



# Division of Professional Licensure

## Office of Public Safety and Inspections

1000 Washington Street, Suite 710, Boston, MA 02118

### APPLICATION FOR REFRIGERATION TECHNICIANS LICENSE

**Application must be filled out in ink and accompanied by a non-refundable \$75.00 processing fee**  
**Processing fee must be in the form of a check or money order made out to the "Commonwealth of Massachusetts"**

**Check the box if you are requesting examination accommodations due to a disability that substantially limits your ability to perform a major life activity. You must submit an Accommodations Request Form along with the required documentation as part of this application in order for this request to be considered.**

Full Name: \_\_\_\_\_ (Print Legibly) Social Security No.: \_\_\_\_\_ **(Required)**

Home Address: \_\_\_\_\_ (Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip Code)

Mailing Address: \_\_\_\_\_ (Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip Code)

Date of Birth: \_\_\_\_\_ Email Address: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Name of Employer: \_\_\_\_\_ Employer's Telephone No.: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ (Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip Code)

Refrigeration Contractor's (RC) Name: \_\_\_\_\_ RC License No.: \_\_\_\_\_ **(Required)**

• List your Massachusetts Refrigeration Apprentice License *(unless the below is checked)*: \_\_\_\_\_ **(Required)**

**I certify that I do not have a Massachusetts Refrigeration Apprentice License because all of my work experience was obtained solely outside of Massachusetts.**

• Have you ever examined for any of the Massachusetts Refrigeration Technician licenses?  YES  NO

• Do you now, or have you held any of the Massachusetts Refrigeration Technician licenses?  YES  NO

If **YES**, list the license number: \_\_\_\_\_ (License Number) \_\_\_\_\_ (Expiration Date)

• Has any disciplinary action been taken or is pending against you by a licensing/certification board located in the United States or any country or foreign jurisdiction?  YES  NO  
**(If YES, please state the details on a separate sheet and attach it to your application.)**

#### AUTHORIZATION FOR RELEASE OF RMV PHOTO INFORMATION

**(MASSACHUSETTS RESIDENTS ONLY)**

My signature below authorizes the Office of Public Safety and Inspections to electronically access my photograph from the Massachusetts Registry of Motor Vehicles database solely for use on this license/registration.

\_\_\_\_\_  
MA- RMV Photo Release Signature

Did you authorize OPSI to use your RMV photo or enclose a 2" by 2" photo? <i>(Required)</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Did you include a copy of your <u>Universal CFC Certification</u> <i>(Required)</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Did you include a copy of your <u>Massachusetts Division of Apprentice Standards (DAS) Certificate of Completion of Apprenticeship?</u> <i>(Required)</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	* <input type="checkbox"/> I have met all of the certificate requirements in another jurisdiction.
Did you include a copy of your High School Diploma or GED? <i>(Required)</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Did you include your <b>\$75.00</b> processing fee? <i>(Non-Refundable Check or Money Order)</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	

\*If an applicant has documentation that requirements have been met in another jurisdiction that are the equivalent of the Massachusetts requirements for completion of apprenticeship – Submit all documentation with this application. After review, your application MAY be forwarded to the Bureau of Pipefitters, Refrigeration Technicians and Sprinkler Fitters who may allow the candidate to sit for examination.

*Under the penalties of perjury I certify that to the best of my knowledge and belief the information in this application is true, I have paid all State Taxes, and I have paid any and all outstanding civil fines owed to the Office of Public Safety and Inspections which are required under Law.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## **PREREQUISITES:**

**ALL** of the following items **WILL BE REQUIRED BY THE DIVISION OF APPRENTICE STANDARDS** in order for you to obtain your certificate of completion of apprenticeship.

### **REFRIGERATION TECHNICIANS PREREQUISITES**

- Must satisfy **one (1)** of the following three scenarios in order to obtain the above Certificate of Completion of Apprenticeship from the **Division of Apprentice Standards (DAS)**:

**Division of Apprentice Standards**  
**19 Staniford Street**  
**Boston, MA 02114**  
**(617) 626-5403**

- Documentation from employer that you have worked not less than **6,000 Hours** in Massachusetts as a Refrigeration Apprentice along with Documentation from an OPSI approved school that you have completed **250 Hours** in a refrigeration course, which must consist of **100 Hours** of Refrigeration Theory and **150 Hours** of Massachusetts Electrical Code training.
- Documentation from employer that you have worked not less than **4,000 Hours** in Massachusetts as a Refrigeration Apprentice along with Documentation from an OPSI approved school that you have completed **500 Hours** in a refrigeration course, which must consist of **250 Hours** of Shop Related Work, **100 Hours** of Refrigeration Theory and **100 Hours** of Massachusetts Electrical Code training.
- Documentation from employer that you have worked not less than **2,000 Hours** in Massachusetts as a Refrigeration Apprentice along with Documentation from an OPSI approved school that you have completed **1,000 Hours** in a refrigeration course, which must consist of **700 Hours** of Shop Related Work, **100 Hours** of Refrigeration Theory and **100 Hours** of Massachusetts Electrical Code training.

**PLEASE MAIL ALL COMPLETED APPLICATIONS, ALONG WITH THE NON-REFUNDABLE APPLICATION PROCESSING FEE, TO THE ADDRESS BELOW:**

**OFFICE OF PUBLIC SAFETY AND INSPECTIONS**  
**1000 WASHINGTON STREET, SUITE 710**  
**BOSTON, MA 02118**  
**ATTN: LICENSING DIVISION**

\* INCOMPLETE APPLICATIONS WILL NOT BE SCHEDULED FOR EXAMINATION UNTIL ALL MISSING DOCUMENTATION IS SUBMITTED.