

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF ARCHITECTS**

MINUTES OF THE MARCH 26, 2019 OPEN PUBLIC MEETING

A regularly scheduled open public meeting of the Massachusetts Board of Registration of Architects (“the Board”) was held on March 26, 2019 at 1000 Washington Street, 7th Floor Conference Room, Boston, MA.

Board Members Present:

John Pesa, Chair
Pip Lewis, Vice Chair
Holly Cratsley, Secretary
Aelan Tierney, Member
Rachael Pauze, Public Member

DPL Staff Present at various times during the meeting:

Clinton Dick, Executive Director
Bruce Hopper, Legal Counsel
Ann Barry, Prosecuting Counsel

Members of the Public Present

Dan Tenny, Weston & Sampson/ACEC MA
John Nunnari, AIA Massachusetts

1. Meeting was called to order at 10:15 am by J. Pesa.
2. J. Pesa advised all present of the procedures for exiting the building in the event of an emergency.
3. A motion was made by R. Pauze, seconded by A. Tierney, to accept the meeting minutes for the Board meeting held on January 15, 2019. Motion passed.
4. The Board tabled the Executive Session minutes until the meeting in May.
5. The Chair took the Board through a review of existing Massachusetts statutes and regulations pertaining to architects or state contracts.
6. During a discussion about title usage, John Nunnari stated that while AIA may bestow a title or a derivative of that title, they always emphasize to those using that title that it is their responsibility to ensure its usage complies with state law.
7. H. Cratsley discussed NCARB debating how to ensure an architect remains in responsible charge when that person is operating remotely.

8. At 11:08 am, J. Pesa moved, seconded by P. Lewis, to go from open session and enter into closed investigative session under G.L. c. 112, § 65C to discuss a pending legal matter with Prosecuting Counsel. Motion passed.

The Board resumed open session at 11:27 am.

Report of actions taken in Investigative Conference:

- 2018-000176-IT-ENF: Guidance provided to Prosecuting Counsel

9. The Chair continued his review of existing Massachusetts statutes and regulations pertaining to architects or state contracts.
10. The Board discussed the publication, “Professional Practice: A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts,” which had been published in 1997. The Massachusetts Board of Engineers and Land Surveyors is leading an effort to update the publication.
11. The Board appointed J. Pesa and P. Lewis to attend on behalf of the Board.
12. The Board also discussed having a meeting of the Chairs and Vice Chairs of both the Board of Engineers and Land Surveyors and the Board of Architects in the near future.
13. The Board discussed applications that having been sitting without action by the applicant to address deficiencies in his/her application. J. Pesa moved, seconded by R. Pauze to establish a ninety-day deadline by which such applications, if the requested deficiencies are not addressed, will be closed. Applicants would be able to re-apply, but they would need to pay the application fee, again. Motion passed.
14. The Board reviewed an email from L.P., regarding failure to complete continuing education timely. The Board referred the matter to the Office of Investigations.
15. The Board reviewed the reinstatement application of License No. 9694-AR-R. A. Tierney moved, second by P. Lewis to approve the reinstatement application. All in favor.
16. The Board discussed NCARB’s regional summit. P. Lewis, seconded by A. Tierney, voted for the Chair and H. Cratsley to attend NCARB’s annual summit. Motion passed.
17. The Board discussed allowing licensees to earn one hour of continuing education in health, safety, and welfare for each hour of training they receive from the Architectural Access Board regarding compliance with 521 CMR. A. Tierney moved, seconded by P. Lewis to allow the one-to-one equivalency. All in favor.

18. At 2:02 pm, J. Pesa moved, seconded by P. Lewis, to go from open session and enter into closed investigative session under G.L. c. 112, § 65C to discuss a pending legal matter with Prosecuting Counsel. Motion passed.

19. The Board resumed open session at 2:20 pm.

Report of actions taken in Investigative Conference:

- 2018-000615-IT-ENF: Guidance provided to the Executive Director
- 2018-001135-IT-ENF: Guidance provided to the Executive Director
- 2018-001200-IT-ENF: Refer to the Office of Prosecutions
- 2018-001234-IT-ENF: Dismiss without prejudice

20. A motion was made by J. Pesa, seconded by P. Lewis to adjourn. Motion passed.
Meeting adjourned at 2:15 pm.

Respectfully submitted,

Clinton Dick
Executive Director

Documents used in public session:

- Agenda for the March 26, 2019 meeting
- Draft Minutes of the January 15, 2019 meeting
- Massachusetts Statutes and Regulations
- Professional Practice: A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts