

Federal Fiscal Year 2023
Department of Homeland Security, Federal Emergency Management Agency
Emergency Management Performance Grant

Massachusetts Emergency Management Agency
Notice of Funding Opportunity

Program Overview/Description

EMPG Program is one of the grant programs that constitute DHS/FEMA's focus on all-hazards emergency preparedness, including the evolving threats and risks associated with climate change. These grant programs are part of a comprehensive set of measures authorized by Congress and implemented by DHS. Among the goals noted in the DHS Strategic Plan, the EMPG Program supports the goal to Strengthen Preparedness and Resilience.

The [2022-2026 FEMA Strategic Plan](#) outlines a bold vision and three ambitious goals designed to address key challenges the agency faces during a pivotal moment in the field of emergency management. Wide-ranging and long-term, the goals defined in the plan respond to the changing landscape in which we find ourselves. The goals to meet this challenge are:

Goal 1 - Instill Equity as a Foundation of Emergency Management

Goal 2 - Lead Whole of Community in Climate Resilience

Goal 3 - Promote and Sustain a Ready FEMA and Prepared Nation

All EMPG Program recipients are encouraged to review the 2022-2026 FEMA Strategic Plan and consider how FY 2023 EMPG Program funding can be used to support the Plan's goals and objectives as they apply to state/territory's specific needs and the needs of the whole community.

Objective

The primary objective of the FY 2023 EMPG Program is to provide funds to assist state, local, tribal, and territorial emergency management agencies to implement the National Preparedness System (NPS) and to support the National Preparedness Goal (the Goal) of a secure and resilient nation. To that end, program objectives include: 1) closing capability gaps that are identified in the state or territory's most recent Stakeholder Preparedness Review (SPR); and 2) building or sustaining those capabilities that are identified as high priority through the Threat and Hazard Identification and Risk Assessment (THIRA)/SPR process and other relevant information sources.

Purpose

The Emergency Management Performance Grant (EMPG) provides funds to assist local and tribal governments with emergency management departments in preparing for all hazards and to obtain the resources required to support FEMA's [National Preparedness Goal's](#) Mission Areas and Core Capabilities. Funds may be used to support local and/or regional emergency management activities in the following cost categories: **Planning, Organizational, Equipment, Training, and Exercises.**

Full details regarding EMPG can be found by going to FEMA's website: <https://www.fema.gov/emergency-management-performance-grant-program>

FEMA Priorities

Applicants are required to develop and submit application that fall within one or more of the following national priorities: Equity; Climate Resilience; and Readiness

Projects should involve a collaborative negotiation process through which a common set of priorities will emerge based on a combination of national, state, regional, and community priorities. These priorities should be primarily driven by the THIRA/SPR process and other relevant information sources such as after-action reports, following exercises and real-world events; audit and monitoring findings; Hazard Mitigation Plans; and other deliberate planning products.

FEMA's Authorized Equipment List: <https://www.fema.gov/grants/guidance-tools/authorized-equipment-list>

Funding Availability

Funding for this NOFO comes from the anticipated FFY 2023 EMPG (pending Federal Award, NOFO # DHS-22-GPD-043-01-01), estimated total EMPG Federal Award amount \$7,077,439; Federal Period of Performance for this grant; October 1, 2022, through September 30, 2025; Assistance Listing # 97.042.

MEMA has allocated \$2.5 million for pass-through subgrants. Funding allocations are listed on pages 5-7 of this NOFO.

Eligible Applicants

Each Town, City and Federal-recognized tribes within Massachusetts, with an Emergency Management Department, are eligible to apply for and receive FFY2023 EMPG funds. MEMA will only accept one application per eligible entity. Applications must be completed by or in coordination with the respective Local/Tribal Emergency Management Director(s).

For regional projects, you must include email(s) from the jurisdiction(s) that is contributing their funds stating that they: 1) support the project, and 2) identify the amount of funds that they will contribute towards the project. This email must come from the jurisdiction's EMD.

Cost Share or Match

The EMPG program has a dollar-for-dollar cost-share requirement. The contribution can be cash (hard match) or in-kind (soft match). Communities and tribes shall agree to make available eligible match equal to or greater than the allocated award amount listed on pages 5-8. Match must be allowable, verifiable, and documented.

Unique Entity Identifier and System for Award Management (SAM)

Unique entity identifier and System for Award Management (SAM) - Required. This paragraph must state clearly that each applicant (unless the applicant is an individual or Federal awarding agency that is excepted from those requirements under 2 CFR 25.110(b) or (c), or has an exception approved by the Federal awarding agency under 2 CFR 25.110(d)) is required to:

- Be registered in SAM before submitting its application;
- Provide a valid unique entity identifier (formally known as DUNS #) in its application; and
- Continue to maintain an active SAM registration with current information at all times during which it has an active Federal award or an application

MEMA will not make a federal award to an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements and, if an applicant has not fully complied with the requirements by the time MEMA is ready to finalize/sign a contract, MEMA will close project with no activity.

Reimbursement-Based Grant

This is a reimbursement-based grant which means the community/tribe must spend their money then submit a request for reimbursement from MEMA. To be eligible for reimbursement, proper documentation must be submitted with the EM Grants Unit's Reimbursement Request Form.

All purchases must comply with [2 CFR 200.318](#) procurement laws and equipment must be tagged, maintained and inventoried.

Equipment, according to 2CFR200, means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000.

Applicants cannot begin their projects or obligate 23EMPG grant funds until they have received a Notice to Proceed issued by the EM Grants Unit. Obligations that take place prior to this notice will be deemed ineligible and not reimbursement by MEMA.

Annual Services/Fees

MEMA will only consider the months within the contract period as eligible costs. Months/services outside the contract period may be used for match but can not be claimed for reimbursement.

Social Vulnerability Index

Social vulnerability refers to the potential negative effects on communities caused by external stresses on human health. Such stresses include natural or human-caused disasters, or disease outbreaks. Reducing social vulnerability can decrease both human suffering and economic loss. To better assist communities, MEMA has increased original award by 30% for those communities with a Social Vulnerability Index of .75 or greater. Those community awards are listed on page 8 of this NOFO.

SVI Communities will be required to describe how their proposed project will benefit their vulnerable populations, define how their project will lessen the effects on them during emergencies and disasters. If project does not have a direct link, the additional 30% funding will not be awarded.

FEMA Mission Area and Core Capabilities

The National Preparedness Goal defines what it means for the whole community to be pared for all types of disasters and emergencies. The goal itself is succinct: *A secure and resilient nation with the capabilities required across the whole community to prevent, project against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk.* These risks include events such as natural disasters, disease pandemics, chemical spills and other man-made hazards, terrorist attacks and cyber-attacks.

The National Preparedness Goal describes five mission areas (listed above) and includes thirty-two (32) activities, called core capabilities, that address the greatest risks to the nation. Each of these core capabilities is tied to a capability target. These targets recognize that everyone needs the flexibility to determine how they apply their resources, based on the threats that are most relevant to them and their communities.

Applicants will need to need to include information regarding Mission Area and Core Capability your project falls within. Your project may fall within more than one so please only select the one that best fits your project.

Further information regarding Mission Area and Core Capabilities may be found on FEMA's website:
<https://www.fema.gov/emergency-managers/national-preparedness/mission-core-capabilities>

Grant Application Briefings

MEMA will conduct grant application briefings that will walk through our revised application and submission process (schedule below). They will also answer questions regarding allowable expenses, match and other items as requested. You are strongly encouraged to join one of the following briefings.

DATE	TIME	Webinar Link	Call In #	PIN #
11/9/2023	10:00 am	Click here to join the meeting	857.327.9245	863 153 361#
11/10/2023	9:00 am	Click here to join the meeting	857.327.9245	171 521 583#
11/10/2023	12:00 noon	Click here to join the meeting	857.327.9245	672 460 593#
11/13/2023	3:00 pm	Click here to join the meeting	857.327.9245	928 589 936#

If you are unable to attend one of the above Applicant Briefings, we encourage you to reach out to the EM Grants Unit for full details and a one-on-one briefing. Your request should be submitted via email to: EM.Grants@mass.gov

Full details including the NOFO, Application and a copy of the Applicant Briefing is available ion MEMA's website:
<https://www.mass.gov/info-details/emergency-management-performance-grant-empg>

Submission Process

Eligible applicants must complete MEMA's EM Grants Unit Application. Please follow the below instructions:

Application - Due Date 12/29/2023 (hard date)

1. Complete your application and email it back to the EM Grants Unit at EM.Grants@mass.gov.
2. Do not mail hard copies, this will only delay the review/approval process
3. Your application will be reviewed for completeness and eligibility.
4. MEMA's EM Grants Unit staff will contact you if we have questions or need further information regarding your application

Proof of SAM Registration - Due Date 12/29/2023 (hard date)

1. Email the EM Grants Unit at EM.Grants@mass.gov your community's certificate (downloaded from SAM.gov).
2. SAM's documentation should be available from your CFO, Treasurer, and/or Town/City Manager. This registration is for the community as a whole, each department should NOT have their registration.
3. Do not mail hard copies as this will only delay the review/approval process

EHP, ICIP, Drone, etc. – Due (via email) within 45 days after receiving from EM Grants Unit

1. If your project required additional information (EHP, ICIP, Drone approval), EM Grants Unit staff will provide you these forms and offer assistance with completing them.
2. Once completed you will need to email completed forms back to EM Grants Unit at EM.Grants@mass.gov along with any additional documentation required.
3. Do not mail hard copies as this will only delay the review/approval process
4. You will not be given a notice to proceed until all approvals have been received

Contract / CASL- Due (original signed hard copies) within 45 days after receiving from EM Grants Unit

1. Once your application is approved, the EM Grants Unit will email your contract and CASL, to be signed.
2. MEMA has incorporated the Federal Articles of Agreement (terms and conditions), Procurement Certification and MEMA Special Conditions into the MA Standard Contract
3. By signing the MA Standard Contract, your Town/City/Tribe is agreeing to comply with all items incorporated into that contract.
4. The CASL is typically completed by Town/City/Tribal Officials will need to complete the CASL (Selectman, Council Member, Mayor, Manager, Administrator, etc.)
5. In most cases, the Emergency Manager/Director cannot appoint themselves as an authorized official; you may be listed on the CASL as an authorized signer.
6. Only an authorized signer, as listed on the CASL, can sign the contract
7. Original signed CASL and Contract must be mailed directly back to the EM Grants Unit at the following address:
Massachusetts Emergency Management Agency
EM Grants Unit
400 Worcester Road
Framingham, MA 01702
8. Do not email signed scanned copies as this will only delay the review/approval process
9. All contracts will have a 6/30/2024 end date
10. You cannot begin your project until you have received a "Notice to Proceed" from the EM Grants Unit.
11. Obligations prior to this notification will be considered ineligible and not approved for reimbursement.

Please contact the EM Grants Unit if you have any questions or would like to discuss your project one-on-one by sending your request via email to: EM.Grants@mass.gov

Funding Tiers / Community Award Breakout (communities with an * see page 7 for awards)

Tier 1		Population 1-999		\$2,500
Alford	Aquinnah	Cumington	Florida	Goshen
Gosnold	Hancock	Hawley	Heath	Leyden
Middlefield	Monroe	Montgomery	Mt Washington	New Ashford
New Braintree	New Salem	Peru	Plainfield	Rowe
Sandisfield	Savoy	Tolland	Tyringham	Warwick
Washington	Wendell	Windsor		

Tier 2		Population 1,000–7,999		\$ 2,700.00
Ashburnham	Ashby	Ashfield	Avon	Barre
Becket	Berkley	Berlin	Bernardston	Blandford
Bolton	Boxborough	Boylston	Brimfield	Brookfield
Buckland	Carlisle	Charlemont	Chatham	Cheshire
Chester	Chesterfield	Chilmark	Clarksburg	Colrain
Conway	Dalton	Deerfield	Devens	Dover
Dunstable	East Brookfield	Eastham	Edgartown	Egremont
Erving	Essex	Gill	Granby	Grandville
Great Barrington	Groveland	Hadley	Halifax	Hamilton
Hampden	Hardwick	Harvard	Hatfield	Hinsdale
Holland	Hopedale	Hubbardston	Huntington	Lanesborough
Lee	Lenox	Leverett	Lincoln	Marion
Manchester-by-the-Sea		Mashpee Wampanoag Tribe		Mattapoisett
Mendon	Merrimac	Millville	Monterey	Nahant
New Marlborough	Newbury	North Brookfield	Northfield	Oak Bluff
Oakham	Orange	Orleans	Otis	Paxton
Pelham	Petersham	Phillipston	Plympton	Provincetown
Princeton	Richmond	Rochester	Rockport	Rowley
Royalston	Russell	Sheffield	Shelburne	Sherborn
Shirley	Shutesbury	Southampton	Sterling	Stockbridge
Stow	Sunderland	Tisbury	Topsfield	Truro
Wales	Warren	Wellfleet	Wenham	West Boylston
Wampanoag Tribe of Gay Head/Aquinnah			West Bridgewater	West Brookfield
West Newbury	West Stockbridge	West Tisbury	Westhampton	Whately
Williamsburg	Williamstown	Worthington		

Tier 3		Population 8,000-9,999		\$ 2,900.00
Adams	Ayer	Blackstone	Boxford	Cohasset
Dighton	Douglas	Freetown	Georgetown	Lancaster
Middleton	Millis	Monson	Montague	Plainville
Rutland	Salisbury	Southwick	Sturbridge	Sutton
Templeton	Townsend	Upton	Westminster	

Funding Tiers / Community Award Breakout cont. (communities with an * see page 7 for awards)

Tier 4		Population 10,000-14,999		\$ 3,500.00
Acushnet	Athol	Bedford	Brewster	Carver
Charlton	Dennis	Dudley	East Bridgewater	Groton
Hanover	Hanson	Harwich	Holbrook	Holliston
Hull	Ipswich	Kingston	Lakeville	Leicester
Littleton	Lunenburg	Lynnfield	Maynard	Medfield
Medway	Millbury	Nantucket	Norfolk	North Adams
Norwell	Oxford	Palmer	Pepperell	Rehoboth
Southborough	Spencer	Tyngsborough	Uxbridge	Ware*
Wayland	Weston	Wilbraham	Winchendon	Wrentham

Tier 5		Population 15,000-19,999		\$ 4,600.00
Abington	Amesbury	Ashland	Auburn	Belchertown
Bellingham	Clinton	Concord	Duxbury	East Longmeadow
Easthampton	Fairhaven	Foxborough	Grafton	Greenfield*
Holden	Hopkinton	Longmeadow	Mashpee	Newburyport
North Reading	Northborough	Norton	Pembroke	Raynham
Rockland	Scituate	Seekonk	Sharon	Somerset
South Hadley	Southbridge*	Sudbury	Swampscott	Swansea
Webster*	Westport	Westwood	Whitman	Winthrop
Northbridge				

Tier 6		Population 20,000-24,999		\$ 5,100.00
Acton	Bourne	Canton	Gardner	Hingham
Hudson	Ludlow*	Mansfield	Marblehead	Middleborough
Sandwich	Stoneham	Wareham	Westborough	Westford
Wilmington	Winchester			

Tier 7		Population 25,000-29,999		\$ 6,500.00
Agawam	Belmont	Bridgewater	Burlington	Danvers
Dedham	Easton	Gloucester	Marshfield	Melrose
Milton	Northampton	Reading	Saugus	Stoughton
Wakefield	Walpole	Wellesley	West Springfield*	Yarmouth

Tier 8		Population 30,000-34,999		\$ 8,500.00
Dartmouth	Dracut	Falmouth	Franklin	Lexington
Milford*	Needham	North Andover	North Attleborough	
Norwood	Randolph*	Tewksbury		

Tier 9		Population 35,000-39,999		\$ 9,500.00
Amherst	Andover	Braintree	Chelmsford	Holyoke*
Natick	Shrewsbury	Watertown		

Community Award Breakout with a .75 or higher social vulnerability index (SVI)

Tier 10		Population 40,000-49,999		\$ 15,500.00
Arlington	Attleboro*	Barnstable	Beverly*	Billerica
Chelsea*	Everett*	Fitchburg*	Leominster	Marlborough*
Pittsfield*	Salem*	Westfield*	Woburn	

Tier 11		Population 50,000-59,999		\$ 21,500.00
Chicopee	Medford	Methuen*	Peabody*	Taunton*
Weymouth*				

Tier 12		Population 60,000-89,999		\$ 25,600.00
Brookline	Framingham*	Haverhill*	Lawrence*	Malden*
Newton	Plymouth	Revere*	Somerville	Waltham

Tier 13		Population 90,000-149,999		\$ 39,600.00
Brockton*	Cambridge	Fall River*	Lowell*	Lynn*
New Bedford*	Quincy*			

Tier 14		Population 150,000-7,000,000		\$ 71,335.00
Boston*	Springfield*	Worcester*		

Community Award Breakout with a .75 or higher social vulnerability index (SVI)

Attleboro	\$ 20,150.00
Beverly	\$ 20,150.00
Boston	\$ 92,735.50
Brockton	\$ 51,480.00
Chelsea	\$ 20,150.00
Chicopee	\$ 27,950.00
Everett	\$ 20,150.00
Fall River	\$ 51,480.00
Fitchburg	\$ 20,150.00
Framingham	\$ 33,280.00
Greenfield	\$ 5,980.00
Haverhill	\$ 33,280.00
Holyoke	\$ 12,350.00
Lawrence	\$ 33,280.00
Lowell	\$ 51,480.00
Ludlow	\$ 6,630.00
Lynn	\$ 51,480.00
Malden	\$ 33,280.00
Marlborough	\$ 20,150.00
Methuen	\$ 27,950.00
Milford	\$ 11,050.00
New Bedford	\$ 51,480.00
Peabody	\$ 27,950.00
Pittsfield	\$ 20,150.00
Quincy	\$ 51,480.00
Randolph	\$ 11,050.00
Revere	\$ 33,280.00
Salem	\$ 20,150.00
Somerville	\$ 33,280.00
Southbridge	\$ 5,980.00
Springfield	\$ 92,735.50
Taunton	\$ 27,950.00
Ware	\$ 4,550.00
Webster	\$ 5,980.00
West Springfield	\$ 8,450.00
Westfield	\$ 20,150.00
Weymouth	\$ 27,950.00
Worcester	\$ 92,735.50