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BUSINESS REGULATION

CHARLES BORSTEL
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF REGISTRATION OF
DIETITIANS AND NUTRITIONISTS

1000 Washington Street • Boston • Massachusetts • 02118

Board Meeting Minutes

September 7, 2018
1000 Washington Street
Boston, MA 02118
Room 1C
10:00 AM

Members Present:

Lisa Brown
Betty Francisco
Heather Hanley
Erinn Pearson
Erin Reese
Irene Sedlacko

Staff Present:

Richard Lawless, Acting Executive Director
Bruce Hopper, Chief Legal Counsel

Members Absent:

Dominica Nichols

The meeting was called to order at 10:09 a.m.

Election of Chair

The Board decided to elect a Chair. Ms. Hanley nominated Dr. Brown to be Chair, seconded by Ms. Sedlacko. Motion passed unanimously.

Election of Vice Chair

The Board decided to elect a Vice Chair. Ms. Hanley nominated Ms. Sedlacko, seconded by Ms. Reese. Motion passed unanimously.

Approval of the Public Meeting Minutes from June 8, 2018

The Board reviewed the Public Meeting Minutes from June 8, 2018. A motion was made by Ms. Sedlacko, seconded by Ms. Hanley to approve the minutes as amended. Motion passed unanimously.

Approval of the Continuing Education Subcommittee Meeting Minutes from June 8, 2018

The Board reviewed the Continuing Education Subcommittee Meeting Minutes from June 8, 2018. A motion was made by Ms. Sedlacko, seconded by Ms. Hanley to approve the minutes. Ms. Reese abstained. Motion passed unanimously.



Executive Director Report

Mr. Lawless reported that there has been an increase in applications this year, and that the Board has received several inquiries about telehealth.

Board Counsel Report

Mr. Hopper spoke about adding scope issues and telehealth information into the Board's FAQ page on the website.

Reinstatements

The Board reviewed the following applications for reinstatement:

1. Jane Barr
Ms. Hanley moved to delegate authority to Dr. Brown and Ms. Sedlacko to consider further information reinstate the applicant if appropriate, seconded by Ms. Pearson. Following a unanimous vote, the motion passed.
2. Lyssa Petter
Ms. Reese moved to reinstate the applicant, seconded by Ms. Hanley. Following a unanimous vote, the motion passed.
3. Elizabeth Brouillard
Ms. Sedlacko moved to reinstate the applicant, seconded by Ms. Francisco. Following a unanimous vote, the motion passed.

Application Evaluations

The Board reviewed the following applications for licensure:

1. Susan Phillip
Ms. Sedlacko moved to approve the applicant's work experience, seconded by Ms. Pearson. Following a unanimous vote, the motion passed.
2. Sneh Jasingh
The Board gave direction to staff to request additional information on the applicant's work experience and supervisor for the Board's review at a future meeting.

Correspondence

The Board reviewed the following correspondence:

1. Email from Camilla Madziar asking about laws and regulations regarding who can complete MDS assessments, Section K, and nutritional care plans in long term care facilities.

The Board gave direction to staff to respond that these subjects are regulated by the Department of Public Health and the Centers for Medicare and Medicaid, and that all applicable DPH and federal regulations should be complied with.

2. Email from Diana Savani asking about professional standards for patient records.

The Board gave direction to staff to respond that licensees should use professional discretion in adequate record keeping to serve each client appropriately.

Other Topics From the Floor

No additional topics were discussed.

Adjournment

A motion was made by Ms. Reese, seconded by Ms. Hanley, to adjourn the meeting. Motion passed unanimously.

The meeting adjourned at 11:42 a.m.

Documents Used During the Meeting:

Agenda

Draft Minutes of June 8, 2018 Open Meeting

Draft Minutes of June 8, 2018 Continuing Education Subcommittee Meeting

Email from Camilla Madziar

Email from Diana Savani

The above Minutes were approved at the open meeting held on December 7, 2018.



Richard Lawless
Acting Executive Director