



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

MIKE KENNEALY
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF CERTIFICATION OF OPERATORS OF
DRINKING WATER SUPPLY FACILITIES

1000 Washington Street • Boston • Massachusetts • 02118

EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS REGULATION

DIANE M. SYMONDS
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

May 3, 2019 BOARD MINUTES

(Approved: 6/7/19)

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Michael Maynard	Chairman	✓	
Mr. William Salomaa	Secretary	✓	
Mr. Michael Celona	Vice Chairman	✓	
Mr. Blake Lukis	Member	✓	
Mr. Dave Coppes	Member		✓
Mr. Andrew Reid	Member	✓	
Mass Labor representative	Vacant		
STAFF	POSITION		
Mr. James O'Connor	Board Counsel	✓	
Larry Lemieux	Executive Director	✓	
DPL - Administrative Assistant	Administrative Assistant		✓

MEETING CALL TO ORDER: at 9:05 A.M.

ANNOUNCEMENT:

The Board would like to thank Member Michael Celona (DPH Representative) for his dedicated service and guidance to the Board of Certification of Operators.

APPROVAL OF PREVIOUS MEETING MINUTES:

A Motion was made to accept the April 5, 2019 Board Meeting Minutes (with amendments) by Member Lukis and 2nd by Member Salomaa. Board Vote: – Unanimous.

TCH APPLICATIONS

Organization	Course Name	Course ID #	TCH's
Sacramento State University	Distribution	Pending	
Sacramento State University	Basic Treatment	Pending	
Sacramento State University	Advanced Treatment	Pending	
BayState Roads/UMass	Load Securement & Rigging	DWT-2019-32	(6)
BayState Roads/UMass	OSHA 30	DWT-2019-33	(10)
Industrial Seminars	OSHA A-Z	DWT-2019-34	(10)
Fin- Tek Corporation	Ozone Awareness	Pending	
Skillwork, Inc	Cross- Connection & Backflow Prevention	Pending	

WAIVERS

Waiver denied : Christopher Dzidek – Submitted “Application for Waiver from Training Requirement to Sit for Exams” (D3 & D4). Applicant failed to submit necessary documentation as requested.



DISCUSSION:

DPL Status Report:

Executive Director Larry Lemieux informed the Board that DPL Administrative Assistant (Gabriella Fuentes) last work day will be 5/10/19. Board requested that Diane Symonds (Commissioner of DPL) be invited to the next meeting.

MWWA Board Representative Blake Lukis invited Diane Symonds to a Board Meeting and also expressed the need for DPL support staff to process applications and answer phone calls from operators.

MWWA Executive Director Jennifer Pederson stated that she will submit a freedom of information request more details on license processed & received.

Executive Director Larry Lemieux presented the following information:

Month	Received	Processed
April		46 (28 Full/18 OIT)
May	36	

Board requested that DPL include dates when applications received & processed for tracking purposes.

DPL: What action has DPL taken to identify applicant for vacancy on the Board for the Labor position? Is there a procedure in place to reappoint Board Members when their term expires? No additional information available.

DPL: Status report: Continue to check for on-line submission of applications on daily basis.

REGULATION REVIEW

Discussion:

Reviewed draft changes. James O'Connor added (2) sections on disciplinary action (9) & (10). J.O will incorporate changes and discuss strategy to move forward with DPL management team.

PUBLIC PARTICIPATION

APPLICATION REVIEW:

Licenses	Applied	Action 5/3/2019
Mcleish, Kevin	D1-Full	D1-OIT needs additional experience
Westlake, Jennifer	T1-Full	T1-Full
Westlake, Jennifer	D1-Full	D1-Full
Warren, Frederick	D1-Full	D1-OIT needs additional experience
Sides, Mark	D3-Full	D3-Full
Curtis, Steven	D2-Full	D2-Full
Carmichael, Eric	D1-Full	D1-Full
Benoit, John	D2-Full	D2-Full
Boudreau, Peter	D2-Full	D2-OIT needs additional

		experience(Aug19)
Bartnik,Lukasz	D1-Full	D1-Full
McConarty, Peter	T1-Full	T1-OIT no direct experience
Stanley, Belcher	T3-Full	T3-Full
Arruda, Michael	D1-Full	D1-OIT no distribution experience
McGrath, Kieran	D2-Full	D2-Full
Redquest, Scott	T1-Full	T1-OIT
Lizotte, Gregory	D1-Full	D1-OIT
Lizotte, Gregory	T1-Full	T1-OIT
Romanowicz, David	T1-Full	T1-OIT
Allard, Jacob	D2-Full	D2-OIT
Perry, Christopher - Pending		
Up-Grades		
Hayes, Robert	T3-Full	Additional Info & verification of employment
Giffin, Christopher	T2-Full	Additional Info & verification of Hrs/Duties
Smith, Matthew	D1-Full	D1-Full
Riedle, Jesse	T2-Full	T2-Full
Charles, Beike Pending	T3-Full	
Loja, Jonathan	T4-Full	T4-Full
Cutrufo, Sean	T1-Full	T1-OIT needs additional experience (2hr/week treatment)
Cheney, Paul - (E-File)- Pending	T2-Full	
Murphy, Sean	T1-Full	T1-Full
Re-Veiw		
Haley, Patrick	D2-Full	D2-Full
Haley, Patrick	T2-Full	T2-Full
Walsh, William	T1-OIT	T1-OIT
Walsh, William	D2-Full	
Walsh, William	D1-Full	

At 10:32, a motion was made to adjourn the meeting by Member Lukis and 2nd by Member Salomaa: Board Vote: Unanimous

Respectfully Submitted By:

Michael J. Maynard

Michael J. Maynard, Chairman
Board of Drinking Water & Supply Facility Operators

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