

Apprentice Agreement - Expansion Industries

This apprenticeship agreement applies only to non-prevailing rate apprenticeship programs.

The Apprentice Agreement formalizes the relationship between the Registered Apprentice and the Program Sponsor. Pursuant to the Standards of Apprenticeship adopted by the Sponsor and registered with the Massachusetts Division of Apprenticeship Standards, the provisions of which are hereby made part of this Agreement, and in compliance with the Massachusetts Plan for Equal Employment in Apprenticeship Standards, Witnesseth: that the Agreement is entered into by the undersigned:

Apprentice and Program Information

Name of apprentice:		Apprentice's employer:	
Address of apprentice:		Job title:	
Program sponsor:		Occupation ¹ :	
Apprenticeship start date:		Length of apprenticeship:	
Projected apprenticeship completion date:		Credit for prior experience, if applicable:	

Wage Scale and Hours

The graduated scale of wages must reflect the wage scale in the program sponsor's application. This wage progression should reflect the **minimum** amount the apprentice can expect to make at each step

Journey-level wage	
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Step	Hour range or competency requirements	Percentage of journey-level wage
0 (<i>beginning wage</i>)		
1 (<i>required</i>)		
2 (<i>if applicable</i>)		
3 (<i>if applicable</i>)		
Journey-level		100%

Overtime rate	
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Hours employed/day		Days employed/week	
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The Program Sponsor and the Apprentice, by affixing their signatures, agree to the following:

¹ This should be the occupation name listed in the sponsor's Apprenticeship Program Model.

- The terms stated on the reverse side of this form are part of this agreement.
- The Division of Apprentice Standards may access to all related training and instruction records directly from any school/training the apprentice attends as part of apprenticeship.
- The apprentice program sponsor shall ensure that the apprentice receives a minimum of 150 hours per year of related instruction in all subjects related to the occupation.
- The sponsor will not necessarily be responsible for paying the cost of the related instruction or any books, other written materials, or supplies necessary for such instruction. If however, the apprentice is to be responsible for all or any portion of such costs it must be specified below.
Cost to be incurred by apprentice: (please have apprentice initial all item(s) that apply):

_____ Tuition

_____ Equipment

_____ Books

_____ None

Apprentice Sponsor

_____ The apprentice will be employed for a minimum of 2,000 hours of as an apprentice, consistent with training requirements established by industry practice, in the occupation to which he/she is apprenticed.

_____ The Program Sponsor agrees to abide by all applicable provisions of the Massachusetts Plan for Equal Employment in Apprenticeship Standards.

_____ The Apprentice agrees to be faithful in learning the stated occupation including mandatory attendance in 150 hours of related instruction for each year of Apprenticeship.

_____ The first 1000 hours or six months of employment shall be a probationary period during which time this Agreement may be canceled by either party with notification to the other and to the Massachusetts Division of Apprentice Standards.

_____ This agreement must be approved by and filed with the Division of Apprentice Standards within 30 days after the apprentice's start date and copies must be returned to sponsor.

_____ The Director of Apprentice Standards may cancel the agreement subject to hearing upon application by any party.

_____ Apprentice has the legal right to work in the United States.

_____ Apprentice has received the DAS Apprentice handbook.

Signature of Apprentice

Signature of Parent/Guardian, if minor

Signature of Program Sponsor

Mandatory Demographic Information – to be completed by Apprentice

Social Security Number		Email	
Date of Birth		Phone	
Gender [Click for drop-down]		Veteran [Click for drop-down]	
Highest level of school completed [drop-down]			
Ethnicity (select all that apply)	<input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> American Indian or Alaskan Native		
Indicate any special accommodations you may require:			
How did you hear about this apprenticeship program?			
Did you graduate from a pre-apprenticeship program? If yes, which one?			