



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

JAY ASH
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Professional Licensure
Office of Public Safety and Inspections
Board of Building Regulations and Standards
1 Ashburton Place, Rm 1301 • Boston • Massachusetts • 02108

JOHN C. CHAPMAN
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

ROBERT ANDERSON
ADMINISTRATOR

Meeting Minutes
STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE
Milford District Office
Milford, MA
February 13, 2018 9:00 a.m.

Meeting called to order by the Chairman at 9:38 a.m. followed by roll call:

1. Roll Call

- | | | |
|---|-----------|----------|
| a. Donald R. Torrico, Chairman <i>-Building Officials of Western Massachusetts Member, Adams</i> | ✓ present | ☐ absent |
| b. Michael Clancy, Vice Chairman <i>-Southeastern Building Official's Association, Hingham</i> | ☐ present | ✓ absent |
| c. Jeff Richards <i>-Massachusetts Building Commissioner's Association, Weymouth</i> | ☐ present | ✓ absent |
| d. Robert Speroni <i>-MetroWest Building Officials Association, Hopedale</i> | ✓ present | ☐ absent |
| e. Bonnie Weeks <i>- Member At Large, Palmer</i> | ✓ present | ☐ absent |
| f. Andrew Bobola <i>- Member At Large, Mattapoissett</i> | ☐ present | ✓ absent |
| g. Matthew Hakala <i>- Member At Large, Westford</i> | ✓ present | ☐ absent |
| h. Michael Giampietro <i>-Member At Large, Millis</i> | ✓ present | ☐ absent |
| i. Roger Fuller <i>- Massachusetts Municipal Association Representative</i> | ☐ present | ✓ absent |
| j. David Lenzie <i>- Member from Academia</i> | ☐ present | ✓ absent |
| k. Bill Horrocks <i>- BBRS Representative</i> | ✓ present | ☐ absent |

Guest Present:

Kimberly Spencer, Office of Public Safety
Charles Kilb, Department of Professional Licensure
Harold Leaming, State Building Inspector
Marc LaPointe, State Building Inspector

2. The minutes from the BOCC meeting on **January 3, 2018**, were reviewed by members present; **MOTION** to approve these minutes was made by **Bonnie Weeks**, and seconded by **Robert Speroni**.



3. Application for Certification Packets

- a. On a **MOTION** by Matthew Hakala and seconded by Bonnie Weeks it was unanimously VOTED to approve the application of **Gilbert Bonoan** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2108).
- b. On a **MOTION** by Matthew Hakala and seconded by Bonnie Weeks it was unanimously VOTED to approve the application of **Michael Brogan** (Town of Norfolk) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2011).
- c. On a **MOTION** by Bonnie Weeks and seconded by Matthew Hakala it was unanimously VOTED to approve the application of **Michael Carney** (Town of Arlington) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2005).
- d. On a **MOTION** by Matthew Hakala and seconded by Michael Giampietro it was unanimously VOTED to approve the application of **David Cohen** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2109).
- e. On a **MOTION** by Matthew Hakala and seconded by Michael Giampietro it was unanimously VOTED to approve the application of **Christian Duquette** (City of Westfield) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2076).
- f. On a **MOTION** by Michael Giampietro and seconded by Robert Speroni it was unanimously VOTED to approve the application of **James Howe** (City of Boston) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2007).
- g. On a **MOTION** by Matthew Hakala and seconded by Michael Giampietro it was unanimously VOTED to approve the application of **Bradford Inkley** (Town of West Yarmouth) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2050).
- h. On a **MOTION** by Bonnie Weeks and seconded by Matthew Hakala it was unanimously VOTED to approve the application of **Peter Killelea** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2110).
- i. On a **MOTION** by Matthew Hakala and seconded by Michael Giampietro it was unanimously VOTED to approve the application of **Michael Perkins** (Town of Westwood) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1926).
- j. On a **MOTION** by Matthew Hakala and seconded by Robert Speroni it was VOTED to approve the application of **David McRae** (No Affiliation) for certification in the capacity of **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2085). Bill Horrocks opposed.
- k. On a **MOTION** by Bonnie Weeks and seconded by Matthew Hakala it was unanimously VOTED to approve the application of **Ronald Shah** (City of Peabody) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2039).
- l. On a **MOTION** by Michael Giampietro and seconded by Robert Speroni it was unanimously VOTED to approve the application of **Charles Shultz** (Town of Ayer) for certification in the capacity of **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2042).
- m. On a **MOTION** by Michael Giampietro and seconded by Matthew Hakala it was unanimously VOTED to approve the application of **Mark Sullivan** (City of Fitchburg) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2068).
- n. On a **MOTION** by Bonnie Weeks and seconded by Matthew Hakala it was unanimously VOTED to approve the application of **George Tignor** (Town of Westminster) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2091).

4. Examination Approval Packets

- a. On a **MOTION** by Matthew Hakala and seconded by Bonnie Weeks it was unanimously VOTED to grant the request of **Jonathan Ackley** (Town of Norfolk) for approval to take the required exams to become certified as a building code enforcement official. Mr. Ackley meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a **MOTION** by Michael Giampietro and seconded by Matthew Hakala it was VOTED to grant the request of **Gregory Briggs** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Briggs meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Bill Horrocks opposed.
- c. On a **MOTION** by Matthew Hakala and seconded by Robert Speroni it was VOTED to grant the request of **James Campbell** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Campbell meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Robert Speroni opposed.
- d. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was VOTED to grant the request of **Deonarine Chandool** (City of Boston) for approval to take the required exams to become certified as a building code enforcement official. Mr. Chandool meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Robert Speroni opposed.
- e. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously VOTED to grant the request of **Michael Ciampa** (Town of Arlington) for approval to take the required exams to become certified as a building code enforcement official. Mr. Ciampa meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- f. On a **MOTION** by Bonnie Weeks and seconded by Matthew Hakala it was unanimously VOTED to grant the request of **Gary Collette** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Collette meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- g. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously VOTED to **deny** the request of **Douglas Desmarais** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee reviewed the information submitted but was unable to determine if Mr. Desmarais meets the minimum qualifications as defined by MGL c 143 § 3.
- h. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously VOTED to grant the request of **Stephen Doucet** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Doucet meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- i. On a **MOTION** by Bill Horrocks and seconded by Robert Speroni it was unanimously VOTED to **deny** the request of **Jeffrey Dubiel** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee reviewed the additional information submitted but was unable to determine if Mr. Dubiel meets the minimum qualifications as defined by MGL c 143 § 3.
- j. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was VOTED to grant the request of **Martin Dunlap** (City of Boston) for approval to take the required exams to become certified as a building code enforcement official. Mr. Dunlap meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Robert Speroni and Michael Giampietro opposed.
- k. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously VOTED to grant the request of **James Ewell** (No Affiliation) for approval to take the required exams to become certified as a

building code enforcement official. Mr. Ewell meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

- l. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously VOTED to **deny** the request of **Marcio Fonseca** (City of Boston) for approval to take the required exams to become certified as a building code enforcement official. The Committee reviewed the additional information submitted but was unable to determine if Mr. Fonseca meets the minimum qualifications as defined by MGL c 143 § 3.
- m. On a MOTION by Bonnie Weeks and seconded by Bill Horrocks it was unanimously VOTED to grant the request of **Daniel Garte** (Town of Dennis) for approval to take the required exams to become certified as a building code enforcement official. Mr. Garte meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- n. On a MOTION by Bonnie Weeks and seconded by Matthew Hakala it was unanimously VOTED to grant the request of **David Gerber** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Gerber meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- o. On a MOTION by Bill Horrocks and seconded by Michael Giampietro it was unanimously VOTED to grant the request of **Frank Hilario** (City of Fall River) for approval to take the required exams to become certified as a building code enforcement official. Mr. Hilario meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- p. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously VOTED to **deny** the request of **Peter Kenny** (City of Boston) for approval to take the required exams to become certified as a building code enforcement official. The Committee reviewed the additional information submitted but was unable to determine if Mr. Kenny meets the minimum qualifications as defined by MGL c 143 § 3.
- q. On a MOTION by Bill Horrocks and seconded by Matthew Hakala it was unanimously VOTED to grant the request of **Anna Marques** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Ms. Marques meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- r. On a MOTION by Bill Horrocks and seconded by Robert Speroni it was unanimously VOTED to grant the request of **Michael Mastaler** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Mastaler meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- s. On a **MOTION** by Robert Speroni and seconded by Matthew Hakala it was unanimously VOTED to **deny** the request of **Joseph McDermott** (City of Boston) for approval to take the required exams to become certified as a building code enforcement official. The Committee reviewed the additional information submitted but was unable to determine if Mr. McDermott meets the minimum qualifications as defined by MGL c 143 § 3.
- t. On a **MOTION** by Matthew Hakala and seconded by Robert Speroni it was unanimously VOTED to **deny** the request of **Anne Milito** (City of Boston) for approval to take the required exams to become certified as a building code enforcement official. The Committee reviewed the additional information submitted but was unable to determine if Ms. Milito meets the minimum qualifications as defined by MGL c 143 § 3.
- u. On a **MOTION** by Matthew Hakala and seconded by Bonnie Weeks it was VOTED grant the request of **Jeffrey Morash** (Town of Nantucket) for approval to take the required exams to become certified as a building code enforcement official. Mr. Morash meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Robert Speroni opposed. Bill Horrocks abstain.
- v. On a MOTION by Bill Horrocks and seconded by Matthew Hakala it was VOTED to grant the request of **Vincent Sarnosky** (No Affiliation) for approval to take the required exams to become certified as a building

code enforcement official. Mr. Sarnosky meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Robert Speroni opposed.

- w. On a **MOTION** by Robert Speroni and seconded by Michael Giampietro it was VOTED to **table** the request of **Ronald Searles** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee is requesting additional information on five years relevant building experience as defined by MGL c 143 § 3. Bill Horrocks opposed.
- x. On a **MOTION** by Matthew Hakala and seconded by Bonnie Weeks it was unanimously VOTED to grant the request of **Robert Shediak** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Shediak meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- y. On a **MOTION** by Robert Speroni and seconded by Bill Horrocks it was unanimously VOTED to **deny** the request of **Richard Stepien, Jr.** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee reviewed the additional information submitted but was unable to determine if Mr. Stepien meets the minimum qualifications as defined by MGL c 143 § 3.
- z. On a **MOTION** by Matthew Hakala and seconded by Robert Speroni it was unanimously VOTED to **deny** the request of **Joseph Triolo** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee reviewed the additional information submitted but was unable to determine if Mr. Triolo meets the minimum qualifications as defined by MGL c 143 § 3.
- aa. On a **MOTION** by Bonnie Weeks and seconded by Michael Giampietro it was unanimously VOTED to **table** the request of **Alan Walker** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee is requesting additional information on five years relevant building experience as defined by MGL c 143 § 3.

5. New Employee Report Form Packets

- a. On a **MOTION** by Matthew Hakala and seconded by Bonnie Weeks it was unanimously VOTED to acknowledge the *New Employee Report Form* **Jonathan Ackley** newly appointed to the position of **Local Inspector** for the Town of Norfolk. Appointed, not yet certified, on January 20, 2018. Twelve month grace period expires January 31, 2019. *NERF signed by Chairman.*
- b. On a **MOTION** by Bonnie Weeks and seconded by Matthew Hakala it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Joseph Biszko** appointed to the position of **Building Commissioner** for the Town of Berkley on January 2, 2018. *NERF signed by Chairman.*
- c. On a **MOTION** by Bonnie Weeks and seconded by Matthew Hakala it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Leslie Burnell** appointed to the position of **Local Inspector** for the City of Holyoke. Appointed, not yet certified, on January 16, 2018. Twelve month grace period expires January 31, 2019. *NERF signed by Mayor.*
- d. On a **MOTION** by Matthew Hakala and seconded by Robert Speroni it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Deon Chandool** appointed to the position of **Local Inspector** for the City of Boston. Appointed, not yet certified, on January 8, 2018. Twelve month grace period expires January 31, 2019. *NERF signed by Inspector of Buildings.*
- e. On a **MOTION** by Matthew Hakala and seconded by Michael Giampietro it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Martin Dunlap** appointed to the position of **Local Inspector** for the City of Boston. Appointed, not yet certified, on December 26, 2017. Twelve month grace period expires December 31, 2018. *NERF signed by Inspector of Buildings.*
- f. On a **MOTION** by Michael Giampietro and seconded by Matthew Hakala it was VOTED to acknowledge the *New Employee Report Form* of **Kevin Duquette** appointed to the position of **Building Commissioner** for the Town of East Longmeadow on March 20, 2017. *NERF signed by Town Manager.* Bill Horrocks opposed.
- g. On a **MOTION** by Matthew Hakala and seconded by Bonnie Weeks it was unanimously VOTED to not acknowledge the *New Employee Report Form* of **Marcio Fonseca** appointed to the position of **Local Inspector** for the City of Boston. Mr. Fonseca's qualifications were denied February 13, 2018. A hearing will be

scheduled March 7, 2018 for Mr. Fonseca as well as the Inspector of Buildings for the City of Boston will be required to appear. *NERF signed by Inspector of Buildings.*

- h. On a **MOTION** by Bonnie Weeks and seconded by Matthew Hakala it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Daniel Garte** appointed to the position of **Local Inspector** for the Town of Dennis. Appointed, not yet certified, on January 16, 2018. Twelve month grace period expires January 31, 2019. *NERF signed by Chairman.*
- i. On a **MOTION** by Robert Speroni and seconded by Bonnie Weeks it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Frank Hilario** appointed to the position of **Local Inspector** for the City of Fall River. Appointed, not yet certified, on December 4, 2017. Twelve month grace period expires December 31, 2018. *NERF signed by Mayor.*
- j. On a **MOTION** by Bonnie Weeks and seconded by Matthew Hakala it was unanimously VOTED to not acknowledge the *New Employee Report Form* of **Peter Kenny** appointed to the position of **Local Inspector** for the City of Boston. Mr. Kenny's qualifications were denied February 13, 2018. A hearing will be scheduled March 7, 2018 for Mr. Kenny as well as the Inspector of Buildings for the City of Boston will be required to appear. *NERF signed by Inspector of Buildings.*
- k. On a **MOTION** by Matthew Hakala and seconded by Robert Speroni it was VOTED to acknowledge the *New Employee Report Form* of **Robert Legare** appointed to the position of **Building Commissioner** for the Town of Athol on January 3, 2017. *NERF signed by Town Manager.* Bill Horrocks opposed.
- l. On a **MOTION** by Robert Speroni and seconded by Matthew Hakala it was unanimously VOTED to not acknowledge the *New Employee Report Form* of **Joseph McDermott** appointed to the position of **Local Inspector** for the City of Boston. Mr. McDermott's qualifications were denied February 13, 2018. A hearing will be scheduled March 7, 2018 for Mr. McDermott as well as the Inspector of Buildings for the City of Boston will be required to appear. *NERF signed by Inspector of Buildings.*
- m. On a **MOTION** by Robert Speroni and seconded by Bonnie Weeks it was unanimously VOTED to not acknowledge the *New Employee Report Form* of **Anne Milito** appointed to the position of **Local Inspector** for the City of Boston. Ms. Milito's qualifications were denied February 13, 2018. A hearing will be scheduled March 7, 2018 for Ms. Milito as well as the Inspector of Buildings for the City of Boston will be required to appear. *NERF signed by Inspector of Buildings.*
- n. On a **MOTION** by Matthew Hakala and seconded by Bonnie Weeks it was VOTED to acknowledge the *New Employee Report Form* of **Jeffrey Morash** appointed to the position of **Local Inspector** for the Town of Nantucket. Appointed, not yet certified, on January 2, 2018. Twelve month grace period expires February 28, 2019. *NERF signed by Town Manager.* Bill Horrocks abstain.
- o. On a **MOTION** by Matthew Hakala and seconded by Michael Giampietro it was VOTED to acknowledge the *New Employee Report Form* of **Geoffrey Newton** appointed to the position of **Building Commissioner** for the Town of Winchendon on January 1, 2017. *NERF signed by Town Manager.* Bill Horrocks opposed.
- p. On a **MOTION** by Michael Giampietro and seconded by Robert Speroni it was VOTED to acknowledge the *New Employee Report Form* of **Donald R. Torrico** appointed to the position of **Building Commissioner** for the Town of Sheffield on January 5, 2018. *NERF signed by Chairman.* Don Torrico abstain.

6. Extension Requests to be Certified Packets

- a. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously VOTED to grant the request of **Bernard Ashley (Town of Wellesley)** for a first extension of time to become certified as a local inspector. Said extension shall expire August 31, 2018.
- b. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously VOTED to grant the request of **Donald Belanger (Town of North Andover)** for a first extension of time to become certified as an inspector of buildings / building commissioner. Said extension shall expire February 28, 2019.
- c. On a **MOTION** by Bill Horrocks and seconded by Robert Speroni it was unanimously VOTED to grant the request David Carl (**City of Worcester**) for a first extension of time to become certified as a local inspector. Said extension shall expire May 31, 2018.
- d. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously VOTED to grant the request of **David Palumbo (City of Lawrence)** for a second extension of time to become certified as a local inspector. Said extension shall expire August 31, 2018.

- e. On a **MOTION** by Matthew Hakala and seconded by Bill Horrocks it was unanimously VOTED to grant the request of **Angelo Salamone (City of Amesbury)** for a first extension of time to become certified as a local inspector. Said extension shall expire August 31, 2018.

7. Hearings

- a. On a **MOTION** by Robert Speroni and seconded by Matthew Hakala it was unanimously VOTED to uphold the previous denial of **Thomas Morelli (Town of Milford)**, BOCC 2-2018 con't, qualifications. An email was received stating Mr. Morelli will not be moving forward with the hearing and that he is no longer working in the position of local inspector for the Town of Milford.
- b. On a **MOTION** by Bonnie Weeks and seconded by Robert Speroni it was unanimously VOTED to grant **Kenneth Frasier (City of Worcester)**, BOCC 1-2018, for approval to take the required exams to become certified as a building code enforcement official. Based on his experience and after testimony from Mr. Frasier and Mr. John Kelly, Building Commissioner City of Worcester, the Committee deems he meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings\building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- q. On a **MOTION** by Bonnie Weeks and seconded by David Lenzie it was **VOTED** to not acknowledge the *New Employee Report Form* of **Michelle Cobleigh** appointed to the position of **Local Inspector** for the Town of Littleton. Ms. Cobleigh's qualifications were reviewed and denied February 13, 2018.

8. Review Application for Continuing Education

- a. The continuing education submitted was reviewed by members present; MOTION to approve, as amended, was made by Bonnie Weeks and seconded by Michael Clancy. MOTION passed by unanimous vote.

| Name | Date | Course Description | CEU's | Cat | Course Number |
|----------------|-------------------|--|-------|-----|-----------------|
| UMASS / NEBOE | Oct 2, 2017 | New England Building Officials Education Association 51 st Conference. Each class/course was 1.5 hours in length. Credit hours will be given per <i>scanned-in</i> printout from NEBOE per day instead of listing individual class/course. List of all courses will be scanned in to the BBRS AX Database | | 1 | C-2930 |
| | Oct 3, 2017 | | | | |
| | Oct 4, 2017 | | | | |
| John Field | Jan - April, 2015 | Certificate in Local Government Leadership & Management; Legal Challenges facing Massachusetts Local Government offered in the mornings by MMA / Suffolk University | 10.0 | 2 | C-2932 |
| | Jan - April, 2015 | Certificate in Local Government Leadership & Management; Identify Social, Cultural, Economic, Political Trends, Traits, Strategies offered in the afternoons by MMA / Suffolk University | 0.0 | 0 | C-2933 |
| | May, 2015 | Budgeting & Financial Management; Fundamentals of Municipal Budgeting Financial Management & Revenue offered by MMA / Suffolk University | 10.0 | 2 | C-2934 |
| | March 8, 2017 | Flood Resiliency & Stream Restoration Workshop offered by US Fish & Wildlife Service " <i>Stream Restoration Education for Highway Administrators, Planning Committees, and Local and State Decision Makers</i> " | 2.0 | 2 | C-2935 |
| MFBO | 2017 | Massachusetts Federation Attendance - 1 credit hour per meeting | | 1 | FED-2017 |
| Don Fitzgerald | Jan 17, 2018 | Accessibility from the First Step - Designing Automatic Pedestrian Entryways Exceed ADA Standards offered Online by Hanley Wood University | 1.0 | 1 | C-2936 |

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|--------------------|------------------|---|-----|---|----------|
| | Jan 18, 2018 | STD350 Wood Frame Construction Manual offered online by American Wood Council ICC# 1630 | 1.0 | 1 | C-2937 |
| MetroWest | January 16, 2018 | Overview of Mass IBC 2015 Ninth Edition of the Mass Bldg Code | 3.0 | 1 | MW-0118 |
| North Shore | Jan 10, 2018 | North Shore District Meeting - Basement Access & Egress - Group Homes/Inspections | 2.0 | 1 | NS-0118 |
| Paul DeBaggis | Jan 7, 2018 | Multifamily, Mid-Rise Buildings Using Wood Construction - A Cost-Effective and Sustainable Choice for Achieving High Performance Goals offered OnLine by Hanley Wood University | 1.0 | 1 | C-2938 |
| | Jan 7, 2018 | The benefits of Mineral Wool Insulation offered OnLine by Hanley Wood University | 1.0 | 1 | C-2939 |
| District 8 | Jan 11, 2018 | District 8 District Meeting - Round Table | 2.0 | 2 | D8-0118 |
| Simpson Strong-Tie | TBD | All Courses will be offered On-Line | 1.0 | 1 | C-2940 |
| | | Boring and Notching in Wood-Frame Construction | 1.0 | 1 | C-2941 |
| | | Diaphragm Design with 2015 SDPWS | 1.0 | 1 | C-2942 |
| | | Strengthening with Fiber-Reinforced Polymer (FRP) | 1.0 | 1 | C-2943 |
| | | Understanding Moment Frames | 2.0 | 1 | C-2944 |
| | | Wall Bracing for Wind Design with 2015 IRC | 1.0 | 1 | C-2945 |
| | | Wind Design with 2015 WFCM | 1.0 | 1 | C-2946 |
| | | Strengthening with Fabric-Reinforced Cementitious Matrix (FRCM) | 1.0 | 1 | C-2947 |
| Rakesh Koti | TBD | Performance Systems Development (PSD Consulting) the new Energy Code Specialists - Are you Solar-ready? And Other Energy Code Updates - Webinar | 1.0 | 1 | C-2948 |
| | | MA Energy Code Update - IECC & 9 th Edition Commercial - Webinar | 1.0 | 1 | C-2949 |
| District 10 | Jan 9, 2018 | District 10 - Holbrook - Transition from 2009 - 2015 Code / Residential | 1.0 | 2 | D10-0118 |
| | Feb 6, 2018 | District 10 - Holbrook - Code Updates & Changes | 2.0 | | D10-0218 |
| Harold McGonagle | July 10, 2017 | Urban Design for Architects, Space, Place & Infrastructure offered online through PDH Academy | 2.5 | 1 | C-2950 |
| | July 10, 2017 | Pop-Up and Pre-Fabricated Architecture offered online through PDH Academy | 2.0 | 1 | C-2951 |
| | July 8, 2017 | Simulating a Complete Building Envelope through BIM: The Construction Industry "Moon Shot" offered online through PDH Academy | 2.0 | 1 | C-2952 |
| MBCIA | Dec 14, 2017 | State Inspectors about Massachusetts Amendments to the 2015 IBC | 3.0 | 1 | MB-1217 |
| Gene Novak | Sept 18, 2017 | A Cleaner Climate with Chemical Safety Workshop | 3.0 | | C-2953 |
| District 4 | Dec. 15, 2017 | District Meeting Code Review / Test | 3.0 | 1 | D4-1217 |
| District 5 | Dec 19, 2017 | District Meeting Code Review / Test | 3.0 | 1 | D5-1217 |
| SEMBOA | Dec 13, 2017 | SEMBOA 2015 IEBC & 2015 IBC presented by State Inspector | 3.0 | 1 | SE-1217 |
| Tony Paroline | Dec 17, 2017 | MA Workplace Safety OSHA Fall Protection CSL Cont Ed offered by On-Line-Classes - 7907 | 1.0 | 1 | C-2954 |
| Richard Annese | April 16, 2017 | 6 HR Successful Building Design and Technology Innovations CSL Cont Ed OnLine course offered by Builders License Training Institute - 012201 | 6.0 | 1 | C-2955 |
| Shawn Kimberley | Dec 28, 2017 | IBC - Significant Changes from the 2012 to the 2015 Edition - Cengage | 2.0 | 1 | C-2956 |
| Dana MacAllister | Nov 29-30, 2017 | 2015 IFC and IBC Fire Protection Systems offered in Las Vegas ICC# 8283 | 6.0 | 1 | C-2957 |
| | Oct 24-25, 2017 | 2015 IBC Fire & Life Safety Principles offered in Las Vegas ICC# 7644 | 6.0 | 1 | C-2958 |
| | 2018 | 2018 IRC Transition From 2012 IBC offered in Las Vegas ICC# 14380 | 0.0 | 1 | C-2959 |
| District 1 | Nov 30, 2017 | District Meeting - Round Table | 3.0 | 1 | D1-1117 |
| BOWM | Dec 20, 2017 | BOWM 9 th Edition changes to Chapter 3 and 5 | 3.0 | 1 | WM-1217 |

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|-----------------|---------------|--|-----|---|--|
| Richard Trifero | | The following courses are offered On-line by Hanley Wood University - Certificates provided | | 1 | C-2959 |
| | April 4, 2017 | New Ideas in LED Lighting | 1.0 | | 10 HOURS Category 1 for courses completed through Hanley Wood OR As indicated |
| | April 9, 2017 | Noise Control in Steel Frame Commercial Building | 1.0 | | |
| | April 9, 2017 | Case Study: A Polyaspartic Coating made a Commercial Bakery Floor Look Really Sweet | 0.0 | | |
| | April 9, 2017 | Patio Doors and Moving Glass Walls: Choosing the Best Option for the Project | 1.0 | | |
| | Nov 4, 2017 | A Comparative Analysis of Residential heating Systems | 1.0 | | |
| | Nov 4, 2017 | Architectural Ultra High Performance Concrete | 1.0 | | |
| | April 9, 2017 | Green Qualities of Spray Foam Insulation | 1.0 | | |
| | Nov 4, 2017 | Cable Railing Assemblies: Prefabricated Kits and Custom Design Options | 1.0 | | |
| | Nov 4, 2017 | Architectural Acoustics: Controlling and Optimizing Sound in the Built Environment | 1.0 | | |
| | Nov 4, 2017 | Subfloor: The Hidden Asset, or Lurking Liability | 1.0 | | |
| | Nov 4, 2017 | Open Cell Spray Foam Insulation in Commercial Buildings | 1.0 | | |
| | Nov 4, 2017 | SubFloor construction Adhesives: Solvent based, Water Based and Reactive - Why Weather and Substrates Can Cause a Reference Standard Alone to Miss | 1.0 | | |
| | Nov 4, 2017 | Concrete Waterproofing with Crystalline Technology | 1.0 | | |
| | Nov 4, 2017 | Designing for Energy Performance | 1.0 | | |
| | Nov 4, 2017 | Accessibility from the First Step - Designing Automatic Pedestrian Entryways to Exceed ADA Standards | 1.0 | | C-2936 |
| | Nov 4, 2017 | Next Generation Environmental Impact & Cost Analysis | 1.0 | | |
| | Nov 4, 2017 | The Energy Efficient Challenge: Understanding New Codes and Standards | 1.0 | | |
| | Nov 4, 2017 | Advances in Concrete Consolidation | 1.0 | | |
| | Nov 4, 2017 | Higher Performance and Lower Costs with HVLS Fans | 1.0 | | |
| | Nov 4, 2017 | Daylighting Inside and Out: Unconventional Ways to Bring More Natural Light Into and Throughout a Buildings | 1.0 | | |
| | Nov 4, 2017 | Backup Power for Commercial Buildings - Market Drivers, Code Requirements, and Fuel Options for Backup Power | 1.0 | | |
| | Nov 4, 2017 | Code Compliant Exterior Systems for Wood-framed Building Envelopes | 1.0 | | |
| | Nov 4, 2017 | Merging Architecture and Landscape Designs | 1.0 | | |
| | Nov 4, 2017 | Proper Brick Masonry Detailing | 1.0 | | |
| | Nov 5, 2017 | Building Information Modeling | 1.0 | | |
| | Nov 5, 2017 | Next Generation LEED Measurement & Verification | 1.0 | | |
| | Nov 5, 2017 | Resiliency in the Eye of the Storm: Lessons from Sandy | 1.0 | | |
| | Nov 5, 2017 | From Idea to Icon: Designing and Building with Tensile Architecture | 1.0 | | |
| | Nov 5, 2017 | Intelligent Design for Code Compliant bathing Facilities | 1.0 | | |
| | Nov 5, 2017 | Course 201 - Unit 1 Connection Design Theory/Wood University offered online | 1.0 | 1 | C-2960 |
| | Nov 5, 2017 | Course 101 - Unit 1 101: Understanding Engineered Wood Products offered online | 1.0 | 1 | C-2961 |
| | Nov 5, 2017 | Course 201 - Unit 4 Connection Design Examples / Wood University Course 201 - offered online | 1.0 | 1 | C-2962 |
| Robert Murgia | Aug 8, 2016 | Mass Hoisting CE - License Type 2A - <i>excavating/trench safety</i> offered through Mass Contractors Academy - course titled Excavators | 2.0 | 1 | C-2963 |
| | Dec 28, 2017 | STD315 2012 Wood Frame Construction Manual Changes ICC# 1630 | 1.0 | 1 | C-2937 |
| | Dec 29, 2017 | BCD710 Special Inspection for Wood Construction Online offered by American Wood Council ICC# 8476 | 1.0 | 1 | C-2964 |
| | Dec 29, 2017 | DES125 Design Considerations of Wood Frame Structures for Permanence Online offered by American Wood Council ICC# 8606 | 1.0 | 1 | C-2965 |

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|---------------------------------|--------------|---|-----|---|-----------------|
| | Dec 29, 2017 | DES140 Structural Condition Assessment of In-Service Wood Online offered by American Wood Council ICC# 3739 | 1.0 | 1 | C-2966 |
| | Dec 30, 2017 | DES160 Evaluation of Recommended Allowable Design Properties for Wood in Existing Structures Online offered by American Wood Council ICC# 10599 | 1.0 | 1 | C-2967 |
| | Dec 30, 2017 | DES330 Design for Connections for Wood members using the NDS and TR12 Online offered by American Wood Council ICC# 3899 | 2.0 | 1 | C2968 |
| | Dec 30, 2017 | MAT210 Traditional and Engineered Wood Products offered online by American Wood Council ICC# 458 | 2.0 | 1 | C-2969 |
| | Dec 30, 2017 | MAT252-1 Code Applications for Nail-laminated, Glue-laminated, and Cross-laminated Timber on line offered by American Wood Council ICC# 5429 | 2.0 | 1 | C-2970 |
| | Jan 12, 2018 | ICC 2015 IBC Essentials - Life Safety ICC# 8256 | 2.0 | 1 | C-2971 |
| | Dec 31, 2017 | DES335 Design and Bolted Connections offered online by American Wood Council ICC# 6128 | 1.0 | 1 | C-2972 |
| | Jan 17, 2018 | ICC 2105 IRC Essentials - Building Finishes, Protection, Utilities, Energy Conservation and Hazards ICC# 8262 | 2.0 | 1 | C-2973 |
| | Jan 19, 2018 | ICC 2015 IBC Essentials - Health Safety ICC# 8255 | 1.0 | 1 | C-2974 |
| | Jan 17, 2018 | ICC 2015 IRC Essentials - Health and Safety ICC# 8264 | 1.0 | 1 | C-2975 |
| | Jan 17, 2018 | ICC Worksite Safety 01: OSHA Safety Introduction | 1.0 | 1 | C-2976 |
| | Jan 17, 2018 | ICC Worksite Safety 10: OSHA Demolition | 1.0 | 1 | C-2977 |
| | Jan 17, 2018 | ICC Worksite Safety 03: OSHA Fall Protection | 1.0 | 1 | C-2978 |
| | Jan 17, 2018 | ICC 2015 International fire Code Essentials - Hazardous Materials ICC# 11465 | 1.0 | 1 | C-2979 |
| | Jan 16, 2018 | ICC Historic Preservation: An Introduction | 1.0 | 1 | C-2980 |
| | Jan 1, 2018 | ICC Introduction to Solar Water Heaters for Code Officials ICC# 11478 | 0.0 | 1 | C-2981 |
| SBI | Jan 29, 2018 | State Building Inspector Amusements and 9 th Edition | 3.0 | 1 | SBI-0118 |
| District 13 | Jan 1, 2018 | District Meeting Hyannis Swimming Pools & Spa's / Shelters | 2.0 | | D13-0118 |
| District 12 | Jan 31, 2018 | District Meeting Ninth Edition Training on Differences | 3.0 | 1 | D12-0118 |
| SEMBOA | Jan 10, 2018 | SEMBOA NFPA 241 Implementation "Construction Safety" ICC# 14559 | 2.5 | 1 | SE-0118 |
| Jim DeCola | Jan 30, 2018 | New Code Training fire and Building code updates offered by DFS | 6.5 | 1 | C-2982 |
| District 5 | Jan 23, 2018 | District Meeting Southbridge Review On Boarding Test Chapter One | 3.0 | 1 | D5-0118 |
| Michael White Marc LaPointe | Jan 29, 2018 | New Fire Code Orientation - 527 CMR 1.00 2015 Updates | 3.0 | 2 | C-2983 |
| Felix Zemel | Jan 32, 2018 | Critical Connections, Code Compliance & Solutions offered by Simpson Strong-tie and Huttig Building products | 6.0 | 1 | C-2984 |
| Municipal Code Consulting | TBD | Residential Heating / Cooling and mechanical Ventilation: Plan Review Basics | 3.0 | 1 | C-2985 |
| | TBD | Rooftop Solar Readiness & Understanding / Interpreting REScheck | 3.0 | 1 | C-2986 |
| | | | | | |

9. New Business / Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

a. For Informational purposes:

There are currently 722 certified building inspectors -- 289 Local - 433 Inspector of Buildings

b. 564 Building Commissioners, Local Inspectors and Conditional Inspectors have RENEWED their ID cards

199 have not renewed:

86 Building Commissioners:

35 Building Commissioners have less than 45 credit hours

88 Local Inspectors:

43 Local Inspectors have less than 45 credit hours

24 Conditional Inspectors (required hours vary)

c. Request to *Voluntarily Surrender* Building Official Certification:

On a MOTION by Bonnie Weeks and seconded by Matthew Hakala it was unanimously VOTED to accept the requests below to receive "retired status" according to 780 CMR 110.R7.2.4.

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|------------------|-----------------------|---------|
| Francis DeFelice | Building Commissioner | BO-1073 |
| Bruce Buttrick | Building Commissioner | BO-2073 |

d. Vote Building Official Certification Committee Chairman and Vice-Chairman

On a MOTION by Bonnie Weeks and seconded by Michael Giampietro it was unanimously VOTED to table the vote for Chairman and Vice-Chairman until the March 7, 2018 meeting.

Next meeting scheduled for **March 7, 2018**, Sturbridge, MA