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BOARD OF EXAMINERS OF SHEET METAL WORKERS MEETING

Meeting Minutes

January 18, 2023

Roll Call, by Chair: Russell Bartash at 9:04 AM

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	X	
Mr. John Annarelli	X	
Mr. Jon Desmond	X	
Ms. Julie DeStefano	X	
Mr. Tim Hathaway	X	
Mr. Peter Kelly	X	
Mr. Brian O'Connell	X	
STAFF		
Ms. Kristina Gasson	X	
Ms. Jenna Cargill	X	
Ms. Mary McCarthy-Collins	X	
Ms. Sharlia Bennett	X	
Mr. Charles Kilb	X	
Mr. Brian Morris	X	
Mr. Christopher Lee	X	



Regular Meeting Agenda

- **Housekeeping / Announcements / Ground rules**
- **Upcoming Board meetings:**
 - Wednesday, February 15, 2023, at 9:00 AM
 - Wednesday, March 15, 2023, at 9:00 AM
- **Approval of past meeting minutes**

Board Member Tim Hathaway made a motion, seconded by Board Member Julie DeStefano, to accept the December 19th, 2022 Sheet Metal Board Meeting Minutes. On a roll call vote, the motion passed unanimously.
- **Subcommittee Meeting Dates Schedule**

The Board discussed potential meeting dates and the Chair stated that he intends to schedule some meetings in February.
- **Discuss: Update on PSI exam results**

The Board discussed recent PSI exam results and the consensus was that the Journeyman results were satisfactory, and the Master results were not great.
- **Codeword Submissions Update**

No comments.
- **Regulatory Reminder Update**

Board Member Peter Kelly made a motion, seconded by Board Member Tim Hathaway, to edit the document to state that all those performing sheet metal work on projects and in shops are required to have a current license. On a roll call vote, the motion passed unanimously.
- **Postings on the Sheet Metal Website**

The Board reviewed five postings that are currently posted on the Board's website. During the discussion, Board members noted that there appeared to be some missing documentation/instructions associated with those postings. The Chair suggested that staff try to locate missing documentation and to provide it to the Board for discussion during the next Board meeting.
- **Gould Online Program Proposal**

After a Brief discussion, the Board decided that Gould needed to provide more information on its program and suggested that a staff member from the Gould

Construction Institute provide an update and overview of the program at the February Board Meeting.

- **Correspondence**

- The Board discussed correspondence received from MAVA. The Board will take the issues presented under advisement and will discuss again at a future meeting.
- The Board discussed correspondence received from Donald Chaisson. The Board will take the issues presented under advisement and will discuss again at a future meeting.

- **Reinstatement Request**

- Board Member Peter Kelly made a motion, seconded by Board Member John Annarelli, to deny Neil Mansfield request petition not to retake exam to become reinstated for licensure. Board Member Tim Hathaway abstained. On a roll call vote, the motion passed unanimously.
- Board Member Tim Hathaway made a motion, seconded by Board Member John Annarelli, to request additional information from Michael Indigaro regarding his reinstatement request. On a roll call vote, the motion passed unanimously.

- **Discuss other matters not reasonably anticipated 48 hours in advance of meeting**


- Introduction and welcoming of Ms. Colleen Maloney, Assistant Deputy Commissioner of Boards.
- The Executive Director reminded Board members that MoveIT will be operational effective January 23, 2023. Going forward, Sheet Metal Meeting documents will be sent to Board members via MoveIT and not Interchange.
- Board Member Tim Hathaway made a motion, seconded by John Annarelli, to move from the Public Session to closed Executive Session and to not return of public session. On a roll call vote, the motion passed unanimously.
- Board Member Jon Desmond left the meeting at 10:53 AM

- **Executive Session closed under G.L. c. 30A, s. 21(a)(7) to comply GG.L. c.4, s..7, para. 26(c) and G.L.c.214, s.1B**

- **Investigative Conference (G.L.C.112, §65C-Closed Session)**

- **Quasi-Judicial Adjudicatory Session: Closed session, adjudicatory session pursuant to G. L. c. 30A, § 18, ¶ 5(d).**
- **Adjournment**
Board Member Julie DeStefano made a motion, seconded by Board Member Tim Hathaway, to adjourn the meeting at 11:47 AM. On a roll call vote, the motion passed unanimously.

Respectfully submitted,


Mary-McCarthy Collins
Executive Director

Approved at the Public Meeting of February 15, 2023

Documents used in Public Meeting:

Agenda of January 18, 2023

Draft of the December 19, 2022 Sheet Metal Public Meeting Minutes

Monthly PSI Exam Results

Regulatory Reminder

CODEWORD Draft

MAVA Request

Donald Chaisson Correspondence