Gary Sagar** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Mr. Sagar meets the minimum qualifications as defined by MGL c 143 § 3.
- l. On a MOTION by Matthew Hakala and seconded by Michael Giampietro it was VOTED to grant the request of **Edmund R. Smith** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Smith meets the minimum qualifications set forth by the BBRS for said position of local inspector defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Roger Fuller and Bonnie Weeks abstain.
- m. On a MOTION by Bill Horrocks and seconded by Bonnie Weeks it was VOTED to grant the request of **Paul Viliott** (City of Haverhill) for approval to take the required exams to become certified as a building code enforcement official. Mr. Viliott meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Robert Speroni and Michael Giampietro opposed.
- n. On a MOTION by David Lenzie and seconded by Robert Speroni it was VOTED to **deny** the request of **John Zachariewicz** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Mr. Zachariewicz meets the minimum qualifications as defined by MGL c 143 § 3. Bill Horrocks opposed.

5. New Employee Report Form Packets

- a. On a MOTION by Robert Speroni and seconded by Matthew Hakala it was unanimously VOTED to **not acknowledge** the *New Employee Report Form* of **Gregory Briggs** appointed to the position of **Local Inspector** for the Town of Granby. *NERF signed by Town Administrator – Town of Granby Bylaws ‘the inspector of buildings shall be appointed by the Board of Selectmen’.*
- b. On a MOTION by Michael Clancy and seconded by David Lenzie it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Robert Dougan** appointed to the position of **Local Inspector** for the Town of Brookline. Appointed, not yet certified, on August 21, 2018. Twelve month grace period expires August 31, 2018. *NERF signed by Mayor.*
- c. On a MOTION by Robert Speroni and seconded by David Lenzie it was unanimously VOTED to **not acknowledge** the *New Employee Report Form* of **David Gardner** appointed to the position of **Building Commissioner** for the Town of Granby. *NERF signed by Town Administrator – Town of Granby Bylaws ‘the inspector of buildings shall be appointed by the Board of Selectmen’.*
- d. On a MOTION by Michael Giampietro and seconded by Robert Speroni it was VOTED to acknowledge the *New Employee Report Form* of **David Gardner** newly appointed to the position of **Building Commissioner** for the Town of South Hadley on September 42, 2018. *NERF signed by Town Manager.* Bill Horrocks opposed.
- e. On a MOTION by Bonnie Weeks and seconded by Michael Giampietro it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Nicholas Garmalo** newly appointed to the position of **Local Inspector** for the Town of Greenfield. Appointed, not yet certified, on September 4, 2018. Twelve month grace period expires September 30, 2019. *NERF signed by Mayor.*

- f. On a MOTION by Michael Clancy and seconded by Roger Fuller it was VOTED to acknowledge the *New Employee Report Form* of **Brendan Brides** newly appointed to the position of **Building Commissioner** for the Town of Sandwich on August 6, 2018. *NERF signed by Town Manager*. Bill Horrocks opposed.
- g. On a MOTION by Matthew Hakala and seconded by Michael Clancy it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Brian Leathe** newly appointed to the position of **Building Commissioner** for the Town of Wenham on August 21, 2018. *NERF signed by Town Chairman*.
- h. On a MOTION by Matthew Hakala and seconded by Michael Giampietro it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Adrian McWeeney** appointed to the position of **Local Inspector** for the City of Boston. Appointed, not yet certified, on May 28, 2018. Twelve month grace period expires May 31, 2019. *NERF signed by Inspector of Buildings*.
- i. On a MOTION by Michael Giampietro and seconded by Michael Clancy it was VOTED to acknowledge the *New Employee Report Form* of **David Morris** newly appointed to the position of **Local Inspector** for the Town of Sandwich on September 19, 2018. *NERF signed by Town Manager*. Bill Horrocks opposed.
- j. On a MOTION by Matthew Hakala and seconded by Roger Fuller it was unanimously VOTED to acknowledge the *New Employee Report Form* of **James Salmon** newly appointed to the position of **Local Inspector** for the Town of Clinton. Appointed, not yet certified, on August 31, 2018. Twelve month grace period will expire August 31, 2019. *NERF signed by Chairman*.
- k. On a MOTION by David Lenzie and seconded by Michael Giampietro it was VOTED to acknowledge the *New Employee Report Form* of **George Tignor** newly appointed to the position of **Building Commissioner** for the Town of West Boylston on October 1, 2018. *NERF signed by Town Administrator*. Bill Horrocks opposed.

6. Extension Requests to be Certified Packets

- a. On a MOTION by Matthew Hakala and seconded by Robert Speroni it was VOTED to table the request of **John Gibney (City of Methuen)** for an extension of time to become certified as an inspector of buildings / building commissioner. The Committee will schedule a hearing for November 7, 2018 to have Mr. Gibney provide an explanation as to why he should be granted an extension of time. Mr. Gibney is contemplating retiring from his position of Inspector of Buildings. If Mr. Gibney does retire the Committee requires a letter stating he has retired and the hearing will be canceled. Michael Giampietro opposed. Bill Horrocks abstains.
- b. On a MOTION by David Lenzie and seconded by Michael Giampietro it was unanimously VOTED to grant the request of **David Rowell (Town of Provincetown)** for a third extension of time to become certified as a local inspector. Said extension shall expire October 31, 2019 with a condition he must pass the final two exams.
- c. On a MOTION by Michael Giampietro and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Angelo Salamone (City of Amesbury)** for a second extension of time to become certified as a local inspector. Said extension shall expire April 30, 2019.
- d. On a MOTION by Michael Clancy and seconded by Bonnie Weeks it was unanimously VOTED to grant the request of **M. Scott White (Town of Watertown)** for a first extension of time to become certified as a local inspector. Said extension shall expire April 30, 2019.

7. Hearings

- a. On a MOTION by Michael Giampietro and seconded by Bonnie Weeks it was VOTED to accept the provided continuing education from **Robert Walden (14-03-1883)**, BOCC 15-2018, and to renew his Local Inspector certification for the training cycle ending December 31, 2017.
- b. On a MOTION by Michael Giampietro and seconded by Robert Speroni it was VOTED to table the recertification of **Anthony Paroline (14-06-1907)**, BOCC 33-2018, until November 7, 2018 to accumulate 16 of *building code related* credit hours to bring him in compliance with his certification for training cycle ending December 31, 2017. David Lenzie and Bill Horrocks opposed. Don Torrico recused.
- c. On a MOTION by Bonnie Weeks and seconded by Robert Speroni it was unanimously VOTED to acknowledge the request to *Voluntarily Surrender* their certification and receive "retired status" in their file at the Board of Building Regulations and Standards according to 780 CMR 110.R7.2.4. (a hearing was scheduled but they chose to voluntarily surrender their certification)

8. Review Application for Continuing Education

- a. The continuing education submitted was reviewed by members present; MOTION to approve, as amended, was made by Michael Clancy and seconded by Bonnie Weeks. MOTION passed by unanimous vote.

Name	Date	Course Description	CEU's	Cat	Course Number
District 11	Sept 11, 2018	Holbrook - 2015 IRC Code Updates	2.0	1	D11-0918
	Oct 2, 2018	Randolph - Transition from 2009 to 2015 IBC	2.0	1	D11-1018
District 11	Apr 4, 2018	Hingham - IBC	3.0	1	D11h-0418
	May 29, 2018	Hingham - Mass Amendments IRC	3.0	1	D11h-0518
	June 28, 2018	Hingham - Zoning 40A	3.0	1	D11h-0618
	July 31, 2018	Hingham - Eric Carlson FEMA	3.0	1	D11h-0718
	Aug 28, 2018	Hingham - Building, zoning, FEMA	3.0	1	D11h-0818
District 5	Sept 25, 2018	Southbridge - IRC Issues, IECC and Door Locks	3.0	1	D5-0918
PSD	Sept 26, 2018	Energy - Residential Stretch Energy Code 3 rd Party Documentation Webinar	1.0	1	C-3109
	Sept 26, 2018	Energy - Commercial Stretch Energy Code 3 rd Party Documentation Webinar	1.0	1	C-3110
David McRae	Sept 20, 2018	Solutions for Durability Related Issues PM DES132 offered by American Wood Council	1.5	1	C-3111
District 13	Sept 28, 2018	Hyannis - Disaster Preparedness	2.0	1	D13-0918
District 1	Sept 14, 2018	Pittsfield - FFPF Requirements and 780 CMR	3.0	1	D1-0918
MetroWest	Sept 18, 2018	2015 IECC Residential Energy Code Training	3.0	1	MW-0918
Ian McCallion Simpson Strong-tie	TBD	Code Requirements for Conventionally Framed Roofs	1.0	1	C-3112
	TBD	Deck Inspection for New and Existing Construction - Online	1.0	1	C-3113
NEBCA/ICC	Sept 24	IBC Transition from 2009 to 2015	6.0	1	C-3115
District 5	Aug 22, 2018	Energy Seminar	3.0	1	D5-0818
	June 26, 2018	Steel Connections / Welding	3.0	1	D5-0618
	Aug 1, 2018	Franklin - Field Questions for Energy Code	3.0	1	D5f-0818
David McRae	Aug 23, 2018	Meeting the Energy code Using the Performance Path ICC# 17301	1.0	1	C-3116
	Aug. 28, 2018	Making the Right Anchor Choice: Best Practices in Anchor Design offered by Simpson Strong Tie	1.0	1	C-3117
Jeff Putnam	May 22-23, 2018	FEMA - IEMC Community Specific	3.5	1	C-3118
District 8	Sept 12, 2018	Hoarding / Composite Siding	2.0	1	D8-0918
Jeff Putnam	Oct 3, 2018	527 CMT Hot Works Training offered by Department of Corrections	2.0	1	C-3114
Don Fitzgerald	Oct 9, 2019	Prefabricated Wood I-Joists: Fire Protective Assemblies and Firefighter Safety offered by APA ICC# 17468	1.0	1	C-3119
Gil Bonoan	Sept 29, 2018	CSL Cont Ed 6 Hour In-Class offered by AtLeisure 013900	6.0	1	C-3120
	Sept 12, 2018	CSL Cont Ed 6 Hour Online offered by AtLeisure	6.0	1	C-3121

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. For Informational purposes:
There are currently 754 certified building inspectors -- 309 Local – 445 Inspector of Buildings
- b. *DRAFT Examination Approval Form (rev10_18).*
On a MOTION by Bill Horrocks and seconded by David Lenzie it was unanimously VOTED to accept the revised *Examination Approval Form*.
- c. *DRAFT Policy for Continuing Education for Maintenance of Certification Status*
Continued until November 7, 2018
- d. Time frames for submitting sign-in sheets and proof of attendance at the end of a three year training cycle
At the end of a three year training cycle individuals who have not accumulated the required 45 hours of continuing education by December 31 of that year will have 90 days to provide discrepancies or request an extension of time to accumulate the required hours. All discrepancies and extension requests will be reviewed at the April meeting.
January after the end of the three year training cycle notification will be sent to the building official and their appointing authority of being in violation of Section 3 of 780 CMR-R7, *The Rules and Regulations for the Certification of Inspectors of Buildings, Building Commissioners and Local Inspectors*, requires each certified person to maintain *at least 45 hours of acceptable continuing education credit* within each three year period following initial certification.
- e. Continuing discussion should a CSL be required for building official certification?
Ongoing discussion

Next meeting scheduled for **November 7, 2018**, Sturbridge, MA