



THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE  
HUMAN RESOURCES DIVISION  
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**PLEASE POST PROMINENTLY**  
**READING LIST ANNOUNCEMENT**

TO: Fire Department Appointing Authorities  
Fire Chiefs

FROM: George J. Bibilos Director, Organizational Development Group/Civil Service Unit

DATE: December 1, 2018

SUBJECT: Reading Lists for Statewide Deputy and District Fire Chief Examinations

**DISTRICT FIRE CHIEF  
DEPUTY FIRE CHIEF  
EXAMINATION DATE – Saturday, May 19, 2018**

Candidates are responsible for reading the following texts. (Please note carefully which edition is listed for each.) All chapters, appendices, glossaries, etc., are included, unless otherwise noted. All examination questions will be based on these materials.

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***Brannigan's Building Construction for the Fire Service*** (5<sup>th</sup> ed.). Brannigan, F.L. and Corbett, G.P. (2015). Sudbury, MA: Jones and Bartlett Publishers.

***Safety and Survival on the Fireground*** (2<sup>nd</sup> ed.). Dunn, V. (2015). Tulsa, OK: Fire Engineering.

***Managing Fire and Emergency Services***. (4<sup>th</sup> ed) International City/County Management Association. (2012). Atlanta, GA: International City/County Management Association (ICMA) Distribution Center.

Chapters 1, 2, 3 (pp. 83-92, start at p. 83 "Preincident planning" and stop at end of p. 92), 4, 6, 7, 8, 9, 10, 11, 13, 14, and 16.

Chapter 12, Chiefs Only (pp. 335-346, start at p. 335 "Strategic planning" and stop at p. 346 before "Full cost accounting").

***Fire Protection, Detection, and Suppression Systems*** (5th ed.) International Fire Service Training Association (IFSTA). (2016), Oklahoma State University, Stillwater, OK: Fire Protection Publications.

Entire text, EXCEPT Ch. 9.

***Hazardous Materials for First Responders*** (5th ed.) International Fire Service Training Association (IFSTA). (2017). Oklahoma State University, Stillwater, OK: Fire Protection Publications.

Entire text EXCEPT:

Ch. 7, do not read this chapter

Excludes appendices, metric equivalents, glossary, tables, figures, and skill sheets.

***Fire Investigator***, 2<sup>nd</sup> Edition. International Fire Service Training Association (IFSTA). (2010). Oklahoma State University, Stillwater, OK: Fire Protection Publications.

Chapters 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13, 14, 15, and 16.

Excludes appendices and glossary.

***Massachusetts General Laws***, Chapter 148 (as amended through the release date of this reading list).

***National Incident Management System***, FEMA, October 2017. (Federal Emergency Management Agency, U.S. Department of Homeland Security)

***Strategic and Tactical Considerations on the Fireground*** (4th ed.). Smith, J. P. (2016). Old Tappan, NJ: Prentice-Hall, Inc.

Entire text EXCEPT:

Ch. 2, do not read this chapter.

Ch. 4, do not read this chapter.

Ch. 7, read entire chapter up to “Wildland Urban Interface”.

***The Human Challenge*** (7<sup>th</sup> ed.). Tucker, M. L., McCarthy, A. M., & Benton, D. A. (2002). Old Tappan, NJ: Prentice-Hall, Inc.

## PUBLISHERS OF READING LIST TEXTS

- Federal Emergency Management Agency, P.O. Box 2012, Jessup, MD 20794; (800) 480-2520, Option #4. [https://www.fema.gov/media-library-data/1508151197225-ced8c60378c3936adb92c1a3ee6f6564/FINAL\\_NIMS\\_2017.pdf](https://www.fema.gov/media-library-data/1508151197225-ced8c60378c3936adb92c1a3ee6f6564/FINAL_NIMS_2017.pdf)
- Fire Engineering, P. O. Box 21288, Tulsa, OK 74121-9971; (800) 752-9764; <http://www.pennwellbooks.com/categories/fire-rescue.html>
- IFSTA (International Fire Service Training Association), Fire Protection Publications, Oklahoma State University, 930 North Willis, Stillwater, OK 74078-8045; (800) 654-4055; <https://www.ifsta.org>
- International City Management Association (ICMA) Distribution Center, P. O. Box 931897, Atlanta, GA 31193; (800) 745-8780; <https://icma.org/>
- Jones and Bartlett Publishers, 40 Tall Pine Drive, Sudbury, MA 01776-9848; (800) 832-0034; <http://www.jblearning.com/>
- Prentice-Hall, Inc., Pearson Education, Consumer Credit Sales, 200 Old Tappan Road, Old Tappan, NJ 07675; (800) 947-7700; <http://www.mypearsonstore.com/>

Please note that the Human Resources Division does not recommend specific bookstores for the purchase of reading list texts. For local vendors, contact the publishers at the telephone number or website listed, or check with the Chief of your department or local union representative for assistance. Many local bookstores will be able to special-order any text not carried in stock.

Any questions regarding the reading list may be directed to William Brice at: [willim.brice@state.ma.us](mailto:willim.brice@state.ma.us).

A copy of this reading list is posted on the Human Resources Division website in the Civil Service section at [www.mass.gov/hrd/readinglists](http://www.mass.gov/hrd/readinglists).