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LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

MINUTES OF THE January 5, 2023
PUBLIC EYELASH SUBCOMMITTEE MEETING

TIME: 10:00 a.m.

PLACE: Conference Call / Virtual Meeting

PRESENT: Heather Cohen, Nicole Corliss, Katherine Kapoutsos, Shelley Kilty, Larissa Ruggiero

ABSENT: Cate Tool (Chair), Erinn Breedy

STAFF: Richard Lawless, Executive Director
Kristina Gasson, Deputy General Counsel for Boards and Hearings

The Meeting was called to order at **10:03 a.m.** by Mr. Lawless. All board members and staff appeared telephonically or by videoconference.

Substitution of Chair:

In the absent of the Subcommittee Chair Cate Tool, the Subcommittee discussed alternative options for chairing the meeting. After a brief discussion, Mr. Lawless was asked by the Subcommittee to chair the meeting as a non-voting participant.

Meeting and Subcommittee Member Protocol:

Mr. Lawless reviewed protocols for remote meetings and conduct of subcommittee members.

Approval of Public Subcommittee Meeting Minutes – December 1, 2022:

After discussion, a MOTION was made by Ms. Corliss, seconded by Ms. Cohen, to approve the public meeting minutes from the December 1, 2022 subcommittee meeting as drafted.

Mr. Lawless called for a Roll call vote:

Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Kapoutsos (Yes), Ms. Kilty (Yes), and Ms. Ruggiero (Yes).

The Motion passed 5-0.

Discussion

Proposed Curriculum Outlines for Eyelash Extension Program

After discussion, a MOTION was made by Ms. Cohen, seconded by Ms. Kilty, to move forward with the proposed 80-hour curriculum outline for an eyelash extension course.

Mr. Lawless called for a Roll call vote:

Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Kapoutsos (Yes), Ms. Kilty (Yes), and Ms. Ruggiero (Yes).

The Motion passed 5-0.

Eyelash Salon Requirements

The Subcommittee discussed creating a salon license for eyelash extensions. Mr. Lawless suggested that any separate license for a eyelash business would be required to follow all safety and sanitation requirements for salons in 240 CMR 3.00. The subcommittee also determined that room sharing between eyelash services and other services licensed by the Board would be permissible as long as the salon has obtained proper licensure from the Board for all services provided.

Existing Licensees and New Eyelash Registration

The subcommittee determined that licensed cosmetologists and aestheticians would continue to be able to provide eyelash extensions without obtaining an additional registration from the Board, but would need to maintain proof of at least 16 hours of training in eyelash extensions through a Board-approved school or program. Individuals with no cosmetologist or aesthetician license from the Board would be required to complete an 80-hour course approved by the Board.

Eyelash School Requirements:

The subcommittee discussed requirements for a school offering an eyelash program. The subcommittee determined that an eyelash program can share clinical and theory space, but cannot offer both forms of instruction at the same time in the same room. Instructor requirements would be one instructor for every 12 students or less, and 1 instructor or assistant instructor for every additional 12 students or less. For safety and sanitation regulations, schools must be compliant with regulations used for safety and sanitation of salons in 240 CMR 3.00.

The subcommittee proposed the following equipment requirements for an eyelash program: 1 handwashing sink for every 6 students or less; 1 bed/stool/chair for every 2 students onsite; 1 eyelash kit per student; 1 covered waste container for every 2 students onsite; a surety bond in the amount of \$5,000 per every 12 students or less.

Enforcement of Eyelash Extension Requirements

The subcommittee proposed that a grace period should exist to allow non-licensed individuals or businesses to come into compliance, and would make a more detailed determination of a timeline at a future meeting.

Mr. Lawless planned to summarize the subcommittee’s proposed rules for businesses, individuals, and schools for next month’s meeting.

Public Comment:

Susan Stellato, an attorney, asked the subcommittee and Board to use as many options as possible to communicate any changes to stakeholders, and also said that an 80-hour curriculum requirement is very generous to unlicensed individuals.

Jim Blatt, a salon owner, said that an 80-hour course requirement is a significant burden to an individual already working full-time. He also asked if the Board would require an 80-hour course for existing licensees, and whether there would be an exam requirement for an eyelash registration.

Angel Frido, a salon owner, asked where they would be able to find meeting minutes. Mr. Lawless answered that approved meeting minutes would be posted on the Board’s website.

Adjournment

A MOTION was made by Ms. Cohen, seconded by Ms. Corliss to adjourn at 11:46 a.m.

The Chair called for a Roll call vote:

Ms. Cohen (Yes), Ms. Corliss (Yes), Ms. Kapoutsos (Yes), Ms. Kilty (Yes), and Ms. Ruggiero (Yes).

The Motion passed 5-0.

The above Minutes were approved at the open meeting held on February 2, 2023.



Richard Lawless, Executive Director

Documents Used During the Meeting:

Agenda

Subcommittee Meeting Minutes from 12/1/22

Draft Curriculum Outlines for Eyelash Extensions Programs