

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF ARCHITECTS**

MINUTES OF THE JULY 16, 2019 OPEN PUBLIC MEETING

A regularly scheduled open public meeting of the Massachusetts Board of Registration of Architects (“the Board”) was held on July 16, 2019 at 1000 Washington Street, 7th Floor Conference Room, Boston, MA.

Board Members Present:

John Pesa, Chair
Pip Lewis, Vice Chair
Holly Cratsley, Secretary
Aelan Tierney, Member

DPL Staff Present at various times during the meeting:

Matthew Keigan, Executive Director
Bruce Hopper, Legal Counsel
Deborah Kravitz, Prosecuting Counsel

- 1: Meeting was called to order @ 10:14 a.m. by J. Pesa.
- 2: J. Pesa advised all present of the procedures for exiting the building in the event of an emergency. J. Pesa also stated that the public portion of the meetings were being audio recorded.
- 3: A MOTION was made by H. Cratsley, second by A. Tierney, to approve the meeting minutes for the Board meeting held on May 21, 2019. Motion Passed.
- 4: A MOTION was made by J. Pesa, second by H. Cratsley, to move in a closed executive session @ 10:20 a.m. to review the character rather than competence of certain applicants, after which the Board would resume open meeting. The Chair called for a Roll Call Vote:
 - John Pesa, Chair – Aye
 - Pip Lewis, Vice Chair – Aye
 - Holly Cratsley, Secretary – Aye
 - Aelan Tierney, Member – AyeThe Motion passed.
- 5: The Board resumed the open public meeting @ 10:45 a.m.
- 6: The board discussed the NCARB annual meeting. Holly Cratsley and John Pesa attended the annual meeting. Related to the topics at the NCARB annual meeting, the board discussed the importance of promoting the Architect professional license. Discussions were held on ways the board can help celebrate the achievement of initial licensure. The Board believed it would be beneficial for the Executive Director to

attend the NCARB and NECARB meetings. John Pesa mentioned NCARB is encouraging members and executive directors to join the NCARB committees.

- 7: The board discussed the upcoming ABX conference, ways to get involved and using the conference to promote licensure.
- 8: Holly Cratsley discussed Ruth Super's exam concerns with Jason Zurn, the Director of Examinations at NCARB, at the NCARB annual meeting. Jason Zurn indicated that NCARB made some changes to their exam based on Ruth's feedback.
- 9: The board discussed the reinstatement of Architect License #8891. A. Tierney made a MOTION to reinstate with a condition that the licensee provide his proper records, second by Pip Lewis. Motion passed.
- 10: At 11:30AM, J. Pesa moved, second by P. Lewis, to go from open session and enter into closed investigative session under G.L. c. 112 § 65C to discuss disciplinary cases. Motion passed.

Report of actions taken in Investigative Conference:

- 2019-000373-IT-ENF: Forwarded to Prosecutions
- 2019-000287-IT-ENF: Refer to Investigations
- 2019-000439-IT-ENF: Forwarded to Prosecutions

The board resumed open session at 1:54 p.m.

- 11: A MOTION was made by J. Pesa, second by P. Lewis to adjourn. Motion passed. Meeting adjourned @ 1:55 p.m.

Respectfully submitted,



Matthew Keigan
Executive Director

Documents used in public session:

- Agenda for the July 16, 2019 open meeting
- Supporting documentation for the reinstatement of license #8891