

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF ARCHITECTS**

MINUTES OF THE JANUARY 31, 2023 - OPEN PUBLIC MEETING

Board Members Present:

Holly Cratsley, Chair (HC)
Aelan Tierney, Vice-Chair (AT)
John Pesa, Member (JP)
Kwesi Sam, Secretary (KS)

DPL Staff Present at various times during the meeting:

Colleen Maloney, Deputy Commissioner of Boards
Kathleen McNally, Executive Director
Lynn Read, Board Counsel
Phillip Chan, Office of Investigations
John Hill, Board Staff

All Board members, Staff and Attendees appeared by videoconference.

1. Meeting was called to order @ 9:06 A.M. by HC. The Chair confirmed attendance of Board members by roll call:

AT – Present
HC – Present
JP – Present
KS – Present

2. The Board reviewed the public meeting minutes from the Architect Board meeting held on December 13, 2022. A **MOTION** was made by AT to accept the minutes as submitted, seconded by JP. The Chair called for a Roll Call Vote:

AT – Aye
HC – Aye
JP – Aye
KS – Abstained

The Motion passed.

3. The Board reviewed the Executive Session minutes from the Architect Board meeting held on December 13, 2022. A **MOTION** was made by AT to accept the minutes as submitted, seconded by JP. The Chair called for a Roll Call Vote:

AT – Aye
HC – Aye
JP – Aye
KS – Abstained

The Motion passed.

4. The Board Staff introduced the new Deputy Commissioner, Colleen Maloney, and Executive Director, Kathleen McNally. Deputy Commissioner Maloney and Executive Director McNally provided a brief self-introduction. The Board welcomed both aboard.
5. Board Counsel Report. Ms. Read advised the Board that there were no legal matters to report separate from the items on the Agenda.
6. The Board reviewed application for reinstatement No. 2022-2166-REIN. Board Staff introduced history of application and the Board discussed the projects and letters submitted. A **MOTION** was made by AT to approve the application for reinstatement of license, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye
HC – Aye
JP – Abstained
KS – Aye

The Motion passed.

7. The Board reviewed application for reinstatement No. 2022-1678-REIN. Board Staff introduced history of application and the Board discussed the length of expiration. A **MOTION** was made by AT to approve the application for reinstatement of license, seconded by JP. The Chair called for a Roll Call Vote:

AT – Aye
HC – Aye
JP – Aye
KS – Abstained

The Motion passed.

8. The Board reviewed application for reinstatement No. 2023-0108-REIN. Board Staff introduced history of application and the Board discussed the projects and letters submitted. A **MOTION** was made by AT to approve the application for reinstatement of license, seconded by JP. The Chair called for a Roll Call Vote:

AT – Aye
HC – Aye
JP – Aye
KS – Aye

The Motion passed.

9. The Board reviewed application for reinstatement No. 2023-0109-REIN. Board Staff introduced history of application and the Board discussed the length of expiration. A

MOTION was made by AT to approve the application for reinstatement of license, seconded by JP. The Chair called for a Roll Call Vote:

AT – Aye
HC – Aye
JP – Aye
KS – Aye

The Motion passed.

10. The Board Legal Counsel led a discussion regarding the Draft Joint Practice Guide. The Board of Registration of Professional Engineers and Land Surveyors met on 1/26/2023 producing the updated guide. A MOTION to accept and approve the guidelines as submitted was made by AT. After further discussion there was no vote to second and therefore no further actions taken at this meeting. The motion failed.
11. The Board Legal Counsel led a discussion regarding the enforcement of Title-Usage Violations. The Board discussed accusations faced, company titles, penalties vs. informative notices, what could be done for potential notices, and compared information between the Board statute and the positions taken by the American Institute of Architects (AIA). Mr. Nunnari advised of a notice to be disseminated from the AIA. No Board action was taken during this meeting.
12. The Board Counsel presented an updated version of the FAQ page. The Board discussed continuing education requirements and reporting issues. The Board members will review the FAQs for the next Board meeting. No Board action was taken at this meeting.
13. The Board confirmed the next scheduled meeting will be held on April 11, 2023, beginning at 9:00AM.
14. A **MOTION** was made to close the Open Public meeting and enter into Investigative Conference, being closed pursuant to M.G.L. c. 112, §65(c), starting with a 10 minute break, was made by JP, seconded by AT. The Chair announced that the Open Meeting would not resume and called for a Roll Call Vote:

AT – Aye
HC – Aye
JP – Aye
KS – Aye

The Motion passed and the Public Meeting is CLOSED.

The Board reconvened within the Investigative Conference, with the following report of actions taken during this Session:

Settlements:

➤ AR-15-051

Guidance given to Prosecutor

- 2021-000820-IT-ENF Guidance given to Prosecutor
- 2021-000953-IT-ENF Guidance given to Prosecutor

Cases:

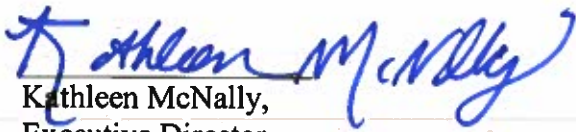
- 2022-000677-IT-ENF Dismissed
- 2022-000739-IT-ENF Referred to Prosecutions
- 2022-000770-IT-ENF Referred to Office of Investigations
- 2023-000009-IT-ENF Referred to Office of Investigations

15. A MOTION to adjourn the Board' meeting day was made by AT, seconded by JP. The Chair called for a Roll Call Vote:

AT – Aye
HC – Aye
JP – Aye
KS – Aye

The Motion passed and the meeting adjourned 1:22 PM.

The above minutes were approved at the open meeting held on April 11, 2023.
Respectfully submitted,


Kathleen McNally,
Executive Director

Documents used in the Open Public session:

- Agenda for the January 31, 2023, Open Meeting
- Minutes from the December 13, 2022, Open Meeting
- Minutes from the December 13, 2022, Executive Session
- Documents related to 2022-2166-REIN
- Documents related to 2022-1678-REIN
- Documents related to 2023-0108-REIN
- Documents related to 2023-0109-REIN
- Documents related to the Joint Practice Guide
- Draft Architects' FAQ page