

240 CMR 2.00: LICENSURE OF COSMETOLOGISTS, MANICURISTS, AESTHETICIANS,  
DEMONSTRATORS AND INSTRUCTORS

Section

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2.01: Licensure Requirements for Cosmetology, Aesthetics and Manicuring

(1) Cosmetologist. A person who has successfully completed a course of at least 1,000 hours of professional training in a cosmetology school approved by the Board may apply to the Board for examination and licensure as a cosmetologist. The applicant must file an application with the Board accompanied by required fees and achieve a passing score on an examination satisfactory to the Board. The license must be renewed on the date determined by the Board.

(2) Aesthetician. A person who has successfully completed a course of at least 600 hours of professional training in an aesthetics school approved by the Board may apply to the Board for examination and licensure as an aesthetician. The applicant must file an application with the Board accompanied by required fees and pass an examination satisfactory to the Board. The license must be renewed on the date determined by the Board.

(3) Manicurist. A person who has successfully completed a course of at least 100 hours of professional training in manicuring in a school approved by the Board may apply to the Board for examination and licensure as a manicurist. The applicant must file an application with the Board accompanied by required fees and must achieve a passing score on an examination satisfactory to the Board. A manicurist may be employed in a cosmetology salon, manicuring salon, an aesthetics salon or a barber shop. The license must be renewed on the date determined by the Board.

(4) Demonstrator. Any person who desires to demonstrate the use of any machine or other article pertaining to cosmetology without charge on behalf of a manufacturer, wholesaler, retailer or distributor must file an application with the Board and pay required fees for a demonstrator license.

(5) Cosmetology Instructor. A person who has a high school degree or equivalent, graduated from a cosmetology program satisfactory to the Board and has had a minimum of two years of experience as either a Massachusetts licensed cosmetologist or an assistant cosmetology instructor may apply to the Board for licensure as a cosmetology instructor. The applicant must file an application with the Board accompanied by required fees and achieve a passing score on an examination satisfactory to the Board. A cosmetology instructor may be employed in a cosmetology school, aesthetics school, manicuring school, cosmetology salon, manicuring salon or aesthetics salon. The Instructor's license must be renewed on the date determined by the Board.

(6) Assistant Cosmetology Instructor. A Massachusetts licensed cosmetologist who has a high school degree or equivalent and graduated from a cosmetology program satisfactory to

the Board may apply to the Board and pay required fees for licensure as an assistant cosmetology instructor. The license is valid for a maximum of two years and may not be renewed.

(7) Aesthetics Instructor. A person who has a high school degree or equivalent, graduated from an aesthetics program satisfactory to the Board and has a minimum of two years of practical experience as either a Massachusetts licensed aesthetician or assistant aesthetics instructor may apply to the Board for licensure as an aesthetics instructor. The applicant must file an application with the Board accompanied by required fees and pass an examination satisfactory to the Board. The license must be renewed on the date determined by the Board. An aesthetics instructor may also be employed as an aesthetician in a cosmetology salon or aesthetics salon.

(8) Assistant Aesthetics Instructor. A Massachusetts licensed aesthetician who has a high school degree or equivalent and graduated from an aesthetics program satisfactory to the Board may apply to the Board and pay required fees for licensure as an assistant aesthetics instructor. The license is valid for a maximum of two years and may not be renewed. An assistant aesthetics instructor may only be employed to instruct in an aesthetics school, unless he or she also obtains a license in another cosmetology profession.

(9) Manicuring Instructor. A person who has a high school degree or equivalent, graduated from a manicuring program satisfactory to the Board and has a minimum of three years of practical experience as a Massachusetts licensed manicurist may apply to the Board for licensure as a Manicuring Instructor. The applicant must file an application with the Board accompanied by required fees and achieve a passing score on an examination satisfactory to the Board. A manicuring instructor may also be employed as a manicurist in a cosmetology salon, manicuring salon or aesthetics salon.

(10) Assistant Manicuring Instructor. A Massachusetts licensed manicurist who has a high school degree or equivalent and graduated from a manicuring program satisfactory to the Board may apply to the Board and pay required fees for licensure as an assistant manicuring instructor. The license is valid for a maximum of three years and may not be renewed. An assistant manicuring instructor may only be employed to instruct in a manicuring school, unless he or she also obtains a license in another cosmetology profession.

(11) Approval of Lecturers.

(a) A person may be approved by the Board to serve as a lecturer and provide training in a specific subject area, provided that he or she meets one of the following requirements:

1. Has had at least five years of experience in a profession, trade, industry or occupation which requires regular use of the knowledge and skills to be taught, and, where applicable, possesses a current, valid license to practice that profession, trade or occupation issued by any state or territory of the United States; or
2. Demonstrates to the satisfaction of the Board that he or she, by virtue of education, practical experience or any combination thereof, possesses sufficient knowledge of the subject matter to be taught.

(b) Application for approval as a lecturer pursuant to 240 CMR 2.01(11) shall be made by the school seeking to employ the lecturer, on forms prescribed and furnished by the Board. The prospective lecturer shall sign the application under the pains and penalties of perjury, and shall submit written documentation of the prospective lecturer's qualifications required by the Board, together with the required fee.

(c) Approval as a lecturer pursuant to 240 CMR 2.01(11) be renewed thereafter on the date determined by the Board.

(d) A person who has been approved as a lecturer pursuant to 240 CMR 2.01(11) shall provide training only in the subject area for which he or she has been approved.

#### 2.02: General Requirements for All Board Licenses

The following requirements apply to all licenses issued by the Board to individuals.

(1) Practical Experience. The Board shall determine the practical experience requirement for application and/or examination for all license types issued by the Board.

(2) Licensees who hold more than one license are only authorized to provide services within the scope of the licenses that are current and in good standing.

(3) An individual seeking licensure in multiple professions licensed by the Board must submit a separate application and a separate application fee for each license.

(4) For the purposes of all provisions of 240 CMR, and unless otherwise stated, the term “school” shall include “post-secondary institution ” as defined by General Laws c. 112, § 87T as amended.

#### 2.03: Reciprocity Licenses

(1) Out-of-State Applicants

(a) The Board may, after receiving an approved application form and fee, license any person who shows proof acceptable to the Board that he or she holds a current license in good standing as a cosmetologist, aesthetician or manicurist in another state of the United States which maintains a standard substantially equivalent to that of the commonwealth.

(b) Examinations. Out-of-state applicants who do not hold a current license in good standing must pass an examination satisfactory to the Board.

(2) Out-of-Country Applicants

(a) An applicant for licensure who has received his or her qualifying education and/or experience in another country shall file an application and pay any required fees. This application must include transcripts of education or documentation of two years of experience working as a cosmetologist, aesthetician or manicurist obtained by the applicant in the country from which the applicant is seeking credit. The transcript or documentation shall be translated into the English language if it is not in the English language.

(b) Examinations. Out-of-country applicants must pass an examination satisfactory to the Board.

#### REGULATORY AUTHORITY

240 CMR 2.00: M.G.L. c. 112, §§ 87T-87KK, as amended.