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Commonwealth of Massachusetts
Division of Professional Licensure
Office of Public Safety and Inspections
Board of Building Regulations and Standards
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CHARLES BORSTEL
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

ROBERT ANDERSON
ADMINISTRATOR

Meeting Minutes
STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE
Taunton Holiday Inn
Taunton, MA
May 9, 2018 7:30 a.m.

Meeting called to order by the Chairman at 7:36 a.m. followed by roll call:

1. Roll Call

- | | | |
|---|----------------------------------|--|
| a. Donald R. Torrico, Chairman
<i>-Building Officials of Western Massachusetts Member, Adams</i> | ✓ present | <input type="checkbox"/> absent |
| b. Matthew Hakala, Vice Chairman
<i>-Member At Large, Westford</i> | ✓ present | <input type="checkbox"/> absent |
| c. Jeff Richards
<i>-Massachusetts Building Commissioner's Association, Weymouth</i> | ✓ present | <input type="checkbox"/> absent |
| d. Robert Speroni
<i>-MetroWest Building Officials Association, Hopedale</i> | ✓ present | <input type="checkbox"/> absent |
| e. Bonnie Weeks
<i>- Member At Large, Palmer</i> | ✓ present | <input type="checkbox"/> absent arrived 8:20 |
| f. Andrew Bobola
<i>- Member At Large, Mattapoissett</i> | <input type="checkbox"/> present | ✓ absent |
| g. Michael Clancy
<i>- Southeastern Building Official's Association, Hingham</i> | ✓ present | <input type="checkbox"/> absent |
| h. Michael Giampietro
<i>-Member At Large, Millis</i> | ✓ present | <input type="checkbox"/> absent |
| i. Roger Fuller
<i>- Massachusetts Municipal Association Representative</i> | <input type="checkbox"/> present | ✓ absent |
| j. David Lenzie
<i>- Member from Academia</i> | ✓ present | <input type="checkbox"/> absent |
| k. Bill Horrocks
<i>- BBRS Representative</i> | ✓ present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, Office of Public Safety
Charles Kilb, Department of Professional Licensure
Dave Sullivan, Deputy Chief of Inspections

2. The minutes from the BOCC meeting on **April 4, 2018**, were reviewed by members present; MOTION to approve these minutes was made by **Michael Clancy**, and seconded by **Matthew Hakala**.



3. Application for Certification Packets

- a. On a MOTION by Jeff Richards and seconded by Michael Clancy it was unanimously VOTED to approve the application of **David Carl** (City of Worcester) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2048).
- b. On a MOTION by Jeff Richards and seconded by Michael Giampietro it was unanimously VOTED to approve the application of **Christopher Guerriero** (Town of Billerica) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2081).
- c. On a MOTION by Jeff Richards and seconded by Michael Clancy it was VOTED to approve the application of **Jason Shilinsky** (Town of Millbury) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2001). Bill Horrocks opposed.
- d. On a MOTION by Jeff Richards and seconded by Michael Clancy it was unanimously VOTED to acknowledge **Joseph Summers** (Uncasville, CT) meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and approve the application for certification in the capacity of **Local Inspector** and **Inspector of Buildings / Building Commissioner** having passed all required exams for said position defined by MGL c 143 § 3. (BO-2125).
- e. On a MOTION by Jeff Richards and seconded by Matthew Hakala it was unanimously VOTED to approve the application of **Eric Tetreault** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2121).
- f. On a MOTION by Matthew Hakala and seconded by Michael Clancy it was unanimously VOTED to approve the application of **Joseph Tierney** (Town of West Tisbury) for certification in the capacity of **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1946).
- g. On a MOTION by Michael Giampietro and seconded by Michael Clancy it was unanimously VOTED to approve the application of **George Tignor** (Town of Westminster) for certification in the capacity of **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2091).

4. Examination Approval Packets

- a. On a MOTION by Jeff Richards and seconded by Bill Horrocks it was VOTED to grant the request of **David Abbott** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Abbott meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Michael Clancy opposed.
- b. On a MOTION by Matthew Hakala and seconded by Jeff Richards it was unanimously VOTED to grant the request of **William Cahillane** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Based on Mr. Cahillane's Associate Degree he meets the minimum qualifications set forth by the BBRS for said position of local inspector defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- c. On a MOTION by Michael Clancy and seconded by Robert Speroni it was unanimously VOTED to **deny** the request of **Dolores Dibrindisi** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee reviewed the information submitted but was unable to determine if Ms. Dibrindisi meets the minimum qualifications as defined by MGL c 143 § 3.
- d. On a MOTION by Michael Clancy and seconded by Jeff Richards it was unanimously VOTED to grant the request of **Nicholas Garmalo** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Garmalo meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

- e. On a MOTION by Michael Giampietro and seconded by Matthew Hakala it was unanimously VOTED to grant the request of **Mark Lalond** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Lalond meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- f. On a MOTION by Robert Speroni and seconded by Michael Giampietro it was unanimously VOTED to **table** the request of **Raphael Magri** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee is requesting additional information on general construction projects during the 2002 – present time frame.
- g. On a MOTION by Michael Clancy and seconded by Jeff Richards it was unanimously VOTED to grant the request of **Thomas McConnon** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. McConnon meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- h. On a MOTION by Bill Horrocks and seconded by Michael Clancy it was unanimously VOTED to **deny** the request of **Joel Newton** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee reviewed the additional information submitted but was unable to determine if Mr. Newton meets the minimum qualifications as defined by MGL c 143 § 3.
- i. On a MOTION by Bill Horrocks and seconded by Jeff Richards it was unanimously VOTED to grant the request of **James Nickerson** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Nickerson meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- j. On a MOTION by Bill Horrocks and seconded by Michael Clancy, after reviewing the additional information submitted, it was unanimously VOTED to grant the request of **Patrick Perkins** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Perkins meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

5. New Employee Report Form Packets

- a. On a MOTION by Matthew Hakala and seconded by Jeff Richards it was VOTED to acknowledge the *New Employee Report Form* of **Michael Brogan** appointed to the position of **Local Inspector** for the Town of Shrewsbury on April 24, 2018. *NERF signed by Town Manager.* Bill Horrocks opposed.
- b. On a MOTION by Jeff Richards and seconded by Michael Clancy it was VOTED to acknowledge the *New Employee Report Form* of **William Cantell** newly appointed to the position of **Local Inspector** for the Town of Southbridge. Appointed, not yet certified, on April 2, 2018. Twelve month grace period expires April 30, 2019. *NERF signed by Town Manager.* Bill Horrocks opposed.
- c. On a MOTION by Jeff Richards and seconded by Michael Clancy it was VOTED to acknowledge the *New Employee Report Form* of **Chris Carmichael** appointed to the position of **Building Commissioner** for the Town of Norton on April 2, 2018. *NERF signed by Town Manager.* Bill Horrocks opposed.
- d. On a MOTION by David Lenzie and seconded by Jeff Richards it was VOTED to acknowledge the *New Employee Report Form* of **Bruce Dempsey** appointed to the position of **Local Inspector** for the Town of Lexington on January 15, 2018. *NERF signed by Town Manager.* Bill Horrocks opposed.
- e. On a MOTION by David Lenzie and seconded by Robert Speroni it was VOTED to acknowledge the *New Employee Report Form* of **Henry Fontaine** appointed to the position of **Local Inspector** for the Town of Westford on April 23, 2018. *NERF signed by Town Manager.* Bill Horrocks opposed.
- f. On a MOTION by Michael Clancy and seconded by Matthew Hakala it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Glenn Hathaway** newly appointed to the position of **Building Commissioner** for the City of Fall River on April 16, 2018. *NERF signed by Mayor.*
- g. On a MOTION by Jeff Richards and seconded by Matthew Hakala it was VOTED to acknowledge the *New Employee Report Form* of **William Hezlitt** newly appointed to the position of **Local Inspector** for the Town

of Westborough. Appointed, not yet certified, on January 10, 2018. Twelve month grace period expires January 30, 2019. *NERF signed by Manager.* Bill Horrocks opposed.

- h. On a MOTION by Jeff Richards and seconded by Michael Giampietro it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Roland Jean** newly appointed to the position of **Building Commissioner** for the City of Gardner on January 16, 2018. *NERF signed by Mayor.*
- i. On a MOTION by Matthew Hakala and seconded by Michael Giampietro it was **VOTED** to acknowledge the *New Employee Report Form* of **Thomas Kennedy** appointed to the position of **Local Inspector** for the Town of Lexington on October 10, 2017. *NERF signed by Town Manager.* Bill Horrocks opposed.
- j. On a MOTION by Michael Clancy and seconded by Michael Giampietro it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Matthew Kollmer** appointed to the position of **Local Inspector** for the Town of Sheffield on March 22, 2018. *NERF signed by Chairman.*
- k. On a MOTION by Jeff Richards and seconded by David Lenzie it was VOTED to acknowledge the *New Employee Report Form* of **Anna S. Marques** newly appointed to the position of **Local Inspector** for the Town of Ware. Appointed, not yet certified, on April 9, 2018. Twelve month grace period expires April 30, 2019. *NERF signed by Town Manager.* Bill Horrocks opposed.
- l. On a MOTION by Jeff Richards and seconded by Matthew Hakala it was VOTED to acknowledge the *New Employee Report Form* of **Alexander Moriarty** newly appointed to the position of **Local Inspector** for the Town of Shrewsbury on April 2, 2018. *NERF signed by Town Manager.* Bill Horrocks opposed.
- m. On a MOTION by David Lenzie and seconded by Jeff Richards it was VOTED to acknowledge the *New Employee Report Form* of **J. Thomas Reardon** appointed to the position of **Local Inspector** for the Town of Shrewsbury on January 1, 2017. *NERF signed by Town Manager.* Bill Horrocks opposed.
- n. On a MOTION by Jeff Richards and seconded by Michael Clancy it was unanimously VOTED to acknowledge the *New Employee Report Form* of **David Roberts** newly appointed to the position of **Local Inspector** for Franklin Regional Council of Governments (FROCG). Appointed, not yet certified, on April 9, 2018. Twelve month grace period expires September 30, 2018, previously appointed for same position. *NERF signed by Executive Director.*

6. Extension Requests to be Certified Packets

- a. On a MOTION by Robert Speroni and seconded by David Lenzie it was unanimously VOTED to grant the request of **Stephen Brodo (Town of Mattapoisett)** for a second extension of time to become certified as a local inspector. Said extension shall expire November 30, 2018.
- b. On a MOTION by Jeff Richards and seconded by Bill Horrocks it was unanimously VOTED to grant the request of **Jeffrey Fisher (Town of West Tisbury)** for a second extension of time to become certified as a local inspector. Said extension shall expire May 31, 2019.
- c. On a MOTION by Matthew Hakala and seconded by Michael Giampietro it was unanimously VOTED to grant the request of **Kevin Saaristo (Town of Wellesley)** for a first extension of time to become certified as a local inspector. Said extension shall expire November 30, 2018.

7. Hearings

- a. On a MOTION by Bill Horrocks and seconded by Jeff Richards it was unanimously VOTED to grant **Anne Milito (City of Boston)**, BOCC 7-2018, for approval to take the required exams to become certified as a building code enforcement official. Based on her experience and after testimony from Ms. Milito and Mr. Sean Lydon, Inspector of Buildings City of Boston the Committee deems she meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings\building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

On a MOTION by Jeff Richards and seconded by Bonnie Weeks it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Anne Milito** appointed to the position of **Local Inspector** for the City of Boston. Appointed, not yet certified, on January 8, 2018. Twelve month grace period expires January 31, 2019. *NERF signed by Inspector of Buildings.*

- b. On a MOTION by Bonnie Weeks and seconded by Michael Clancy it was VOTED to uphold the previous denial of **Craig Edsall (City of Newton)**, BOCC 9-2018 qualifications. Based on the additional information

submitted along with Mr. Edsall's testimony and Mr. John Lojek's, Building Commissioner City of Newton, support the Committee determines Mr. Edsall only has two and one-half years' experience in building construction, therefore, does not meet the minimum qualifications as defined by MGL c 143 § 3. Bill Horrocks opposed.

- c. On a MOTION by Jeff Richards and seconded by Bonnie Weeks it was unanimously VOTED to uphold the previous denial of **John Largey's (Town of Ayer)**, BOCC 10-2018 qualifications. Mr. Largey nor a representative appeared for the hearing.

The Committee has asked the Administrator to have the State Building Inspector for the Town of Ayer verify Mr. Largey is not employed as a building official and report back the Building Official Certification Committee.

8. Review Application for Continuing Education

- a. The continuing education submitted was reviewed by members present; MOTION to approve, as amended, was made by Jeff Richards and seconded by Matthew Hakala. MOTION passed by unanimous vote.

Name	Date	Course Description	CEU's	Cat	Course Number
SEMBOA	Apr 11, 2018	FEMA Map Reading, IOMAS, Elevation Cert.	2.5	1	SE-0418
MetroWest	Apr 17, 2018	KP Law - presentation of the provisions of MGL Chapter 40A	3.0	1	MW-0418
District 4	Apr 25, 2018	District Meeting - Leominster - Zoning	2.5	1	D4-0418
District 5	Mar 4, 2018	District Meeting - Franklin - Chapter 3 - Dover Amendment / Round Table	3.0	1	D5-0318
	Apr 24, 2018	District Meeting - Southbridge - 148 Sec 26C, fire Marshall Advisory, Chapter 3 - 2015 Code	3.0	1	D5-0418
District 8	Apr 12, 2018	District Meeting - Beverly - Banks, Yurts, Ticketing Violators	2.0	1	D8-0418
District 9	Apr 11, 2018	District Meeting - West Newbury - Medical Marijuana Growth Facilities w/ Chris Edwards & Dave from AGA	2.0	1	D9-0418
District 10	Apr 3, 2018	District meeting - Holbrook - 2015 Residential Codes	2.0	1	D10h-0418
	May 1, 2018	District Meeting - Holbrook - 2015 codes IRC	2.0	1	D10h-0518
District 11	Jan 30, 2018	District Meeting - Hingham - Mass Amendments Commercial	3.0	1	D11-0118
	Feb 27, 2018	District Meeting - Hingham - Changes to the Wind Load	3.0	1	D11-0218
	Mar 27, 2018	District Meeting - Hingham - Mass Amendments IRC Floodplain	3.0	1	D11-0318
District 12	Apr 25, 2018	District Meeting - Lakeville - Private, Semi-Public, Public Pools and barrier Requirements	2.5	1	D12-0418
District 13	Apr 24, 2018	District Meeting - Hyannis - Private, Semi-Public, Public Pools and barrier Requirements	2.5	1	D13-0418
Tom Gatzunis	Apr 13, 2018	Thermoplastic Commercial Roofing Systems offered by Sika	1.0	1	C-3023
William Thornton	Apr 24, 2018	Recreational marijuana Workshop offered by Berkshire Regional Planning Commission	2.0	1	C-3024
Jeromy Richardson	Apr 19, 2018	Evaluating Building Sites webinar offered by HalfMoon Education	1.5	2	C-3025
	Apr 19, 2018	Shallow Foundation Design webinar offered by HalfMoon Education	1.5	2	C-3026
	Apr 20, 2018	Special considerations in Foundation Design and Construction webinar offered by HalfMoon Education	1.5	2	C-3027
	Apr 20, 2018	Soil Improvement and Foundation Diagnosis and Repair webinar offered by HalfMoon Education	1.5	2	C-3028
	Apr 11, 2018	Overview of Special Inspections webinar offered by HalfMoon Education	1.5	2	C-3029

	Apr 11, 2018	Special Inspections for Steel, Wood and Cold-Framed Steel webinar offered by HalfMoon Education	1.5	2	C-3030
	Apr 12, 2018	Special Inspections for Concrete, Masonry and Soils webinar offered by HalfMoon Education	2.0	2	C-3031
	Apr 12, 2018	Special Inspections for Fire-Resistant materials and Material Standards webinar offered by HalfMoon Education	1.0	2	C-3032
City of Lowell	Apr 12, 2018	Fire Escapes with Cisco Meneses	3.0	1	C-3033
Robert Marsilia Mark Dupell	Apr 9-11, 2018	Principles of Building Safety Institute 2018 held in Portland, ME	10.0	1	C-3034
William Paynton	Jan 18, 2018	2018 Wood Frame Construction Manual PM (STD305)	1.0	2	C-3035
PSD	Apr 25, 2018	Energy – 3 rd Party Residential Energy Code Verification	1.0	1	C-3036
	Apr 25, 2018	Energy – What Makes a Commercial Air Barrier? It’s the Details	1.0	1	C-3037
	Apr 19, 2018	Energy - Are You Ready for Solar-Ready? And Other Residential Energy Code Updates (2 hours)	2.0	1	C-3038
	Apr 24, 2018	Energy – MA energy Code Update and Top Ten Things You Really Need to Know	1.0	1	C-3039
SEAMass	Apr 23, 2018	Post Disaster Building Safety Assessment Training	6.5	1	C-3040
Dana MacAllister	Apr 25-26, 2018	2018 IBC Performing Structural Plan Reviews offered in Las Vegas	6.0	1	C-3041
Richard Trifero	Apr 28, 2018	Moment Resistance Breakthrough: Concept to Code Acceptance recorded webinar offered by Simpson Strong-tie	1.0	2	C-3042
David McRae	Mar 30, 2018	After the Storm Lessons learned about Building for High Wind Resistance webinar offered by APA	1.0	1	C-3043
	Apr 21, 2018	Introduction to Metallurgy and Stainless Steel offered by Simpson Strong-Tie	.5	1	C-3044
	Apr 21, 2018	Introduction to Mudsill Anchors offered by Simpson Strong-tie	.5	1	C-3045
	Apr 11, 2018	Rocky Mountain Institute Innovation Center: Progressive Timber Office Design offered by Woodworks ICC# 14599	1.0	1	C-3046
	Apr 5, 2018	Outcomes of ICC Tall Wood AdHoc Committee: Proposals and Discussion PM (DEC605) part 3/3	1.5	1	C-3047
Robert Thorell	Apr 30, 2018	FEMA IS-00552 the Public Works Role in Emergency Management	2.0	1	C-1688*
	Apr 27, 2018	FEMA IS-00276.a Benefit-Cost Analysis Fundamentals	1.0	2	C-1688*
	Apr 24, 2018	FEMA IS-01105 EC made Easy: Elevation Certificate Overview	2.0	1	C-1688*
	Apr 26, 2018	FEMA IS-00393.b Introduction to hazard mitigation	2.0	1	C-1688*
	Apr 30, 2018	FEMA IS-00156 Building Design for Homeland Security for Continuity Operations	8.0	1	C-1688*
	Apr 23, 2018	FEMA IS-00253.a Overview of FEMA Environmental and historic Preservation Review Responsibilities	4.0	2	C-1688*
	Apr 26, 2018	FEMA IS-00035.18 FEMA Safety orientation 2018	2.0	1	C-1688*
Marc LaPointe	Apr 5, 2018	SFPE 2018 Fire Protection and Life Safety Seminar	6.0	1	C-2047*
ICC	TBD	ICC Leadership Skills Institute – Day One	6.0	1	IC-308
	TBD	ICC Leadership Skills Institute – Day Two	6.0	1	IC-309
SEMBOA	May 9, 2018	14 th Annual building Officials Educational Academy	1.5/ per class	1	C-3048
	May 10, 2018			1	C-3049
James Taylor	May 1, 2018	Inspection of Schools and Educational Occupancies offered in CT	3.0	1	C-3050

9. **New Business / Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting**

- a. For Informational purposes:

There are currently 741 certified building inspectors -- 302 Local - 439 Inspector of Buildings

- b. 650 Building Commissioners, Local Inspectors and Conditional Inspectors have RENEWED their ID cards

138 have not renewed:

59 Building Commissioners:

30 Building Commissioners have less than 45 credit hours

62 Local Inspectors:

33 Local Inspectors have less than 45 credit hours

17 Conditional Inspectors (required hours vary)

- c. The following Building Officials will not be renewing their certification:

Pat Schena BO-0227

Sharon Fontaine BO-1403

Michelle Mase BO-1894

On a MOTION by Bonnie Weeks and seconded by Matthew Hakala is was unanimously voted to acknowledge the above mentioned building officials retiring their certification.

- d. On a MOTION by Bill Horrocks and seconded by Michael Giampietro it was unanimously voted to request the Administrator to review and investigate possible 780 CMR R7 110.4.1.5.2, 3 and 4 violations by Roland Bernier, Building Commissioner for the Town of Littleton. After a long discussion regarding Michelle Cobleigh, qualifications were denied, performing inspections and signing permit cards.
- e. Follow up to the concern Mr. Largey's employment with the Town of Ayer. An email was received May 21, 2018 from Robert Pontbriand, Town Manager Town of Ayer, stating John Largey is no longer employed an Assistant Building Inspector for the Town of Ayer.
- f. Ongoing discussion regarding who the Appointing Authority is in a city or town. Acts of 802 clearly defined the Appointing Authority as the Mayor in a City or the Chairman in a Town. This was only law for a couple of years and was removed and broadened by the legislature. Research by Charles Kilb, General Council states the Chief Administrative Officer can be defined by the town through the town charter or by home rule petition. The city or town can basically define who the Appointing Authority is.

Next meeting scheduled for **June 6, 2018**, Sturbridge, MA