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**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**Board of Registration of Dietitians and Nutritionists**  
1000 Washington Street, Suite 710  
Boston, Massachusetts 02118

**EDWARD A. PALLESCHI**  
UNDERSECRETARY OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**CHARLES BORSTEL**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

**Board Meeting Minutes**

December 7, 2018

1000 Washington Street

Boston, MA 02118

Room 1C

10:00 AM

**Members Present:**

Lisa Brown, Chair

Irene Sedlacko, Vice-Chair

Catherine Drennan

Dominica Nichols

Erinn Pearson

Erin Reese

**Members Absent:**

Heather Hanley

**Staff Present:**

Richard Lawless, Acting Executive Director

Bruce Hopper, DPL Chief Legal Counsel

The meeting was called to order at 10:14 a.m.

**Approval of the Public Meeting Minutes from September 7, 2018**

The Board reviewed the Public Meeting Minutes from September 7, 2018. A motion was made by Ms. Reese, seconded by Ms. Pearson to approve the minutes as amended. Motion passed unanimously.

**Executive Director Report**

Mr. Lawless reported that there was an increase in applications in 2018, reaching almost 300.

**Board Counsel Report**



Atty. Hopper spoke about Chapter 69 of the Acts of 2018 (An Act Relative to Criminal Justice Reform), and provided the Board with policy language regarding criminal history and license eligibility that incorporates provisions of the legislation.

A motion was made by Dr. Nichols, seconded by Ms. Reese, to adopt this policy language. Motion passed unanimously.

### **Reinstatements**

The Board reviewed the following applications for reinstatement:

1. Jane Barr  
Ms. Sedlacko moved to reinstate the applicant, seconded by Dr. Brown. Following a unanimous vote, the motion passed.
2. Sharon Jackson  
Ms. Reese moved to delegate authority to Dr. Brown and Ms. Sedlacko to consider further information reinstate the applicant if appropriate, seconded by Dr. Nichols. Following a unanimous vote, the motion passed.
3. Temi Correll  
Ms. Pearson moved to delegate authority to Dr. Brown and Ms. Sedlacko to consider further information reinstate the applicant if appropriate, seconded by Ms. Reese. Following a unanimous vote, the motion passed.
4. Laura Lutz  
Dr. Nichols moved to delegate authority to Dr. Brown and Ms. Sedlacko to consider further information reinstate the applicant if appropriate, seconded by Ms. Pearson. Following a unanimous vote, the motion passed.
5. Kerah Henebery  
Ms. Sedlacko moved to reinstate the applicant, seconded by Dr. Brown. Following a unanimous vote, the motion passed.
6. Sheryl Maggipinto  
Ms. Pearson moved to delegate authority to Dr. Brown and Ms. Sedlacko to consider further information reinstate the applicant if appropriate, seconded by Dr. Nichols. Following a unanimous vote, the motion passed.
7. Victoria Roberts  
Ms. Reese moved to delegate authority to Dr. Brown and Ms. Sedlacko to consider further information reinstate the applicant if appropriate, seconded by Dr. Nichols. Following a unanimous vote, the motion passed.
8. Annette Goldberg  
Dr. Nichols moved to ratify the decision by Dr. Brown and Ms. Sedlacko to approve the applicant's CEUs, seconded by Ms. Pearson. Following a unanimous vote, the motion passed. Ms. Reese abstained from the vote.

### **Application Evaluations**

The Board reviewed the following applications for licensure:

1. Kathleen Putnam  
Dr. Nichols moved to approve the applicant's work experience, seconded by Ms. Pearson. Following a unanimous vote, the motion passed.
2. Amanda Tufton-Huff  
Dr. Nichols moved to approve the applicant's internship experience, seconded by Ms. Reese. Following a unanimous vote, the motion passed.  
  
*Catherine Drennan arrives at or around 12 p.m.*
3. Sneh Jaisingh  
Ms. Sedlacko moved to approve the applicant's work experience, seconded by Ms. Pearson. Following a unanimous vote, the motion passed. Ms. Drennan abstained from the vote.
4. Jodaelle Racine  
Dr. Brown recused herself from the discussion and left the room. Dr. Nichols moved to approve the applicant's work experience, seconded by Ms. Reese. Following a unanimous vote, the motion passed.

### **Board Calendar**

The Board discussed 2019 meeting dates. The following meeting dates were determined: March 8, June 14, September 13, and December 13.

### **Other Topics From the Floor**

No additional topics were discussed.

### **Continuing Education Waiver Requests**

The Board prepared to review continuing education waiver requests.

Ms. Reese moved to suspend the open meeting and enter into Executive Session pursuant to G.L. c. 31A, s. 21(a)(1) for the purpose of discussing individual character rather than competence, seconded by Ms. Sedlacko.

Voted unanimously by roll call vote. Members in favor: Dr. Brown, Dr. Nichols, Ms. Pearson, Ms. Reese, Ms. Sedlacko, and Ms. Drennan.

*Open session resumed at 1:04 p.m.*

### **Adjournment**

A motion was made by Dr. Nichols, seconded by Ms. Sedlacko, to adjourn the meeting. Motion passed unanimously.

The meeting adjourned at 1:05 p.m.

**Documents Used During the Meeting:**

Agenda

Draft Minutes of September 7, 2018 Open Meeting

The above Minutes were approved at the open meeting held on March 8, 2019.

A handwritten signature in black ink, appearing to read 'Richard Lawless', written in a cursive style.

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Richard Lawless  
Acting Executive Director