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Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of Landscape
Architects

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EDWARD A. PALLESCHI
UNDERSECRETARY OF
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LAYLA D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Massachusetts Board of Registration of Landscape Architects

December 1, 2022 10:30am

Public Minutes

Members in attendance:

Kimberly Drake, *Chair*
Pamela Shadley, *Member*
Marion Pressley, *Member*
Mark Zarillo, *Member*
Stacy Roman, *Member*

Administrative Staff in attendance:

Charles Kilb, *Board Counsel*
Colleen Cavanaugh, *Associate Executive Director*
Kristin Mitchell, *Executive Director*

Call to Order –Kimberly Drake opened the meeting at 10:32 a.m.

Vote on Minutes

September 15, 2022 public minutes

A motion was made by Pamela Shadley and seconded by Stacy Roman and it was so

Voted: To approve the above referenced minutes

In favor: Marion Presley, Mark Zarillo, Kimberly Drake, Pamela Shadley, Stacy Roman

Application Review

1st time Exam Applications

Jon Bronenkant- approved once an additional professional reference is received

Allison Gramolini- approved

Jonathan Koch- approved

Joshua Bourgerly – approved

Kelly Ashton – approved

Tessa Hall Combs – approved

A motion was made by Mark Zarrillo and seconded by Pamela Shadley and it was so

Voted: To approve the above applicants to sit for the exam

In Favor: Marion Pressley, Mark Zarillo, Kimberly Drake, Pamela Shadley

Already took Exam

Emmett Gregory - approved

Katharine Ricketson -approved

A motion was made by Pamela Shadley and seconded by Mark Zarrillo and it was so

Voted: To approve the above applicants for licensure

In Favor: Marion Pressley, Mark Zarillo, Kimberly Drake, Pamela Shadley

Reciprocity Applications

Sean McKay- approved

Tavis Dockwiller – approved

Kalle Maggio- approved

A motion was made by Marion Pressley and seconded by Pamela Shadley and it was

Voted: To approve the above applicants for reciprocity

In Favor: Pam Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake, Stacy Roman

Reinstatement application discussion

Michel Dowhan submitted a reinstatement application in September 2020. However, the license was never reinstated. He has been instructed to resubmit before the end of January and it will be reviewed at the February board meeting.

Board Counsel will look into emeritus status. It will most likely have to be a regulation change. Mark Zarillo will also look into this.

CLARB report

There will be a shift in the testing. CLARB is recommending sections 1 and 4 be taken before August 2023. Kimberly Drake will reach out to CLARB to gain additional clarification on the changes.

At 11:37am At 10:41 a.m. A motion was made by Pamela Shadley and seconded by Mark Zarrillo and it was so

Voted: To exit Open Session and enter Closed session pursuant to M.G.L. c. 30A, § 18, ¶ 5(d) and G. L. c. 112, § 65C for the purposes of conducting adjudicatory and investigatory conferences

Roll call vote. In favor: Marion Pressley, Stacy Roman, Mark Zarrillo, Pamela Shadley, Kimberly Drake

During closed session the Board took the following actions:


2022-000755-IT-ENF – forward to Prosecutions

At 12:03 p.m. A motion was made by Pam Shadley and seconded by Mark Zarrillo and after roll call it was so

Voted: To end the open meeting

In favor: Mark Zarillo, Kimberly Drake, Stacy Roman, Pamela Shadley, Marion Pressley

Respectfully Submitted by:

	2/2/23
Kristin Mitchell, Executive Director	Date

List of Documents referred to in the open meeting:

Agenda
LA applications
Minutes of the December 1, 2022