

US EPA TRI-ME*

www.epa.gov/tri

*MassDEP is not the USEPA and is providing information found on the US EPA's web page.

Walter Hope, MassDEP

EPA-TRI Toxics **Release** Inventory

- Why do we have TRI?
- How to access TRI Data
- How to complete your annual
Reporting *due date July 2, 2018
 - Guidance
 - Online Portal

Toxics Release Inventory (TRI) Program

CONTACT US

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The 2016 TRI National Analysis is Now Available

The TRI National Analysis offers analyses of the most recent TRI data, plus interactive charts, graphs and maps for exploring the data at a state, county, city and ZIP-code level.

[Find data about a specific location](#)

[Browse the 2016 National Analysis](#)

1 2 3 4



- [TRI 30th Anniversary Videos and Quotes](#)
- [Contacts for TRI Questions](#)
- [Timeline of TRI Milestones](#)
- [List of All TRI Webpages](#)

TRI is a resource for learning about toxic chemical releases and pollution prevention activities reported by industrial and federal facilities. TRI data support informed decision-making by communities, government agencies, companies, and others.

About the TRI Program

- [Learn About TRI](#)
- [Basics of TRI Reporting](#)
- [Explore a TRI Facility](#)
- [Common TRI Terms Explained](#)
- [TRI 30th Anniversary](#)

Find, Understand and Use TRI Data

- [Get TRI Data](#)
- [TRI National Analysis](#)
- [TRI for Communities](#)
- [TRI for Tribal Communities](#)
- [Pollution Prevention \(P2\) Data](#)

Annual Reporting For Facilities

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- [Determine if Your Facility Must Report](#)
- [Reporting Instructions and Guidance](#)
- [Electronic Reporting with TRI-MEweb](#)
- [Laws and Regulatory Activities](#)

Learn More About TRI in Your Community:

Get Location-Based Factsheets and Information on Specific Facilities

Search by: ☒ State ☐ Metropolitan Area ☐ Watershed ☐ Tribe ☐ Facility

Select: State: or Zip Code: City: County:

 Get email alerts
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www.epa.gov/tri



- [Learn About TRI](#)
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On December 4, 1984, a cloud of extremely toxic methyl isocyanate gas escaped from a Union Carbide Chemical plant in Bhopal, India. Thousands of people died that night in what is widely considered to be the worst industrial disaster in history. Thousands more died later as a result of their exposure, and survivors continue to suffer with permanent disabilities. In 1985, a serious chemical release occurred at a similar plant in West Virginia.

In 1986, Congress passed the Emergency Planning and Community Right-to-Know Act (EPCRA) to support and promote emergency planning and to provide the public with information about releases of toxic chemicals in their community. Section 313 of EPCRA established the Toxics Release Inventory.

- [What do the mission and vision of the TRI Program mean for communities?](#)
- ~~[What are the goals of the TRI Program?](#)~~
- [Why was the TRI Program created?](#)
- [How is TRI different than other regulatory programs?](#)
- [Is TRI a mandatory program?](#)
- [What are TRI toxic chemicals?](#)
- [What types of industries are included in TRI?](#)
- [How does TRI relate to other EPA programs?](#)

- [Factors to Consider When Using TRI](#)
- [Timeline of TRI Milestones](#)
- [Explore a TRI Facility](#)
- [Common TRI Terms Explained](#)
- [Basics of TRI Reporting](#)
- [TRI Data Quality](#)

Enter your email **to receive the latest news from TRI.** [sign up](#)

Basics of TRI Reporting

Every year, TRI data are submitted by certain industrial facilities and made available to the public; an overview of this process and the TRI reporting criteria are provided below. Please note that the reporting criteria are described in general terms; more specific guidance is [available in the TRI Reporting Forms and Instructions document](#).

Annual Data Collection Cycle



To learn more about the annual data collection cycle, click on one of the time periods below:

January-June



Facilities Prepare and Submit Forms

July 1



TRI Forms Due to EPA

July



TRI Preliminary Dataset Available

July - October



Ongoing Data Processing and Analysis

December / January



TRI National Analysis Available



- [Get TRI Data](#)
- [TRI National Analysis](#)
- [TRI for Communities](#)
- [TRI for Tribal Communities](#)
- [Pollution Prevention \(P2\) Data](#)

TRI Data and Tools

The TRI Program tracks the management of toxic chemicals that may pose a threat to human health and the environment. Facilities in certain industry sectors report annually the volume of toxic chemicals managed as waste--recycled, treated or burned for energy recovery--as well as disposed of or otherwise released into the environment. Select an option below to view TRI data.



[TRI National Analysis website](#): Maps, charts, and tables highlight annual, national-level data, while factsheets detail specific geographic areas.



[TRI Explorer](#): Access the most commonly requested TRI information. Search by chemical or facility releases, waste management, or waste transfers.



[TRI Pollution Prevention \(P2\) Tool](#): Explore and compare facility and parent company information on the management of toxic chemical waste.



[Envirofacts](#): Find all publicly available TRI data in a searchable, downloadable format. Multiple search options available.



[myRTK](#): Find summary-level facility information, including chemical releases, pollution prevention activities, and compliance history. Provided in English and Spanish.



[RSEI](#): The Risk-Screening Environmental Indicators (RSEI) model helps policy makers, researchers and communities explore data on releases of toxic substances from industrial facilities. RSEI Scores can be used to help establish priorities for further investigation.

TRI Search

[Home](#)[Multisystem Search](#)[Topic Searches](#)[System Data Searches](#)[About the Data](#)[Data Downloads](#)[Widgets](#)[Services](#)[Mobile](#)[Other Datasets](#)**TRI**

The Toxics Release Inventory (TRI) Search retrieves data from the TRI database in Envirofacts.

TRI Search allows access to basic facility information, all forms submitted to EPA since 1987, aggregate chemical release data for all years reported, and relative risk information. The results display any facility that has reported from 1987 to present, even though the facility may or may not have submitted TRI data in the most recent reporting year. The last year of data displayed represents the last year TRI data was reported.

Geography Search

Enter a partial value for any geography option except for the state value. For city and county, you must enter the state value. We strongly recommend that you enter a small geographical area to begin the search since Envirofacts contains a large number of facilities.

ZIP Code:






Address:

☒ Beginning With ☐ Exact Match ☐ Containing

City:

County:

State:

    									
Showing 11 to 20 of 931 entries									
Show 10 entries									
Search:									
First Previous 1 2 3 4 5 ... 94 Next Last									
TRI FACILITY REPORT	TRI FACILITY ID	FACILITY NAME	ADDRESS	COUNTY NAME	LATITUDE LONGITUDE	TOTAL FORMS	LAST FORM	RISK SCREENING	P2 REPORT
TRI Facility Report	06705CHMFG235IN	ALBEA METAL AMERICAS INC	235 INTERSTATE LN WATERBURY, CT 06705	NEW HAVEN	41.53429, -72.99456	56	2016	Report	P2 Details
TRI Facility Report	06437LCNQ129SO	ALGONQUIN INDUSTRIES	129 SOUNDVIEW RD CUILFORD, CT 06437	NEW HAVEN	41.2836, -72.66271	31	2016	Report	P2 Details
TRI Facility Report	0609WLGQN26CAN	ALGONQUIN POWER WINDSOR LOCKS LLC	26 CANAL BANK RD WINDSOR LOCKS, CT 06096	HARTFORD	41.930031, -72.62676	4	2016	Report	P2 Details
TRI Facility Report	06460NLBN28WOO	ALINABAL INC	28 WOODMONT RD MILFORD, CT 06460	NEW HAVEN	41.24158, -73.02607	16	2016	Report	P2 Details
TRI Facility Report	06790LLNCC180CH	ALLIANCE CARPET CUSHION-TORRINGTON CT	180 CHURCH ST TORRINGTON, CT 06790	LITCHFIELD	41.803329, -73.126529	19	2016	Report	P2 Details
TRI Facility Report	06492MRCNCSOUTH	ALLNEX USA INC WALLINGFORD CT SITE	528 SOUTH CHERRY STREET WALLINGFORD, CT 06492	NEW HAVEN	41.435, -72.836389	520	2016	Report	P2 Details
TRI Facility Report	0679WLTCLC89CMM	ALTEK ELECTRONICS INC	89 COMMERCIAL BLVD TORRINGTON, CT 06790	LITCHFIELD	41.82497, -73.10514	7	2016	Report	P2 Details
TRI Facility Report	06704MRCNL1358T	AMERICAN ELECTRO PRODUCTS INC	1358 THOMASTON AVE WATERBURY, CT 06704	NEW HAVEN	41.58474, -73.04874	120	2016	Report	P2 Details
TRI Facility Report	0651WGRNLF1WATE	AMERICAN GREENFUELS LLC	30 WATERFRONT ST EAST HAVEN, CT 06512	NEW HAVEN	41.291321, -72.902638	4	2016	Report	P2 Details
TRI Facility Report	06468MRCNH16COM	AMERICAN HEAT TREATING INC	16 COMMERCE DR MONROE, CT 06468	FAIRFIELD	41.34341, -73.2469	21	2016	N/A	P2 Details
Showing 11 to 20 of 931 entries									
Show 10 entries									
Search:									
First Previous 1 2 3 4 5 ... 94 Next Last									

TRI Facility Report: ALTEK ELECTRONICS INC(0679WLTKLC89CMM)

Facility Information

[FACILITY INFORMATION](#)
[CHEMICALS](#)
[POLLUTION PREVENTION \(P2\)](#)
[WASTE MANAGEMENT](#)
[RELEASES](#)
[WATER RELEASES](#)
[TRANSFERS](#)
[CLASSIC VIEW](#)

Facility Name	ALTEK ELECTRONICS INC	TRI ID	
Address	89 COMMERCIAL BLVD TORRINGTON, CT, 06790	FRS ID	
Mailing Name	ALTEK ELECTRONICS INC	DUNS Number	
Mailing Address	89 COMMERCIAL BLVD TORRINGTON, CT, 06790	Parent Company	
County	LITCHFIELD	Public Contact	
EPA Region	1	Phone	
Latitude	41.82497	Tribe	
Longitude	-73.10514	BIA Tribal Code	
NAIC(S)	334418 Printed Circuit Assembly (Electronic Assembly) Manufacturing	Industry Sector	
Last Form	2016		

TRI Facility Report: ALTEK ELECTRONICS INC(0679WLTKLC89CMM)

Chemicals Reported to TRI

[FACILITY INFORMATION](#)
[CHEMICALS](#)
[POLLUTION PREVENTION \(P2\)](#)
[WASTE MANAGEMENT](#)
[RELEASES](#)
[WATER RELEASES](#)
[TRANSFERS](#)

Chemicals and Associated Health Effects

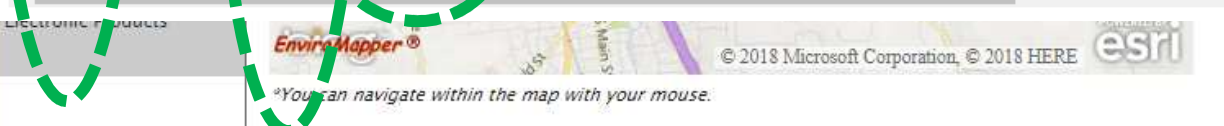
Showing All Entries out of 1 entries

Chemical Name	TRI Chemical ID	Most Recent Year Reported	Health Effects		
			Cancer	Other	Info
Lead	7439-92-1	2016	✓	✓	i

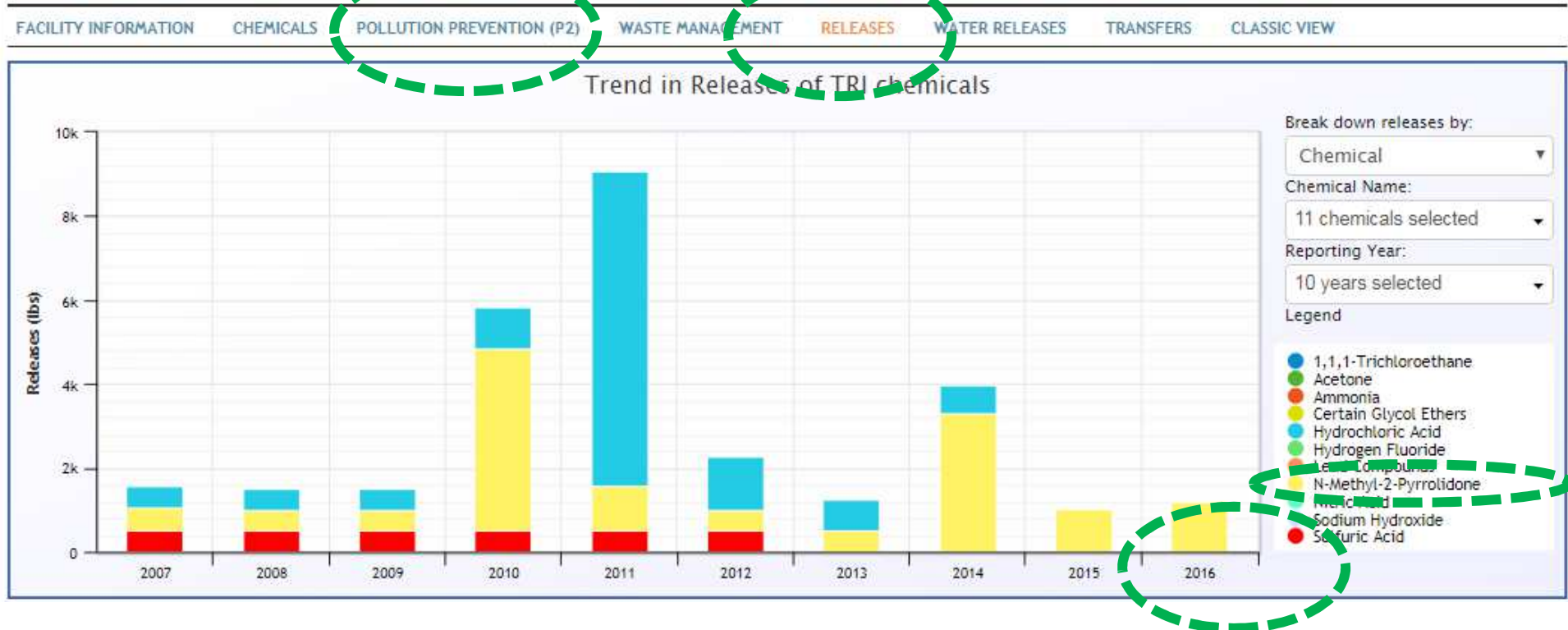
Chemicals and TRI Forms

Showing All Entries out of 1 entries

Chemical Name	TRI Chemical ID	2016	2015	2014	2013	2012	2011	2010	Chemical Name
Lead	7439-92-1	R	R	R	R	R	R	R	Lead



Releases of TRI Chemicals to the Environment



W13: Improved maintenance scheduling, recordkeeping, or procedures

P2 A

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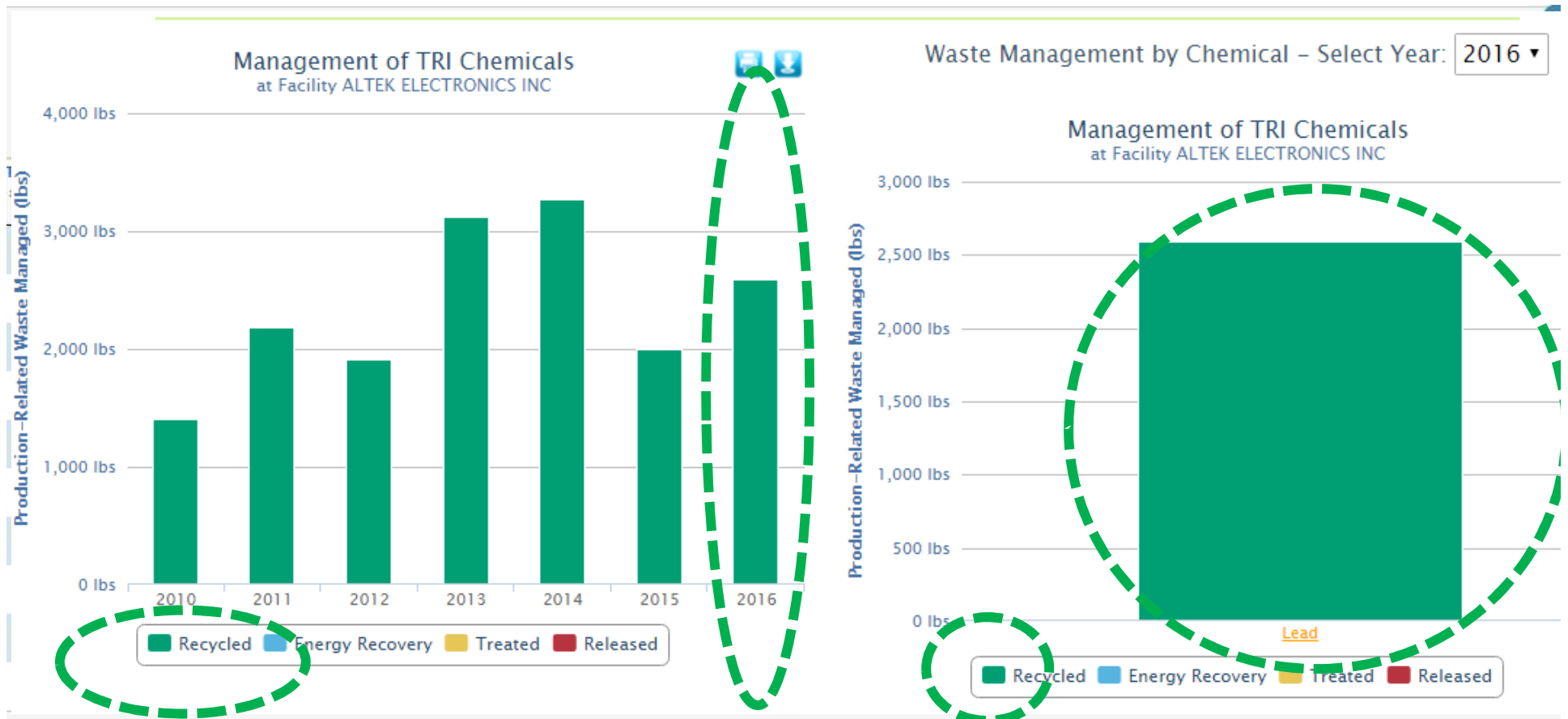
Pyrr

Method(s) to Identify P2 Activities: *T04 [Participative Team Management]* - Increased product yield and efficiency of the process including extending the preventive maintenance of the equipment which results in less waste and more efficient use of raw materials. Method(s) to Identify P2 Activities: *T04 [Participative Team Management]* - Increased product yield and efficiency of the process including extending the preventive maintenance of the equipment which results in less waste and more efficient use of raw materials.;

Recycling: waste goes off site to be recycled as technical grade product and is purchased by other manufacturers for commercial use

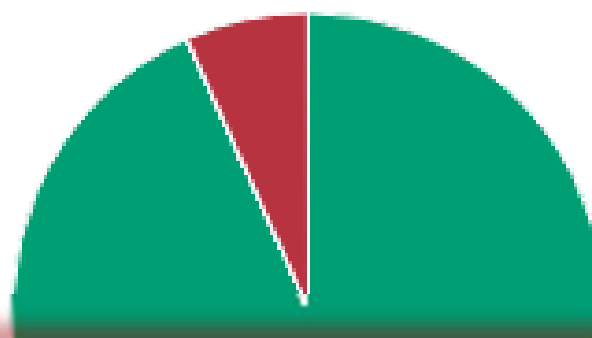
Source Reduction: Less solvent is used per product produced in 2015 versus 2014

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ults in
rive



All Other Printed Circuit Assembly (Electronic Assembly) Manufacturing
202 other TRI reporters, 145 reporting Lead

Total for Lead: 159,113 lbs



- Recycled
- Energy Recovery
- Treated
- Released

Waste Management Comparison – Select Year: 2016 ▼

ALTEK ELECTRONICS INC
Total for Lead: 2,588 lbs



- Recycled
- Energy Recovery
- Treated
- Released

TRI Facility Report

Home Multisystem Search Topic Searches System Data Searches About the Data Data Downloads Widgets Services Mobile Other Datasets

TRI Facility Report: ALTEK ELECTRONICS INC(0679WLTCLC89CMM)

Facility Information

FACILITY INFORMATION CHEMICALS POLLUTION PREVENTION (P2) WASTE MANAGEMENT RELEASES WATER RELEASES TRANSFERS CLASSIC VIEW

Names and Amounts of Chemicals Released to the Environment by Year.

For all releases estimated as a range, the mid-point of the range was used in these calculations. Rows with values were not listed.

Chemical Name	Media	Unit Of Measure	2016	2015	2014	2013
LEAD (TRI Chemical ID: 007439921)	AIR FUG	Pounds	.001	.001	.001	.001
LEAD (TRI Chemical ID: 007439921)	AIR STACK	Pounds	.07	.07	.07	.06

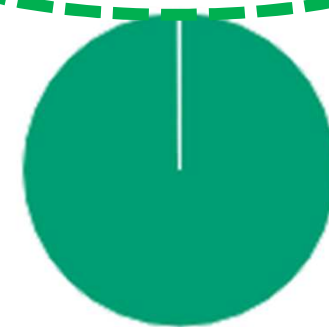
Transfer of Chemicals to Off-Site Locations other than POTWs:

For all releases estimated as a range, the mid-point of the range was used in these calculations. Rows with values were not listed.

Chemical Name	Year	Unit Of Measure	Total Transfer Amount	Transfer To
LEAD (TRI Chemical ID: 007439921)	2016	Pounds	1169	ALPHA 4100 ALTON
LEAD (TRI Chemical ID: 007439921)	2016	Pounds	1419	META 2136
			2,588	

Waste Management Comparison – Se

ALTEK ELECTRONICS
Total for Lead: 2,588 lbs





Annual Reporting For Facilities

- [TRI Facilities Portal](#)
- [Determine if Your Facility Must Report](#)
- [Reporting Instructions and Guidance](#)
- [Electronic Reporting with TRI-MEweb](#)
- [Laws and Regulatory Activities](#)

Toxics Release Inventory Laws and

- **Code of Federal Regulations (CFR):** The CFR is the codification of rules published in the Federal Register by the executive departments and agencies of the federal government. It is divided into 50 titles that represent broad areas subject to federal regulation, with environmental regulations contained mainly in title 40.
 - TRI regulations can be found at [40 CFR Part 372](#).
- **Executive Orders:** An Executive Order (EO) in 1993 required federal facilities to comply with Section 313 of EPCRA regardless of their primary North American Industry Classification System (NAICS) code. Three subsequent EOs reinforced this requirement.
 - [Federal Compliance With Right-To-Know Laws and Pollution Prevention Requirements \(PDF\)](#). EO 12856: August 3, 1993 (6 pp, 124 K)
 - [Greening the Government Through Leadership in Environmental \(PDF\)](#). EO 13148: April 21, 2000 (11 pp, 280 K)
 - [Strengthening Federal Environmental, Energy, and Transportation Management \(PDF\)](#). EO 13423: January 24, 2007 (5 pp, 140 K)
 - [Planning for Federal Sustainability in the Next Decade \(PDF\)](#). EO 13693: March 19, 2015 (16 pp, 196 K)
 - [Learn more about TRI's pollution prevention data](#)




Questions & Answers

[Submit a Comment](#)[Browse Q&A's by Subject](#)

This page provides access to TRI Q&As, with **keyword searches** and results filters. Specific Q&As can also be opened to see revision history, links to similar Q&As, and a PDF download of the Q&A document.

Click the  to view a Q&A.

Note: MassDEP uses the EPA Q&A's to respond to questions

Open	Source	Question	Status	Keyword(s)	Q&A Preview
	1998 EPCRA 313 QA	1	Current	Reporting Criteria	1. What facilities are subject to EPCRA Section 313 reporting? Facilities must report release and other waste management information pursuant to EPCRA Section 313 if they: (1) have 10 or more full-time employees or the equivalent; (2) are in a covered SIC code; and (3) exceed any one threshold for manufacturing (including importing), processing, or otherwise using a toxic chemical listed in 40 CFR Section 372.65. Click here to open record
	1998 EPCRA 313 QA	2	Not Current	Alternate Threshold; Form A; Form R; Reporting Criteria	2. Is a facility which meets the employee and toxic chemical activity thresholds and is in a covered SIC code, as described in question one, required to report if it had no releases of the toxic chemical during the reporting year? Yes, even if it releases no toxic chemicals into the environment and does not conduct any other waste management activities involving the listed toxic chemical, the facility must submit either the Form R or Form A (Alternate Threshold Certification Statement). If the facility meets ... Read More [+]
	1998 EPCRA 313 QA	4	Current	Definition of Facility; SIC Code; Vessels	4. In Alaska, several fish processors have factories on ships. They use ammonia and chlorine in their fish processing operations. Is each ship a covered facility under Section 313 or is the whole group of ships (all of which belong to one company) a covered facility? A facility is defined as all buildings, equipment, structures, and other stationary items which are located on a single site or adjacent or contiguous sites owned or operated by the same person (40 CFR Section 372.3). A ship is not a facility as defined under the Section 313 regulations. It is not stationary and it is not located on a single site (if it moves to other locations). Therefore, the ships should not report even if they are in a covered SIC code. Click here to open record
					10. Facilities in the scrap and waste materials businesses are in SIC Code 5093, indicating

You can scroll down to find more Q&A or...

Making Massachusetts a Safer Place to Live and Work



Question Number: 33, 1998 EPCRA 313 Q&A: Employee Threshold; Off-Site Employees

Topic: [Determining Whether or Not to Report: Facility](#) >> [B. Employee Threshold](#): Employee Threshold; Off-Site Employees

33. Does Facility A need to include in its employee threshold (10 FTE/20,000 hours) determination sales representatives that work for Facility A but are never/rarely physically working at Facility A?

Yes. For purposes of determining the EPCRA Section 313 employee threshold, employee hours for employees that directly support the facility, should be included in the employee calculation for the facility. Therefore, if the hours spent by sales staff directly support a facility, then their hours should be allocated to the facility they directly support, regardless of the amount of time those employees are physically at the facility.

Question Number: 372, 1998 EPCRA 313 Q&A: Article Exemption; Batteries

Topic: [Exemptions](#) >> [F. Articles](#): Article Exemption; Batteries

372. How should a facility owner/operator handle the reporting requirement for listed toxic chemicals found in industrial and commercial batteries under EPCRA Section 313 that it uses on site? What if the facility manufactures the batteries?

An already manufactured item (e.g., maintenance-free batteries) containing a listed toxic chemical may be considered an article if the facility uses the item as intended and the listed toxic chemical is not emitted during its processing or otherwise use. If the facility services the item by replacing the listed toxic chemical, the amount of the listed toxic chemical added during the reporting year must be counted toward the threshold determination. For facilities which manufacture batteries, lead that is incorporated into a lead acid battery is processed to manufacture the battery, and; therefore, must be counted toward threshold determinations and release and other waste management calculations. The article exemption does not apply to the manufacture of an item. However, the use of the battery elsewhere in the facility may not have to be counted. Disposal of the battery after its use does not constitute a release.

Nitrate List of Toxic Chemicals within the Water Dissociable Nitrate Compounds Category and Reporting

Jump to: Nitrate List of Toxic Chemicals within the Water ...

On this page:

- ▶ Section 1. Introduction
- ▶ Section 2. Guidance for Reporting Chemicals within the Water Dissociable Nitrate Compounds Category
- Section 3. CAS Number List of Some of the Individual Chemicals within the Water Dissociable Nitrate Compounds Category

Section 1. Introduction

On November 30, 1994, EPA added 286 chemicals and chemical categories, which include 39 chemicals as part of two delineated categories, to the list of toxic chemicals subject to reporting under section 313 of the Emergency Planning and Community Right to Know Act of 1986 (EPCRA), 42 U.S.C. 11001. These additions are described at 59 FR 61432, and are effective January 1, 1995 for reports due July 1, 1996. Six chemical categories (nicotine and salts, strychnine and salts, polycyclic aromatic compounds, water dissociable nitrate compounds, diisocyanates, and polychlorinated alkanes) are included in these additions. At the time of the addition, EPA indicated that the Agency would develop, as appropriate, interpretations and guidance that the Agency determines are necessary to facilitate accurate reporting for these categories. This document constitutes such guidance for the water dissociable nitrate compounds category.

[↑ Top of page](#)

1.1: Who Must Report

A plant, factory, or other facility is subject to the provisions of EPCRA section 313, if it meets all three of the following criteria:

It is included in a covered Standard Industrial Classification (SIC) code as listed in the following table; and

Reporting Forms and Instructions

[Submit a Comment](#)[RFI Search](#)[View Document](#)

This page provides information on facility reporting criteria, downloadable sample reporting forms, and the primary guidance document for TRI reporting.

[Reporting Instructions \(RY 2017\)](#)[Downloadable Materials](#)[Reporting Criteria](#)[Archives](#)

If a facility meets **all three** of the criteria below, it must prepare and submit a Toxics Release Inventory (TRI) reporting form for each chemical for which the reporting requirement is triggered:

- Is in a covered industry sector (e.g., manufacturing, mining, electric power generation, etc.) ([Click here to learn about TRI-covered industry sectors](#). [Click here to see TRI-covered NAICS codes](#).)
- Employs 10 or more full-time equivalent employees ([Click here to learn about the employment threshold](#).)
- Manufactures, processes, or otherwise uses a TRI-listed chemical in the quantities above threshold levels in a given year. ([Click here to learn about chemical activity thresholds](#). [Click here to view covered individual chemicals and chemical categories, threshold levels, and *de minimis* % levels](#).)

New TRI Developments

- [EPA added a hexabromocyclododecane \(HBCD\) category to the TRI chemical list](#) in November 2017. Facilities that meet the reporting thresholds for HBCD should submit reporting forms by July 1, 2018.
- [EPA has adopted the 2017 North American Industry Classification System \(NAICS\) codes](#), and facilities are required to use these codes on their 2017 TRI reporting forms.
- Updated de minimis levels are in effect for several chemicals beginning with reporting year 2017. [See the 2017 RFI document for details.](#)

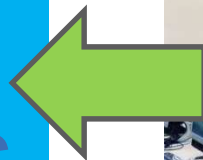
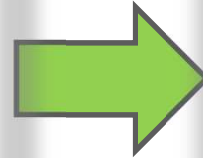
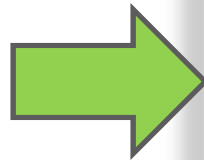
EPA's Small Business Compliance Policy. If you have 100 or fewer employees and discover that your facility is or may have been in violation of Section 313 of EPCRA (TRI Reporting), please refer to EPA's Small Business Compliance Policy. EPA will eliminate or significantly reduce penalties for small businesses that meet the conditions of the Policy, including voluntarily discovering violations and promptly disclosing and correcting them. This Policy implements Section 223 of the Small Business Regulatory Enforcement Fairness Act (SBREFA) of 1996. For more information, see the Agency's website: <https://www.epa.gov/compliance/small-business-compliance>.

Not to be confused with DEP's policy – Lynn will discuss later...

Tutorials

CDX Registration Tutorials

Tutorial Name	Length (min/sec)
Register a New CDX Account as a Certifying Official	11:57
Add a Certifying Official Role to Your CDX Profile	9:48
Register a New CDX Account as a Preparer	5:45
Add a Preparer Role to Your CDX Profile	2:52
Resetting Your CDX Password	2:20



39 web
tutorials

Making Massachusetts a Safer Place to Live and Work



TRI-MEweb Mini Tutorials

Tutorial Title and Link	Tutorial Description	Duration
<u>Sign TRIFID Signature Agreements</u>	<p>Learn how to sign your TRIFID signature agreements. Before you can certify any forms in TRI-MEweb, a certifying official must have an approved Electronic Signature Agreement and have signed a TRIFID Signature Agreement form for each facility account.</p>	00:04:07
<u>Certify and Send Pending Forms</u>	<p>Learn how to certify and send your forms to EPA as well as states and tribes.</p>	00:05:22
<u>Edit Facility Information for a Prior Reporting Year</u>	<p>Learn how to edit facility information on a reporting form that is being created or revised for a prior reporting year. Forms and widgets within TRI-MEweb will allow you to edit information such as facility address, industry sector codes, and facility type.</p>	00:03:30
<u>Manage Multi-Establishments</u>	<p>Learn how to create multi-establishments, add or remove a part from an establishment, and edit establishment information in TRI-MEweb. A multi-establishment is a facility that consists of two or more distinct and separate economic units located on contiguous or adjacent property owned by the same organization. See the Prepare a Form as a Multi-Establishment tutorial for how to prepare, certify, and submit a form as a multi-establishment.</p>	00:07:18

TRI Program Contacts

TRI Regulatory Support

Issues Regarding:

- Clarification of TRI regulations, reporting requirements, and guidance
- Guidance on completing TRI forms

Contact:

[GuideME](#)

EPA TRI State and Regional Coordinators

Issues Regarding:

- Self-disclosing EPCRA 313 violations
- Compliance with and enforcement of EPCRA 313 (reporting late, data quality, non-reporting, recordkeeping)
- Registering, completing, and submitting Form Rs
- Threshold calculations
- Regional TRI training opportunities

Contact:

- [EPA Regional TRI Coordinators](#)
- [State TRI Coordinators](#)

Chris Rascher –
rascher.chris@epa.gov
Walter Hope –
walter.hope@state.ma.us

Central Data Exchange (CDX) Helpdesk

Issues Regarding:

- Accessing CDX software applications (i.e., TRI-MEweb)
- CDX account access (registration, password, user ID issues)
- Obtaining TRI-MEweb facility access key codes
- Status of TRI-MEweb submissions
- Facilitating step-by-step TRI-MEweb transmission, certification, and submission processes
- Reporting TRI-MEweb software issues
- TRI-MEweb technical problems (i.e., data quality alerts, NOSEs, critical errors, etc.) and software questions related to form submissions

Contact:

[Central Data Exchange](#)

- (888) 890-1995
- (970) 494-5500

TRI Data Processing Center

Issues Regarding:

- Status of TRI-MEweb Electronic Signature Agreements (ESA) approvals
- Verification of EPA's receipt of facility's TRI reporting form(s)

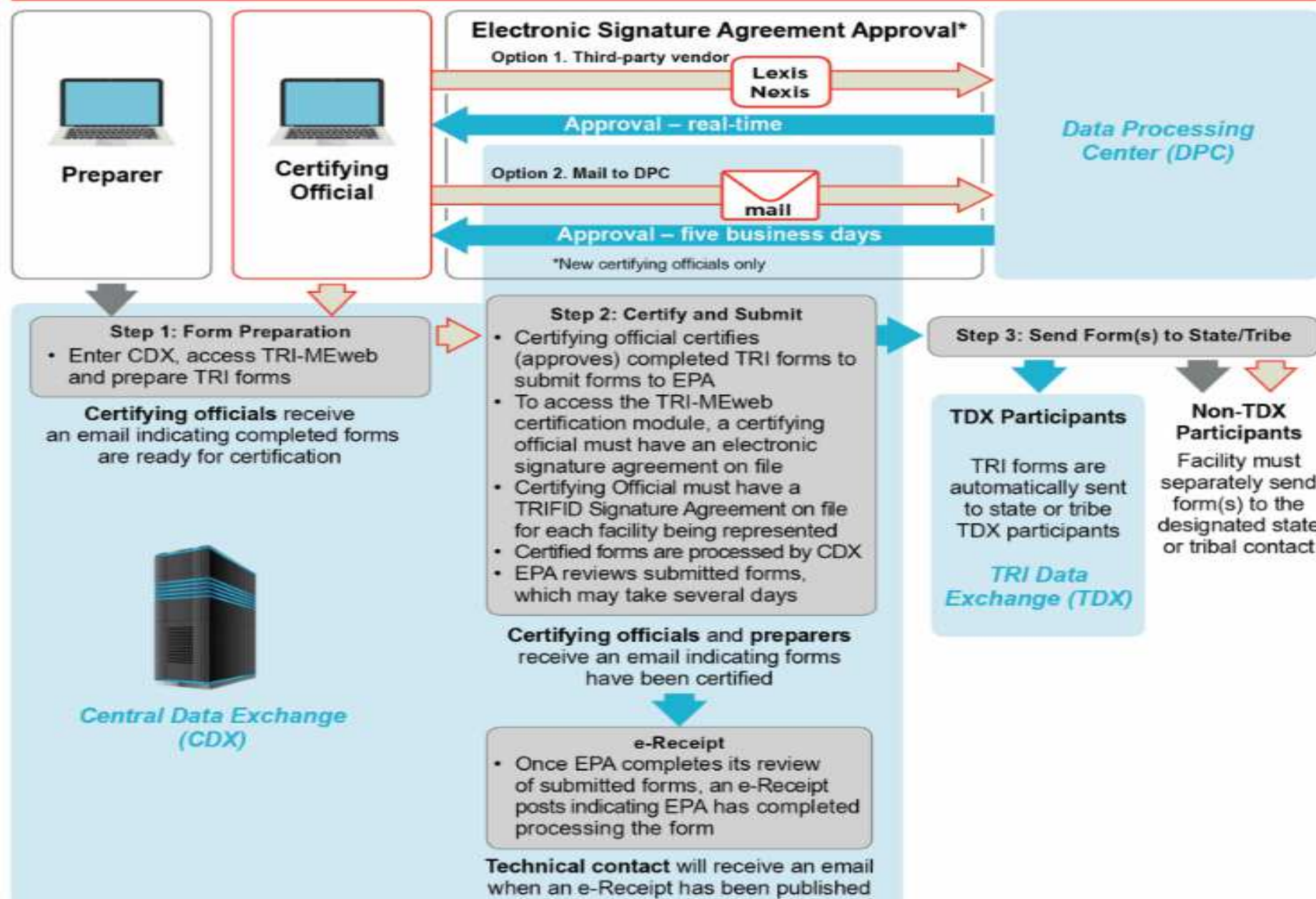
Contact:

TRI Data Processing Center

9:00 a.m. to 4:00 p.m. (ET)

- (703) 227-7644
- Fax: (703) 227-4199
- [E-mail your question, tridpc@epacdx.net](mailto:tridpc@epacdx.net)

TRI Form Preparation, Certification, and Submission Process and Electronic Signature Agreement Approval



Electronic Reporting of Toxics Release Inventory Data Compliance

This rule applies to all facilities required to report to the TRI Program. Once the rule becomes effective, facilities submitting non-trade-secret TRI reporting forms for the 2013 TRI reporting year (forms due on July 1, 2014) or prior reporting years must report electronically.

The few facilities that submit trade secret TRI information will continue to submit their trade secret reporting forms and substantiation forms in hard copy, as well as any revisions or withdrawals of previously-submitted trade secret information.

TRI Reporting Steps

1

COLLECT & DETERMINE

Determine if your facility meets all three TRI reporting criteria.
Collect information on TRI chemicals managed at your facility during the calendar year.

2

PREPARE

Register for a Central Data Exchange (CDX) user account.
Prepare your facility's TRI reporting forms using the CDX-based TRI-MEweb application.



3

CERTIFY & SUBMIT

Ensure that your facility's certifying official certifies your facility's form(s).
Submit your forms to EPA and the relevant state or tribe by **July 1**.



4

USE

Look at your facility's data in the online TRI tools.
Use the TRI Pollution Prevention Search Tool to learn from other facilities' best practices.



Reporting Criteria



The facility:

has 10 full-time equivalent employees

is in a TRI-covered industry sector (e.g., manufacturing, mining, electric power generation)

meets chemical thresholds for one or more TRI chemicals during the calendar year

Tasks You Can Quickly Start in TRI-MEweb

Use the links above to navigate through TRI-MEweb or use the dropdown below to get started:

I need to: select an action

provide info on why my facility is not reporting

add a facility

update my facilities

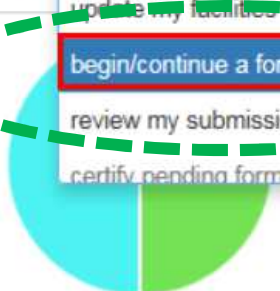
begin/continue a form

review my submission history

certify pending forms

Your RY 2017

All Facilities



■ Certified for RY 2017 (2)
■ In progress (2)

file

[Edit](#)

Name: Jane Doe
 User ID: JANE01DOE
 Email: jane011doe@gmail.com
 Phone: 432-1234 x2222
 Role: Certifying Official

SMS Verification Status: Active

Mobile Number(s):

1. *****8508 [Edit](#) | [Remove](#)

[Add New](#)

If you would like to change which mobile number is used as your primary verification number, please visit the [My Profile](#) page in CDX.


Notifications

[RY 2016 Update](#) [+](#)

[Release Notes](#) [+](#)

What is new in TRI-MEweb?

- [TRI-MEweb modernization factsheet \(PDF\)](#)
- [New information for RY 2016](#)
- [TRI-MEweb enhancements](#)

 TRI-ME WEB

My TRI Facility Management ▾ **Forms ▾** Submission History Help

Form Home

Upload Forms

Check for Errors

Pending Forms 0

Tasks You Can Quickly Start

Use the links above to navigate to the task you want to perform. Use the dropdown below to get started:

I need to:



Form Home

Displayed below are the forms in progress, pending or submitted for the facilities you have access to. Click the + sign to view your forms.

Reporting Year:

Filter:

[Manage Facilities](#)

	TRIFID↑↓	Facility Name↑↓	Address	Form Count	Actions
+	7050WRCPTT326GU	AAA MANUFACTURING	324 GUILBEAU RD, LAFAYETTE, LA 70506	In Progress: 1 / Pending: 0 / Certified: 0	Add Form(s) ▾

Displaying 1 - 1 of 1 Facilities

[+](#) Create new form(s)

[⬇](#) Import prior year form(s)

[⬆](#) Upload XML

Facility Information

Part 1

RY 201

0210WMDPXX1WIN'

1,1,1-Trichloroethan... ?

4.1 - 4.5 Facility Name and Address [? Need Reporting Help?](#)

TRIFID
0210WMDPXX1WINT

Facility Address
1 WINTER ST
BOSTON, MA 02108
Suffolk

BIA Code

Facility Type
Neither

Edit

Facility Name
MA D E P

Mailing Address
Same as physical address

NAICS Code(s)

5. Parent Company Name Information [? Need Reporting Help?](#)

☐ No U.S. Parent Company (for TRI reporting purposes)

Edit

5.1 Parent Company Name:

Select or enter a Parent Company

☐ Parent Company not listed

5.2 Parent Company's Dun & Bradstreet Number : Parent Company Dun & Bradstreet Number Not Applicable

4.6 Facility Dun & Bradstreet Number(s) [? Need Reporting Help?](#)

☐ Dun & Bradstreet Numbers Not Applicable

a:

b:

Edit

Making Massachusetts a Safer Place to Live and Work



Add Form(s)



Facility: 7050WRCPTT326GU - AAA MANUFACTURING

Enter the chemical name below for which you would like to create forms to search the list of TRI-listed chemicals. If you would like to include chemical synonyms in your search, please check **Search by chemical synonyms** before you enter the chemical name. You may enter generic chemical names separately by checking **Add generic chemicals**. When complete, click the **Add Form(s)** button to create forms for the TRI-Listed and generic chemicals specified

If you would like to add and import chemical data for all your facility's previous year forms, [click here](#).


× Nitroglycerin (CAS# 000055-63-0) × Styrene (CAS# 000100-42-5)

☐ Search by chemical synonyms

☐ Add generic chemicals

Add Form(s)

Cancel

 TRI-ME WEB

JANE01DOE - CERTIFIER - jane011doe@gmail.com (Log out)

My TRI | Facility Management | Forms | Submission History | Help

Tutorials | Preferences | Help

Change Form Type

Success


Dis Chemical Name: Nitroglycerin (Category# 000055-63-0)

Re Select the type of form (Form A Certification Statement or Form R) for this chemical by selecting the appropriate option below.

Form R : ☒ Form A : ☐

Save

Cancel

Carbofuran	001563-66-2	R (change)	N/A	 Passed w/ Data Quality Alerts	Available for Editing	<div>Begin Form</div>	Delete
						<div>Continue</div>	Delete

Form Home

Successfully added form(s) (1,1,1-Trichloroethane, Copper Compounds) for 0210WMDPXX1WINT - MA D E P

Displayed below are the forms in progress, pending or submitted for the facilities you have access to. Click the + sign to view your forms.

Reporting Year: 2017 Filter:

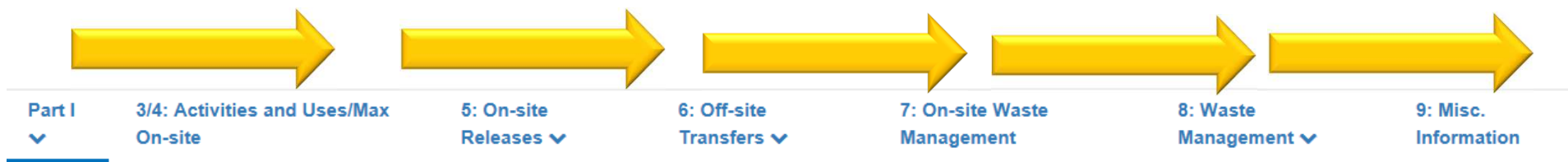
Manage Facilities

	TRIFID↑↑	Facility Name↑↑	Address	Form Count	Actions
-	0210WMDPXX1WINT	MA D E P	1 WINTER ST, BOSTON, MA 02108	In Progress: 2 / Pending: 0 / Certified: 0	Add Form(s) ▼

Chemical	CAS/Category#	Form Type	Revision / Withdrawal	Error Status	Form Status	Actions
1,1,1-Trichloroethane	000071-55-6	R (change)	N/A	Not Validated	Available for Editing	Begin Form Delete
Copper Compounds	N100	R (change)	N/A	Not Validated	Available for Editing	Begin Form Delete

Displaying 1 - 1 of 1 Facilities

Prev (Form Home) Save Next (Contact Information)



Contact Information

Part I, Section 4.3 & 4.4

RY 2017
0210WMDPXX1WINT
1,1,1-Trichloroethan... ?

Please provide a Technical and Public Contact for this form, as requested below. If there are other forms for this facility, you may use the quick list provided to complete the requested information.

4.3 Technical Contact Information ? [Need Reporting Help?](#)

Contact Name:

Phone Number:

Phone Ext:

Contact Email:

4.4 Public Contact Information ? [Need Reporting Help?](#)

Contact Name:

Phone Number:

Phone Ext:

Contact Email:

☐ Use the same information as Technical Contact

Prev (Facility Information)

Save

Next (Activities and Uses)

Check for Errors

Version: 2017.1.5

EPA Home | MyCDX | TPL Programs | LTR | LTR Contacts

Making Massachusetts a Safer Place to Live and Work



Activities And Uses / Max On-site

Form R, Part II, Section 3 & 4

RY 2017

0010 WMD CYX4 WINT

1,1,1-Trichloroethan... ?

4. Max On-Site [? Need Reporting Help?](#)

Select the code (see below) that indicates the maximum quantity of the EPCRA Section 313 chemical (e.g., in storage tanks, process vessels, on-site shipping containers, or in wastes generated) at your facility at any time during the calendar year, in pounds. Note that this quantity consists of the total amount of the chemical on-site at any one time, not simply the amount manufactured, processed, or otherwise used. When reporting for the dioxins and dioxin-like compounds category, note the weight range is in grams. The facility must aggregate all quantities of the toxic chemical to determine the maximum total amount present at the entire facility at one time.

Calculation Example

Calculation Example for a Chemical in a Mixture or Trade Name Production

Max On-site: 03 - 1,000 - 9,999 lbs

Where can this info come from?

- RMP
- Tier 2
- Purchasing
- Other

3. Activities and Uses [? Need Reporting Help?](#)

Please select the activities listed below that are applicable for this chemical for this facility during the reporting year. If you produced and/or imported the chemical during the reporting year, you must indicate why the chemical was produced or imported.

3.1 Manufacture

Did your facility manufacture Copper Compounds in Reporting Year 2017?

Yes: ☐

3.2 Process

Did your facility process Copper Compounds in Reporting Year 2017?

Yes: ☐

3.3 Otherwise Use

Did your facility otherwise use Copper Compounds in Reporting Year 2017?

Yes: ☒

Was Copper Compounds otherwise used as a chemical processing aid in Reporting Year 2017?

Yes: ☒

Was Copper Compounds otherwise used as a manufacturing aid in Reporting Year 2017?

Yes: ☐

Was Copper Compounds otherwise used as ancillary or for another use in Reporting Year 2017?

Yes: ☐

My TRI
Facility Management
Forms
Submission History
Help
Tutorials
Preferences
Help Chat















Part I
3/4: Activities and Uses/Max On-site
5: On-site Releases
6: Off-site Transfers
7: On-site Waste Management
8: Waste Management
9: Misc. Information

On-site Releases and Disposal

Form R, Part II, Section 5 [Need Reporting Help?](#)

RY 2017
0210WMDPXX1WINT
Copper Compounds

Hover your cursor over the  icon for more information. [Enter data using detailed worksheet.](#)

Form Section	Not Applicable <input type="checkbox"/>	Total Quantity (lbs) 	Numeric Basis 	Basis of Estimate 
Air Releases				
Section 5.1: Fugitive or Non-Point Air Emissions 	<input type="checkbox"/>	<div>1 <input type="text"/> or</div> <div>Select a Range Code </div>		Select a Basis of Estim... 
Section 5.2: Stack or Point Air Emissions 	<input type="checkbox"/>	<div>1 <input type="text"/> or</div> <div>Select a Range Code </div>		Select a Basis of Estim... 
Land Releases				
Section 5.4.1: On-site Underground Injection: Class I Wells 	<input checked="" type="checkbox"/> NA	<div><input type="text"/> or</div> <div>Select a Range Code </div>		Select a Basis of Estim... 
Section 5.4.2: On-site Underground Injection: Class II-V Wells 	<input checked="" type="checkbox"/> NA	<div><input type="text"/> or</div> <div><input type="text"/></div>		Select a Basis of Estim... 

Water Bodies

Form R, Part II, Section 5.3 [? Need Reporting Help?](#)

RY 2017
0210WMDPXX1WINT
Copper Compounds

In this section, you will need to report estimates of the quantities of the toxic chemical to which your facility directly discharges in to receiving streams or water bodies. Releases due to runoff, including stormwater runoff are also reportable. If you have previously entered data, it is summarized below.

If these types of releases are not applicable, select the box below.

☒ Not Applicable ([Should I report zero instead of Not Applicable?](#))

Prev (On-site Releases)

Save

Next (POTWs)

Check for Errors

POTW

Form R, Part II, Section 6.1 [? Need Reporting Help?](#)

RY 2017
0210WMDPXX1WINT
Copper Compounds

Please indicate how much of this TRI chemical was transferred off-site in wastewaters to publicly-owned treatment works (POTWs) during the reporting year. In addition, any estimate of 0 pounds or higher requires that you provide a basis of estimate, using the codes provided in the pick list below. If the estimate is less than 1,000 pounds you may enter a range code using the codes provided.

Also, the quantity of a TRI chemical transferred off-site to a POTW should be reported in Section 8 based on the ultimate disposition of the TRI chemical. For example, quantities of a toxic chemical sent to a POTW and subsequently treated for destruction should be reported in Section 8.7. However, if a TRI chemical is not treated, or cannot be treated, the quantity of the TRI chemical will ultimately be disposed. For this chemical, TRI-MEweb has assumed the chemical's ultimate disposition using experimental and estimated data on removal and destruction rates at POTWs. If you have better information regarding the ultimate disposition of this chemical at this POTW, you should edit the percentages below, as appropriate.

☒ Not Applicable ([Should I report zero instead of Not Applicable?](#))

Prev (Water Bodies)

Save

Next (Off-site Transfers)

Check for Errors

Off-site Transfer

Form R, Part II, Section 6.2 [Need Reporting Help?](#)

RY 2017
0210WMDPXX1WINT
Lead

RCRA ID: PAD069352963 Under Control?: NO

Remove Location

Total Quantity (lbs) ?	Basis of Estimate ?	Numeric Basis ?	Waste Management Type
1,169 or Select a Range...	C - Mass Balance		Select a Waste Management Type

Add Transfer Amount

2,588 lbs total Off-site Transfer

Name: METALLIC RESOURCES INC

Address: 2116 ENTERPRISE PARKWAY TWINSBURG, OH 44087

County: Summit

RCRA ID: OHD980701072 Under Control?: No

Edit Location

Remove Location

Total Quantity (lbs) ?	Basis of Estimate ?	Numeric Basis ?	Waste Management Type
1,419 or Select a Range...	C - Mass Balance		Select a Waste Management Type

Making Massachusetts a Safer Place to Live and Work



On-site Waste Management

Form R, Part II, Section 7

RY 2017
0210WMDPXX1WINT
Copper Compounds

Section 7A: On-site Waste Treatment Methods and Efficiency [? Need Reporting Help?](#)

If waste streams containing the toxic chemical do not undergo any on-site treatment, click the "Not Applicable" check box below. Even for chemicals that cannot be destroyed during treatment processes (e.g. metals, metal compounds including asbestos), you should provide information on any treatment method(s) applied on-site to waste streams that contain these chemicals. You should also account for quantities removed by treatment processes when calculating treatment efficiencies for these chemicals.

If waste streams containing the toxic chemical do not undergo any on-site treatment, click the "Not Applicable" check box below.

☒ Not Applicable

Section 7B: On-site Energy Recovery Methods and Quantity [? Need Reporting Help?](#)

Since metals and metal compounds (including asbestos) cannot be combusted for energy recovery, 'Not Applicable' will be reported for on-site energy recovery applied to any waste stream containing this chemical.

☒ Not Applicable

Section 7C: On-site Recycling Methods and Quantity

[? Need Reporting Help?](#)

If you did not have on-site recycling applied to any waste stream containing the TRI chemical, click the "Not Applicable" box below.

☒ Not Applicable

Prev (Off-site Transfers)

Save

Next (Non-production Waste)

Check for Errors

Part I ▼	3/4: Activities and Uses/Max On-site	5: On-site Releases ▼	6: Off-site Transfers ▼	7: On-site Waste Management	8: Waste Management ▼	9: Misc. Information
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Non-Production Quantities

Form R, Part II, Section 8.8 [? Need Reporting Help?](#)

RY 2017
0210WMDPXX1WINT
Copper Compounds

In RY 2017, did your facility release or dispose of this chemical or transfer this chemical off-site due to: (1) remedial actions; (2) catastrophic events such as earthquakes, fires, or floods; or (3) other one-time events not associated with normal or routine production processes?

Yes: ☐ No: ☒

Waste Management

Form R, Part II, Section 8.1-8.7 [? Need Reporting Help?](#)

RY 2017
0210WMDPXX1WINT
Lead

Waste Management Description	Prior Year (RY 2016)	Current Year (RY 2017)	Reporting Year 2018	Reporting Year 2019
	<input checked="" type="checkbox"/> Edit		<input type="checkbox"/> Use Current Year Quantities	<input type="checkbox"/> Use Current Year Quantities
Section 8.1a: Total On-site Disposal to Class I Underground Injection Wells, RCRA Subtitle C Landfills, and Other Landfills ?	<input type="text"/> <input checked="" type="checkbox"/> NA	NA	<input type="text"/> <input type="checkbox"/> NA	<input type="text"/> <input type="checkbox"/> NA
Section 8.1b: Total Other On-site Disposal or Other Releases ?	<input type="text"/> <input checked="" type="checkbox"/> NA	0.071 Edit	<input type="text"/> <input type="checkbox"/> NA	<input type="text"/> <input type="checkbox"/> NA
Section 8.1c: Total Off-site Disposal to Class I Underground Injection Wells, RCRA Subtitle C Landfills, and Other Landfills ?	<input type="text"/> <input checked="" type="checkbox"/> NA	NA	<input type="text"/> <input type="checkbox"/> NA	<input type="text"/> <input type="checkbox"/> NA
Section 8.1d: Total Other Off-site Disposal or Other Releases ?	<input type="text"/> <input checked="" type="checkbox"/> NA	NA	<input type="text"/> <input type="checkbox"/> NA	<input type="text"/> <input type="checkbox"/> NA
Section 8.2: Quantity Used for Energy Recovery On-site ?	NA	NA	NA	NA
Section 8.3: Quantity Used for Energy Recovery Off-site ?	NA	NA	NA	NA
Section 8.4: Quantity Recycled On-site ?	<input type="text"/> <input checked="" type="checkbox"/> NA	NA	<input type="text"/> <input type="checkbox"/> NA	<input type="text"/> <input type="checkbox"/> NA
Section 8.5: Quantity Recycled Off-site ?	<input type="text"/> <input checked="" type="checkbox"/> NA	2,588 Edit	<input type="text"/> <input type="checkbox"/> NA	<input type="text"/> <input type="checkbox"/> NA
Section 8.6: Quantity Treated On-site ?	NA	NA	NA	NA
Section 8.7: Quantity Treated Off-site ?	NA	NA	NA	NA

Production Ratio or Activity Ratio

Form R, Part II, Section 8.9 [? Need Reporting Help?](#)

RY 2017
0210WMDPXX1WINT
Lead

Production Ratio or Activity Ratio

Use this section to enter a production or activity ratio. This is a ratio comparing current and prior year values for the variable(s) that best reflect the output or outcome of the process(es) in which the EPCRA Section 313 chemical is involved. This ratio puts year-to-year changes in quantities released and managed as waste into the context of production (i.e., have releases increased more than production increased?).

If you did not manufacture, process, or otherwise use the reported TRI chemical during the prior reporting year, check the "Not Applicable" box provided.

☐ Not Applicable

Select Metric: ☒ Production Ratio ☐ Activity Ratio

[Calculate your ratio](#)

Production Ratio or Activity Ratio:

1.0 equals the same production level as the prior reporting year.

1st time reporting ≠ 0

Optional: Include info on production or activity variable(s) used to calculate ratio.

Production or Activity Variable(s): (included in Section 9.1, Miscellaneous Information)

[Please provide optional detailed information on production or activity variable(s) used to calculate ratio (e.g., the variable used to calculate production ratio is: refrigerators produced). Information provided here will appear in Section 9.1.]

(4000/4000 characters remaining.)

Successfully saved your data.



Section 8.6: Quantity Treated On-site ?	NA	NA	NA	NA
Section 8.7: Quantity Treated Off-site ?	NA	NA	NA	NA

Prev (Non-production Waste)

Save

Next (Activity and Production Ratio)

Check for Errors

Production Ratio or Activity Ratio

Form R, Part II, Section 8.9 [Need Reporting Help?](#)

RY 2017
0210WMDPXX1WINT
Copper Compounds

Production Ratio or Activity Ratio

Use this section to enter a production or activity ratio. This is a ratio comparing current and prior year values for the variable(s) that best reflect the output or outcome of the process(es) in which the EPCRA Section 313 chemical is involved. This ratio puts year-to-year changes in quantities released and managed as waste into the context of production (i.e., have releases increased more than production increased?).

If you did not manufacture, process, or otherwise use the reported TRI chemical during the prior reporting year, check the "Not Applicable" box provided.

☐ Not Applicable

Select Metric: ☒ Production Ratio ☐ Activity Ratio

[Calculate your ratio](#)

Production Ratio or Activity Ratio:

1st time reporting ≠ 0

Optional: Include info on production or activity variable(s) used to calculate ratio.

Production or Activity Variable(s): (included in Section 9.1, Miscellaneous Information)

the amount of chlorine used increased in 2015 from prior year due to the production increase. [presentation note: this was in an actual submittal for Copper Compounds]

(4000/4000 characters remaining.)

Prev (Waste Management)

Save

Next (Source Reduction)

Check for Errors

Source Reduction Activities

Form R, Part II, Section 8.10 [? Need Reporting Help?](#)

RY 2017
0210WMDPXX1WINT
Copper Compounds

Report any source reduction activity that was newly implemented during the reporting year for this chemical by selecting the applicable code(s). Examples of source reduction activities include increasing the purity of raw materials or improving maintenance procedures. Also, select the code(s) indicating the method(s) you used to identify each source reduction activity. Use the comment box below each selected code if you would like to provide additional information on the activity and/or the method used to identify the activity. If you did not initiate any source reduction activity for this chemical during the reporting year, check the "Not Applicable" box.

☒ Not Applicable

You may also elaborate on these barriers using the comment box provided under each barrier selected. Any information entered below will appear under the heading "P2 Barriers" in Section 8.11 (Optional Pollution Prevention Information).

Barriers to Source Reduction: [Need Help Reporting?](#)

- ☐ B1 - Insufficient capital to install new source reduction equipment or implement new source reduction activities/initiatives.
- ☐ B2 - Require technical information on pollution prevention techniques applicable to specific production processes.
- ☐ B3 - Concern that product quality may decline as a result of source reduction.
- ☐ B4 - Source reduction activities were implemented but were unsuccessful.
- ☐ B5 - Specific regulatory/permit burdens.
- ☐ B6 - Pollution prevention previously implemented - additional reduction does not appear technically or economically feasible.
- ☐ B7 - No known substitutes or alternative technologies.
- ☐ B8 - Other

Prev (Activity and Production Ratio)

Save

Next (Optional Information)

Check for Errors

CHECK FOR ERRORS

Check For Errors

Select a Facility:

0210WMDPXX1WINT - MA D E P

Check For Errors

Error List

Data Quality Alerts

Action	Message
Fix	Your facility did not submit a form for Lead for the prior reporting year, but have a form in progress for the current reporting year (or have submitted a form for the current reporting year). Please review your prior year threshold calculations to determine if a form should have been submitted for the prior reporting year. If you determine that your calculations are correct, please disregard this DQA.
Fix	<div>Your facility did not submit a form for Lead for the prior reporting year, but have a form in progress for the current reporting year (or have submitted a form for the current reporting year). Please review your prior year threshold calculations to determine if a form should have been submitted for the prior reporting year. If you determine that your calculations are correct, please disregard this DQA.</div> <div>Please provide an optional comment here.</div>

Enter Error Navigation Mode

Print

Save

Cancel

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Check For Errors

Select a Facility:

0210WMDPXX1WINT - MA DEP

Check For Errors

Checked For Errors (2 forms)

Failed Forms (0 forms)

There are no forms that h

Passed Forms (2 fo

The forms below for
forms. Your TRI re
will be certifying th

- ☐ Chemicals
- ☐ Lead
- ☐ Nitrogen

EPA
United States
Environmental Protection
Agency

*** Draft Form Only: Do Not Submit to EPA ***

FORM R

Form Approved OMB No. 2025-0009

WHERE TO SEND
COMPLETED FORMS

Section 313 of the Emergency Planning and Community Right-to-Know Act
also known as Title III of the Superfund Amendments and Reauthorization Act of 1991

Your TRI reporting requirements have not been met until your forms have been certified

1. TRI Data Preparation

SECTION 3. I hereby certify that the values in this report are true and correct.

SECTION 4. FACILITY INFORMATION

4.1 Facility or Establishment Name
MA DEP
MA DEP
1 WINTER ST
City/County/State/ZIP Code
BOSTON / Suffolk / MA / 02108

4.2 This report contains information for:
(Important: check a or b; check c or d if applicable)

4.3 Technical Contact name
Walter Hope

4.4 Public Contact name
Walter Hope

4.5 NAICS Code(s) (6 digits)
a. 334418 (Primary)

4.6 Dun and Bradstreet Number(s) (9 digits)
a. NA

5. PARENT COMPANY INFORMATION

5.1 Name of U.S. Parent Company (for TRI Reporting purposes)
UNITED CAPITAL CORP

5.2 Parent Company's Dun & Bradstreet Number
EPA Form 9350-1 (Rev. 06/2014) - Previous editions are obsolete

Signature: [Signature]
Draft Form Only: Do Not Submit to EPA

TR Facility ID Number
0210WMDPXX1WINT

Date Signed
XX/XX/XXXX

Facility or Establishment Name or Mailing Address (if different from street address)
NA

Mailing Address (if different from physical street address)
/ /

City/State/ZIP Code
/ /

a. [X] An Entire facility

b. [] Part of a facility

c. [] A Federal facility

d. [] Other

Telephone Number (include area code and ext.)
617-292-5982

Telephone Number (include area code and ext.)
617-292-5982

Making

MassDEP
Massachusetts
Department of
Environmental Protection

From: no-reply@epacdx.net
To: Hope, Walter (DEP)
Cc:
Subject: You Were Identified as a Certifying Official for a TRI Facility

Sent: Thu 5/3/2018 5:1

TRI Facility ID:0210WMDPXX1WINT
Facility: MA D E P
1 WINTER ST
BOSTON, MA, 02108

Access Key: T8A9B352

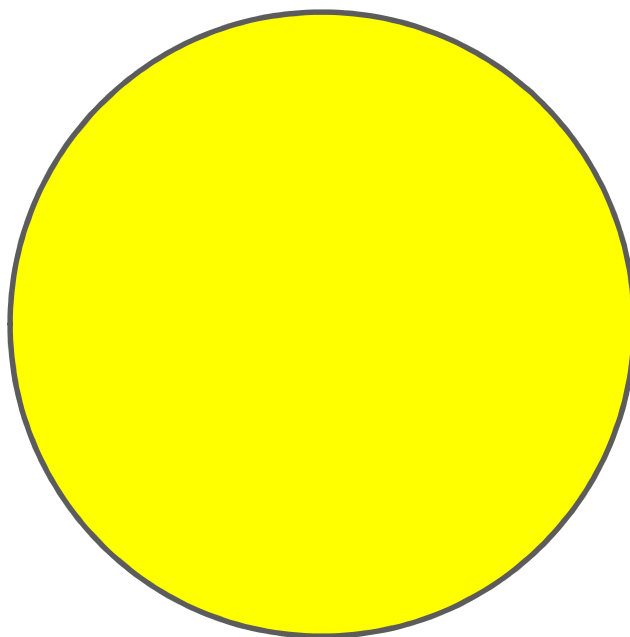
You have been identified as a Certifying Official for the above listed facility in TRI-MEweb application, the Environmental Protection Agency's online application, to prepare and submit form(s) for Toxics Release Inventory (TRI) program.

Below you will find instructions on how to create a Central Data Exchange (CDX) account, add TRI-MEweb program and facilities to your account. Additionally, use the following link to access online tutorials on how to certify a submission in TRI-MEweb: [Certification Tutorial](#).

Electronic Filing to the US EPA is sent to the US EPA and the US EPA transmits that information to MassDEP.

In most (*but not all cases*) this satisfies your Form R requirements for MassDEP.

IF you are presented a State Form R/A, using eDEP, complete the State form.



Making Massachusetts a Safer Place to Live and Work



Registering a New CDX Account as a Certifying Official

- Register for a new CDX account as a “Certifying Official Role and submit TRI Forms
- Sign electronic signature agreement (ESA)
- A Certifying Official is a senior management official of a company with the authority to sign & submit TRI forms
- Certifying officials may prepare, review & sign forms
- !! With vacations, potential illness, etc – it is recommended that you have more than -1- Certifying official that is registered – a backup signer.



Log in to CDX

User ID

Password

[Log In](#)

[Register with CDX](#)

[Forgot your Password?](#)

[Forgot your User ID?](#)

[Warning Notice and Privacy Policy](#)

Welcome

Welcome to the Environmental Protection Agency (EPA) Central Data Exchange (CDX) - the Agency's electronic reporting site. The Central Data Exchange concept has been defined as a central point which supplements EPA reporting systems by performing new and existing functions for receiving legally acceptable data in various formats, including consolidated and integrated data.

Warning Notice and Privacy Policy

Warning Notice

In proceeding and accessing U.S. Government information and information systems, you acknowledge that you fully understand and consent to all of the following:

1. you are accessing U.S. Government information and information systems that are provided for official U.S. Government purposes only;
2. unauthorized access to or unauthorized use of U.S. Government information or information systems is subject to criminal, civil, administrative, or other lawful action:



United States Environmental Protection Agency

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Edit Account Profile

[Contact Us](#)

Logged in as JANE01DOE ([Log out](#))

1. Program Service

2. Role Access

3. Organization Information

Begin typing a program service name or related keywords to filter the list of available services (e.g., air quality system, AQS, or Clean Air Act).

Active Program Services List



TRIME: Toxic Release Inventory Made Easy

TRIMEweb: Toxic Release Inventory Made Easy Web


TRIMEweb2: Toxic Release Inventory Made Easy Web - Legacy

Cancel

Making Massachusetts a Safer Place to Live and Work



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 **Central Data Exchange**

[Contact Us](#)
Logged in as JANE01DOE ([Log out](#))

You are here: [MyCDX](#)» [Manage Program Services](#)» Request a New Role

Request a New Role

Registration Information	
Organization Name	METALS TESTING COMPANY
Program Service	Toxic Release Inventory Made Easy Web
Role	Not Selected

Select a role from the drop down list and provide any required additional information, if applicable.

Select a Role

Add Selected Role

Back

**Certifying
Official – can
prepare, sign &
certify or
Preparer**

CDX Core CDX Registration

[Contact Us](#)

1. Program Service ✓

2. Role Access ✓

3. User and Organization

4. Confirmation

Registration Information

Program Service	Toxic Release Inventory Made Easy Web
Role	Certifying Official

Please fill out all required fields marked with an asterisk(*)

Part 1: User Information

The program you are registering for requires additional proof of identity. Later in the registration process you will be given the option to use LexisNexis, an identity proofing service. LexisNexis will pull your first, middle and last name exactly as it is entered on this page.

User ID *	<input type="text" value="Jane01doe"/>
Title *	<input type="text" value="Mr"/> ▼
First Name *	<input type="text" value="Jane"/>
Middle Initial	<input type="text"/>
Last Name *	<input type="text" value="Doe"/>

This info can be used to reset your password if needed – write it down!

Suffix	<input type="text" value="-Please Select-"/>
Password *	<input type="password" value="••••••••"/>
Re-type Password *	<input type="password" value="••••••••"/>
Security Question 1 *	<input type="text" value="What was your childhood nickname?"/>
Security Answer 1 *	<input type="text" value="nickname"/>
Security Question 2 *	<input type="text" value="What street did you live on in third grade?"/>
Security Answer 2 *	<input type="text" value="grade"/>
Security Question 3 *	<input type="text" value="In what city does your nearest sibling live?"/>
Security Answer 3 *	<input type="text" value="live"/>

This info can be used to reset your password if needed – write it down!
case sensitive

Part 2: Organization Info

Enter organization or organization ID

Cancel

Enter in company name or parent company name then **search** button

Part 2: Organization Info

Enter organization or organization ID

Organization ID	Organization Name	Address	City	State	ZIP Code
18521	METALS TESTING COMPANY	80 KIMBERLY DRIVE	SOUTH WINDSOR	CT	06074

Can't find your organization? [Use advanced search](#) or [request that we add your organization](#).

Click on the correct
ORGANIZATION ID# (this is
NOT the TRIFID)

Core Registration Email Verification Request

Inbox x



helpdesk@epacdx.net

10/27/16



to me

You have successfully created an account with the EPA Central Data Exchange (CDX). In order to complete your registration and begin using the system, you will need to confirm your account by clicking the hyperlink below and successfully logging in. You will need to enter the UserID (JANE01DOE) and Password that were selected during the registration process.

<https://test.epacdx.net/Registration/EmailValidation?code=0f63f39e-6655-4008-8aa2-55216a7ac35e>

If you click the link and it appears to

Click on the link to activate your account

Once you have successfully logged into your account, you may be required to provide additional information. Any additional information will need to be completed before you are able to access your Program Service.

Please do not respond to this message. If you have questions concerning this request, you may contact us by email at helpdesk@epacdx.net or by calling the CDX Technical Support Staff through our toll free telephone support on [888-890-1995](tel:888-890-1995) between Monday through Friday from 8:00 am to 6:00 pm EST/EDT. For International callers, the CDX Help Desk can also be reached at [\(970\) 494-5500](tel:970-494-5500).

Sincerely
CDX Help Desk

United States Environmental Protection Agency - Central Data Exchange

Log In

User ID

Jane01Doe

Password

••••••••••

Log In to CDX

[Register with CDX](#) | [Forgot your Password?](#) | [Forgot your User ID?](#) | [Help](#)

Warning Notice

Warning Notice

In proceeding and accessing U.S. Government information and information systems, you acknowledge that you fully understand and consent to all of the following:

1. you are accessing U.S. Government information and information systems that are provided for official U.S. Government purposes only;
2. unauthorized access to or unauthorized use of U.S. Government information or information systems is subject to criminal, civil, administrative, or other lawful action;
3. the term U.S. Government information system includes systems operated on behalf of the U.S. Government;
4. you have no reasonable expectation of privacy regarding any communications or information used, transmitted, or stored on U.S. Government information systems;
5. at any time, the U.S. Government may for any lawful government purpose, without notice, monitor, intercept, search, and seize any authorized or unauthorized communication to or from U.S. Government information systems or information used or stored on U.S.

Identity Verification

CDX  CDX Registration: Additional Verification

 [Contact Us](#)

Logged in as JANE01DOE ([Log out](#))

1. Identity Verification

2. ESA

The program you are registering for requires additional proof of identity. Your options are to use LexisNexis®, an independent 3rd-Party electronic identity proofing service, or to send your proof of identity through U.S. Postal Mail to the U.S. Environmental Protection Agency.

Or...

Note: By clicking [Proceed to Verification] you agree that you are validating personally identifying information including the last 4 digits of SSN against a 3rd-Party service LexisNexis®, which will return evidence of validation of your personally identifying information back to the U.S. Environmental Protection Agency. The U.S. EPA will not collect or retain sensitive, personally identifying information such as your Social Security Number (SSN); however, EPA will receive evidence of identity validation which may be used to identify you for legal purposes.

You may sign the paper form if you do not want to use the automatic verification process.

Note: You will receive a limited number of attempts to complete identity verification. Please review all personal information carefully prior to submitting. If you need to modify the personal information listed below, please contact the [CDX Help Desk](#).

Note: You will receive a limited number of attempts to complete identity verification. Please review all personal information carefully prior to submitting. If you need to modify the personal information listed below, please contact the [CDX Help Desk](#).

First Name: Jane

Last Name: Doe

☐ I have reviewed the name presented above and I would like to proceed with LexisNexis. [Additional LexisNexis Identity Proofing Guidance](#)

[Exit](#)

Proceed to Verification

Cancel



Please click "OK" to perform identity verification conducted by LexisNexis® on behalf of the US Environmental Protection Agency.

Canceling this process may require additional information be mailed to the US Environmental Protection Agency in order to continue your CDX registration process.

OK

Cancel

[LexisNexis® Privacy Policy](#)



LexisNexis® | Verification for EPA

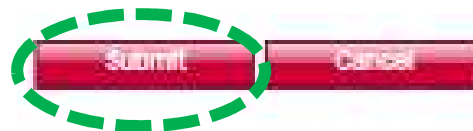
* Required Fields

Note: If your identity cannot be verified based on the information you provided, you must print, sign and mail the paper ESA to the TRI Data Processing Center (DPC):

**U.S Environmental Protection Agency
C/O CGI Federal Inc.
12601 Fair Lakes Circle
Fairfax, Virginia 22033**

If electronic verification is not possible, the paper form must be completed, and you will have to wait for EPA to process & verify your information.

5-7 business days



safer Place to Live and Work



CDX Registration: Additional Verification

1. Identity Verification ✓ 2. Signature Question ✓ 3. Mobile Number 4. ESA

You are registered for a program that requires mobile number verification. Once your mobile number has been used during the electronic signature process to provide additional proof of your identity.

Message and data rates may apply.

Mobile Number *

(555) 512-8508

Enter PIN Number *

••••••

Verify

If you did not receive a PIN, [click here](#) to start over.

A verification message will be sent to your cell phone noting that your phone # has been added to your CDX account & an email.

Electronic CDX Electronic Signature Agreement

The CDX electronic
adhere to the cond
questions regarding

Signing an elec

Name of elec

Signature:

Date:

U.S. Environ
Environment
C/O CGI Fed
12601 Fair L
Fairfax, Virg

I certify, und
and complete
imprisonmen

I certify, under penalty of law that the information provided in this document is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

ESA you agree to
your data flow. For any

lawful action.

Accept

Decline

Sign Electron

eSignature Widget

eSignature Widget

1. Log in to CDX

User:

JANE01DOE

Password:

Only 3 attempts at providing the correction answer before you are "locked out"...OR select the text message option & get a # sent to the cell phone you registered previously with the system.

2. Verification

- ☒ Answer Secret Question
☐ Send Text Message

Question:

What is the first and middle name of your oldest sibling?

Answer:

sibling

Answer

eSignature Widget

1. Log in to CDX

User:
JANE01DOE

Password:

Login

2. Verification

Text message will be sent to:
(****) ***-8508

Message and data rates may apply.

Enter PIN below:

PIN Verified

3. Sign File

Sign

15! (sort of...)

Making Massachusetts a Safer Place to Live and Work



Existing Facility (with a TRIFID#)

- The last **15 slides** were to add a preparer/certifier to CDX
- After that process, you **still need to add a FACILITY** to your account
- Preparers & certifying officials must add a facility before they can prepare or certify
 - Need to access a facilities reporting history to create or revise TRI reports
 - Certifying Officials need access to certify pending forms.

To Gain Access to Your Facility

- You'll need your Facility Access Key,
 - A 7 digit alphanumeric code that is used to load the reporting history* record for a single facility location. Access keys can be requested from TRI-Meweb; or...
- Technical Contact (person) Information

*reporting history = all reports submitted since 1991



Add Facility

IF your facility has **changed** it's physical location, you have a NEW TRIFID & should use that. If you have any questions about which TRIFID to use call the **CDX helpdesk 888-890-1995**

Select an option below to get started:

My facility has previously reported to TRI

?

My facility has not previously reported to TRI

?

I am not sure if my facility has previously reported to TRI

Adding a facility for NEW users

Step 1: Enter TRIFID

Enter the TRI facility ID (TRIFID) of the facility you wish to access and click **Check TRIFID**. If you do not know the TRIFID, click the **I don't know this information** button so you can search for your facility by its address.

TRIFID: 2014WMLBLX21EDU

Check TRIFID

I don't know this information

You have entered a TRIFID for the the facility displayed below:

Name: MLBL 2016

Address: 12999 FEDERAL SYSTEMS PARK DR, FAIRFAX, VA 22033

Yes, this is my facility.


No, this is not my facility.

Be Careful! Is the Info Correct?

Making Massachusetts a Safer Place to Live and Work





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 **Central Data Exchange**

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Services 0% Manage

Status	Program Service Name	Role
	EPA - Cedri II Inventory	CDX/Apex Tester
	TRIMEweb: Toxic Release Inventory Made Easy Web	TRI-MEweb

[Add Program Service](#) [Manage Your Program Services](#)

CDX Service Availability

[See the status for all program services](#)

News and Updates

No news/updates.