



Bus Permit – New and Renewal

Please note: a fee of \$60 (for new) or \$40 (for renewal) is required to process this application. The Department now accepts payments online. Please visit our website for more information:
mass.gov/how-to-pay-transportation-oversight-division-fees

Please select which decal you wish to apply for:

Bus Permit- New: **\$60**
This includes an inspection fee of **\$20** Check here for RTA
Bus Permit - Renewal: **\$40**

Bus Number:

VIN:
(Vehicle Identification Number)

Operator Name:

Registration Number:

Address:

Make and Model:

Mailing Address:
(if different)

Model Year:

Motor Type:

Gas Diesel

Telephone:

Vehicle Type:

Vehicle Owner:
(only complete if different from above)

Transit Van School Bus Mini-Bus
Trolley Coach RTA Other

Address:

(only complete if different from above)

Number of seats exclusive of driver:

Emergency Door:

Yes No

Push-out Windows:

Yes No

Is exception desired?

Yes No

If yes, specify rule number(s):

THE FOLLOWING STATEMENT IS MADE UNDER THE PENALTIES OF PERJURY:

I, the undersigned, being duly authorized, hereby apply for a current year Bus Permit and affirm the statements herein are true to the best of my knowledge and belief.

Signature: Date:

(type full, legal name)

Title:
(Corporate partner/partner/owner)

Insurance Alert: The Department **must** have a current certificate of insurance on file. You can attach your insurance certificate to this application. Below are the minimum levels of financial responsibility for carriers of passengers for hire operating intrastate.

- Any vehicle with a seating capacity of 32 passengers or fewer: **\$1,500,000** operating under a sightseeing and/or charter certificate.
- Any vehicle with a seating capacity of 15 passengers or fewer: **\$1,500,000**
- Any vehicle with a seating capacity of 16 passengers or more: **\$5,000,000**

Please note: a fee is required to process this application.
Applications will not be processed without payment.
The Transportation Oversight Division now accepts payments online. You can also submit a check or money order by mail.
Please see our website for more information:
mass.gov/how-to-pay-transportation-oversight-division-fees

I'm paying online

I'm sending a check/money order

Using Adobe Acrobat or Reader to fill out this application? Click the red button below to submit your application by email. You can also save this PDF and submit it as an email attachment to:
DPU.Transportation@mass.gov

You can also print and submit this application by mail to the Transportation Oversight Division. The Division's mailing address can be found at the top of this form. **Please be sure to pay online or submit a check/money order with your application.**