

**COMMONWEALTH OF MASSACHUSETTS**  
**BOARD OF REGISTRATION OF COSMETOLOGY and BARBERING**  
**MINUTES OF THE May 14, 2019 BOARD MEETING**

**TIME:** 9:30a.m.

**PLACE:** 1000 Washington St  
Room 1D  
Boston, MA 02118

**PRESENT:** Susan Viens (Chair), Amanda Donis (Secretary), Janice Dorian, Marian Saluto, Catherine Tool.

Absent: Jesus Nuñez, Erinn Pearson, Iris Stowe, Joy Talbot (Vice-Chair)

**STAFF:** Richard Lawless, Executive Director  
Brian Bialas, Executive Director and Temporary Board Counsel  
Lynn Read, Board Counsel

The meeting was called to order at 9:47 a.m. by Ms. Viens.

A MOTION was made by Ms. Tool, seconded by Ms. Saluto, to enter into Closed Session to discuss settlements.

During the closed session, the Board voted to take the following actions:

2019-200734 IT-ENT - Guidance Given to Prosecutor  
2018-001132-IT-ENF - Guidance Given to Prosecutor  
2018-201776-FI-ENF - Guidance Given to Prosecutor  
2019-200277-FI-ENF - Guidance Given to Prosecutor

A MOTION was made by Ms. Tool, seconded by Ms. Saluto, to exit Closed Session and enter Quasi-Judicial Session under M.G.L. c. 30A, § 18. Motion passed unanimously.

During the Quasi-Judicial Session, the Board voted to take the following actions:

2018-000626-IT-ENF – The Board voted to issue a Final Decision  
2017-202917-FI-ENF - The Board voted to issue a Final Decision  
2017-202919-FI-ENF - The Board voted to issue a Final Decision

A MOTION was made by Ms. Donis, seconded by Ms. Saluto, to exit the Quasi-Judicial Session and begin the Open meeting. Motion passed unanimously.

**Open Session resumed at 10:17 a.m.**

**Housekeeping:**

Ms. Viens explained the emergency exit procedures.

**Executive Director Report**

Mr. Lawless announced he is no longer the Acting Director and is officially the Executive Director of the Board of Cosmetology & Barbering.

**Board Counsel Report**

No report given.

**Discussion:**

**Proposed 900 Hour Aesthetics Program – Elizabeth Grady**

Ms. Tool recused herself and left the room for the discussion. Ms. Christine Dube was present as the Representative for Elizabeth Grady. Due to the Board losing a quorum with Ms. Tool recusing herself, no action was taken, but direction was given to staff to include this item on the June agenda.

**Proposed 600 Hour Aesthetics Program – Jupiter Academy**

A MOTION was made by Ms. Dorian, seconded by Ms. Tool, to accept Jupiter's proposed curriculum. Motion passed unanimously.

**Proposed 600 Hour Aesthetics Program – Monarch School of Cosmetology**

A MOTION was made by Ms. Dorian, seconded by Ms. Tool, to accept Monarch's proposed curriculum. Motion passed unanimously.

**Delegation of Authority to review Additional Proposed 600 Hour Aesthetics Programs before June 1, 2019**

A MOTION was made by Ms. Donis, seconded by Ms. Saluto, to delegate authority to Ms. Tool to review materials for additional proposed 600-hour aesthetics curriculums and approve when appropriate. If a proposed aesthetics curriculum is sent from a school that is geographically close to Elizabeth Grady, delegation will be given to either Ms. Viens or Ms. Dorian to review. Motion passed unanimously.

**Proposed Cosmetology, Barbering and Aesthetics Schools – Flavia Leal**

A MOTION was made by Ms. Donis, seconded by Ms. Tool, to give preliminary approval to Flavia Leal's proposed Cosmetology, Barbering, and Aesthetics Programs upon submitting documents with requested changes and satisfying all other documentation requirements for school licensure; and delegating authority to staff to review additional documentation and perform the final walk through. Motion passed unanimously.

**Proposed Dermaplaning Course – Stonhart Academy**

A MOTION was made by Ms. Tool, seconded by Ms. Donis, to approve with the change to 16 hour program with 2 days attendance. Motion passed unanimously.

**Request for Reinstatement of Licenses**

The Board did not review any requests for reinstatement of licensure.

**Out of Country Applicants**

Ms. Dorian explained the difficulty of finding word-for-word translation dictionaries for students taking the exam.

Direction was given to staff to explore an appeal process for candidates who cannot pass the written exam because of English as a second language challenges.

**Barber Instructor Fees**

A MOTION was made by Ms. Tool, seconded by Ms. Saluto, to change all Instructor Renewal Fees to \$70.00 in the set of proposed fees. Motion passed unanimously.

**Temporary Permits**

The Board gave direction to staff to stop issuing temporary permits as of June 1, 2019.

**Salon Violation Fines**

A MOTION was made by Ms. Dorian, seconded by Ms. Tool, to confirm the policy that all original licenses must be on the premises, that the original or a copy must be posted in a conspicuous place, and if a copy is posted the original license must be with the licensee on the premises, with a \$100.00 fine for each violation against the individual licensee and the salon owner. Motion passed unanimously.

**Public Comment**

The Board was asked when a candidate has to re-take either the written or the practical examination, if they pay a lesser fee if they are only taking one of the two parts of the exam. The Board answered that the re-take fee is the same regardless of whether the candidate is re-taking one or both parts of the exam.

Attorney Sean Reynolds introduced himself and spoke about the hardships for Out of Country asylum candidates.

Anthony Clemente from New England Hair Academy asked the Board to consider what is valid and not valid for Out of Country Barber applicants documenting work experience, and asked the Board to consider methods to prevent forged application documents.

Jeff Hanson from Coach Cuts introduced himself and said he was designing a Mobile Barber Shop fleet and would like the Board to consider as vehicle design he created without a bathroom, which would violate the Board's Mobile Policy. He suggested the bathroom could be available at the site the Mobile Barber Shop was parked at.

Teda Derosa-Pinckney asked about the how strictly regulated Shop Employed Student registrations would be. The Board responded that with the elimination of Booth Shops, the Cosmetology Investigative team will have more time to conduct inspections of existing shops.

A salon owner with multiple locations expressed concerns that public license postings would reveal a licensee's name and address to the public, and asked for this item to be discussed in the future. The Board also said that duplicate licenses can be purchased for \$17.00 if a licensee works at multiple locations.

Katherine Kapoutsos asked the Board to consider a license for eyelash extensions only.

**Adjournment**

A MOTION was made by Ms. Saluto, seconded by Ms. Donis, to adjourn the meeting at 12:15pm.

**Documents Used During the Meeting:**

Agenda

Proposed 900 hour Aesthetics curriculum from Elizabeth Grady School of Esthetics

Proposed 600 hour Aesthetics curriculum from Jupiter Academy

Proposed 600 hour Aesthetics curriculum from Monarch School of Cosmetology

Application materials for proposed Cosmetology, Barbering, and Aesthetics Schools from Flavia Leal

Proposed Dermaplaning course from Stonhart Academy

The above Minutes were approved at the open meeting held on September 10, 2019.



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Richard Lawless, Executive Director